ANNOUNCEMENT/NOTICE BOARD OF EDUCATION WORK SESSION

January 25, 2017
Immediately following Special Meeting Education Service Center - Board Room

## PURPOSE:

1. CLAIE - Center for Literacy and Innovation Excellence (10 minutes)
a. Job Descriptions
b. Facility Plan
c. School Budget
2. Assessment Update ( 10 minutes)
3. IHCDA-R-1 Concurrent Enrollment (10 minutes)
4. Course Proposals
a. Life Sciences at Vista Ridge High School (5 minutes)
b. Teen Leadership Course Approval (5 minutes)
c. Critical Thinking at Vista Ridge High School (5 minutes)
5. Charter School Renewals
a. Banning Lewis Ranch Academy (10 minutes)
b. Pikes Peak School of Expeditionary Learning (10 minutes)
6. Revised Job Description, Human Resources Assistant and Receptionist (5 minutes)
7. Human Resources Performance Report ( 10 minutes)
8. Boundary Planning Process Discussion (10 minutes)
9. Falcon Zone Organizational Chart and Proposal for Additional Elementary School (10 minutes)
10. School Year Calendars 2017-2018 and 2018-2019 (5 minutes)
11. Policy and Procedure Review (5 minutes)
a. BEAA Electronic Participation in School Board Meetings
b. JLJ Physical Activity
12. Monthly Financial Report (10 minutes)
13. Administrative Recommendation for Information Technology Support (10 minutes)
14. 2016 3B Projects Update ( 10 minutes)
15. Monthly Chief Officer Reports (10 minutes)

DATE OF POSTING: January 19, 2017

## Donna Richer

Executive Assistant to the Board of Education

## BOARD OF EDUCATION AGENDA ITEM 1

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Mike Pickering, POWER Zone Leader |
| TITLE OF AGENDA ITEM: | Center for Literacy \& Innovation Excellence |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

POWER Zone would like to present a proposal to open a new learning center within the zone entitled the Center for Literacy and Innovation Excellence (CLIE). This innovative learning center has one purpose: increasing the quality of life for the students we serve. This will be accomplished by delivering more children the power to read, understand, and respond to text. By filling the educational gap that currently exists within public education for students with significant reading differences, POWER Zone will be opening up opportunity for students to learn to read who would otherwise continue to struggle long into adulthood.

## RATIONALE:

In August of 2014 POWER Zone opened the Literacy Excellence programming at OES. This programming serves students who fit a profile for dyslexia. These students have been receiving an Orton-Gillingham based multisensory reading intervention targeted to the specific needs of these students. Trained and licensed Literacy Excellence interventionists, who are also Certified Academic Language Therapists, provide this intervention. After two years of the programming data began to emerge that the intervention was moving students significantly faster towards proficiency than "like" peers who were not receiving the programming.

## RELEVANT DATA AND EXPECTED OUTCOMES:

We believe that we are now into the $3^{\text {rd }}$ phase of District 49's Learn, Work, Lead cycle with this particular innovation. It is now time, heading into the end of year 3, to either end the programming, extend the programming as is, or commit to a true transformation that has the potential to open up more opportunity for a wider range of leaners than ever before. We believe it's time to transform!

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Offering high quality and innovative programming that meets the <br> needs of more students is one way to show our taxpayers that we <br> take their investment seriously. |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation | The core literacy programming embed in CLIE emerged initially <br> from a proposal that was then voted on by OES staff, admin, <br> and parents. |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Educator, parent, and student qualitative responses to the <br> programming have been very strong. When you begin to move <br> dynamically struggling readers in the right direction, after perhaps <br> years of struggle, educators begin to feel empowered and more <br> excited about their ability to truly make a difference. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive | Schools become exceptional, in part, by having high quality <br> programming that meets the individual needs of our students. |
| Rock \#5-Customize our educational <br> systems to launch each student toward success | CLIE embodies customization of learning within its core reading <br> programming, its innovation/makerspace, and its blended <br> learning opportunities. |

BOE Work Session January 25, 2017
Item 1 continued

## FUNDING REQUIRED:

## AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After a review of job descriptions, a preliminary budget, and a facilities plan, I recommend moving this item forward as an action item at the February regular meeting.

APPROVED BY: Peter Hilts, Chief Education Officer

## Director of Academic Services - CLAIE

| Job Title: | Director of Academic Services (Principal) |
| ---: | :--- |
| Initial: | February 9, 2017 |
| Revised: |  |
| Work Year: | 210 days |
| Office: | Education |
| Department: | Assigned Zone |
| FLSA Status: | Exempt |
| Pay Range: | Administrative Salary Schedule (blended <br> between AP and Principal ranges) |

Related Organization Chart


POSITION SUMMARY: As the instructional leader, the director of academic services is first and foremost responsible for increasing student achievement by developing an aligned and coherent standards based instructional system and by organizing the school site operations in accordance with the Board of Education policies.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Responsible for screening, identifying, and profiling students with characteristics of dyslexia
- Message purpose, mission, and vision of the center to parents and staff both in and out of district
- Frequent parent communication to help meet the needs of each unique learner
- Maintain understanding of current statutes, best practices, and programming surrounding dyslexia
- Supporting enrollment procedures for new students to the CLAIE programming
- Serve as an instructional leader by coordinating the development of and monitoring the implementation of the school improvement plan in accordance with the district mission.
- Recommend staff to be hired, supervise, and evaluate all staff assigned to the school.
- Develop and monitor all members of the staff to build their capacity to meet the learning needs of the students by monitoring achievement and the goals established toward meeting School Improvement Plan.
- Develop and implement an imbedded collaborative professional learning model which focuses on improving instructional practices and increasing student achievement.
- Use data to analyze and plan for differentiated support for staff and students.

[^0]- Monitor, implement, and support Board policies; state and federal statutes and regulations to include attending special education staffing, and IEP meetings.
- Develop and implement a school wide plan to ensure the safety of students and staff in accordance with established District policies and procedures.
- Perform a wide range of managerial responsibilities including, but not limited to: staffing, scheduling, budget, technology, and facilities.
- Coordinate and facilitate processes and meetings by being instrumental in bringing people and resources together and actively engage in district meetings.
- Communicate and collaborate with families and community members, respond to diverse community interests and needs and mobilize community resources.
- Support and supervise quality extracurricular and co-curricular activities.
- Perform other duties as assigned.


## Supervision \& Technical Responsibilities:

Directly responsible for the supervision of building or program teachers and other staff. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring and training employees; promoting and transferring employees; planning, assigning and directing work; appraising performance; rewarding, disciplining and terminating employees; and addressing complaints and resolving problems.

## Budget Responsibility:

Solely responsible for developing, administering, monitoring and coordinating the assigned school's budget. Develop and administer District account allocations. Develop and monitor grants awarded to the school site.

## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- Master's degree plus additional coursework required for certification or licensure.


## Experience:

- Over 3 years of experience in building administration and 3 years of classroom teaching and leadership experience.


## Knowledge Skills \& Abilities:

- Advanced oral and written communication, public relations, instruction, curriculum, facilitation, management, decision making, computer and organizational skills.
- Ability to work with students with various backgrounds and abilities.
- Advanced skill in dealing with students and staff with diverse needs at various levels.
- Ability to be flexible and patient and make change.
- Knowledge of instruction and curriculum: including knowledge of English language acquisition and early childhood development.
- Operating knowledge of and experience with personal computer, word processing software and basic office equipment.
- English language skills required. Oral and written fluency in second language may be preferred or required based on building assignment.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## Certificates, Licenses, \& Registrations:

- Colorado Principal's License
- Criminal background check required for hire
- Valid Colorado driver's license required for hire


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that employee must meet to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; talk or hear; and smell. The employee frequently is required to stand or walk. The employee is occasionally required to sit; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and distance vision.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment.

Mental Functions: While performing the duties of this job, the employee is regularly required to compare, analyze, communicate, synthesize, evaluate, use interpersonal skills and negotiate. The employee is frequently required to coordinate and compile. The employee is occasionally required to instruct and compute.

# Elementary CLAIE Professor 

| Job Title: | CLAIE Professor (Elementary Teacher) |
| ---: | :--- |
| Initial: | February 9, 2017 |
| Revised: |  |
| Work Year: | 182 days |
| Office: | Education |
| Department: | Assigned Innovation Zone |
| Reports To: | CLAIE Director |
| FLSA Status: | Exempt |
| Pay Range: | Licensed Salary Schedule |

Related Organization Chart


POSITION SUMMARY: The CLAIE Professor creates a flexible elementary grade program and a class environment favorable to learning and personal growth; establishes effective rapport with students; motivates students to develop skills, attitudes and knowledge needed to provide a good foundation for preparation for college, vocational school or acquiring employment, in accordance with each student's ability; and establishes good relationships with parents and with other staff members.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Teaches reading, language arts, mathematics, science, social studies, art, and/or music to students in a classroom using approved district curriculum and any other appropriate learning activities.
- Teaches to a variety of ages and grade levels in grades $2,3,4$ and 5.
- Provides accommodations necessary for the success and positive well-being of students with characteristics of Dyslexia.
- Uses patience and seeks to understand student needs unique to this population.
- Utilizes accommodations and assistive support mechanisms to help students with ADD/ADHD to attend to lessons in the classroom and during homework.
- Instructs students in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- Develops lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each student with the identified objectives.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Translates lesson plans into learning experiences so as to best utilize the available time for instruction.
- Demonstrates subject matter concepts and examples using models, chalkboard, overhead projector, computers or any other standard or approved teacher-prepared instructional aides.
- Explains learning objectives and student expectations.
- Provides opportunities when needed for individualized and small-group instruction to adapt the curriculum to the needs of the students. Differentiates instruction and curriculum to meet individual student needs.
- Provides opportunities for student goal setting, reflection and self-assessment.
- Uses assessment to improve learning and instruction.
- Sets behavior expectations and consequences that are clear and consistently enforced.
- Participates in functional behavior assessments and in the development of intervention and support plans of individual students as necessary and required.
- Assumes responsibility for instruction, duties, supervision of students, and required meetings at designated times.
- Utilizes grading patterns that are fairly administered and based on identified criteria.
- Evaluates students' academic and social growth, keeps appropriate records, and prepares progress reports. Maintains and submits accurate and complete records as required.
- Communicates with parents through conferences and other means to discuss student's progress and interpret the school program. Interacts with students, staff and parents in a positive and professional manner.
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
- Establish rapport with students and provides a pleasant, safe, and orderly climate conducive to learning.
- Actively participate in full implementation of the School Improvement Plan.
- Maintains professional competence through in-service education activities provided by the district and selfselected professional growth activities.
- Supervises students in out-of-classroom activities during the assigned working day.
- Performs other related duties as assigned by supervisors.


## Supervision \& Technical Responsibilities:

- This position does not supervise other employees.


## Budget Responsibility:

- This position does not have any direct budget responsibility.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- Bachelors degree plus additional coursework required for certification or licensure.
- Complete district-provided "Overcoming Dyslexia: The Power of Knowing" class 1 and 2 within first year.
- Complete district-sponsored ‘Capturing Kids Hearts’ training by end of $1^{\text {st }}$ Semester


## Knowledge Skills \& Abilities:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Understanding of and ability to demonstrate classroom management/instructional strategies to support student achievement
- Knowledge of child and adolescent development
- Knowledge of subject areas, curriculum, and standards-based education
- Knowledge of special education as applied to the needs of the students assigned to the teacher's particular area/classroom
- Knowledge of the general organization and functions of a public school system
- Ability to communicate effectively and resolve conflict with students, parents, and community groups
- Good organization and communication skills


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Colorado Department of Education Teacher License


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is frequently required to talk or hear. The employee is occasionally required to stand; walk or sit. The employee must occasionally lift and/or move up to 25 pounds.

Work Environment: While performing the duties of this job, the employee will work primarily in a usual office or school environment. The noise level in the work environment is usually moderate.

Mental Functions: While performing the duties of this job, the employee is regularly required to use interpersonal skills. Frequently required to compare, analyze, communicate, coordinate, instruct, compute, synthesize, evaluate and negotiate. Occasionally required to copy and compile.

## Clait Therapist

| Job Title: | CLAIE Therapist |
| ---: | :--- |
| Initial: | February 9, 2017 |
| Revised: |  |
| Work Year: | 182 days |
| Office: | Education |
| Department: | Assigned Innovation Zone |
| Reports To: | CLAIE Director |
| FLSA Status: | Exempt |
| Pay Range: | Licensed Salary Schedule |

Related Organization Chart


POSITION SUMMARY: The CLAIE Therapist creates a prescribed elementary grade reading remediation program and a class environment favorable to learning and personal growth; establishes effective rapport with students; motivates students to develop skills, attitudes and knowledge needed to provide a good foundation for preparation for college, vocational school or acquiring employment, in accordance with each student's ability; and establishes good relationships with parents and with other staff members.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

- Teaches prescribed reading remediation curriculum to students in an intervention classroom using approved curriculum and any other learning activities deemed appropriate by the Director.
- Instruct students in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- Using practice elements of the prescribed curriculum, develops lesson plans and instructional materials and provides individualized and small group instruction in order to adapt the curriculum to the needs of each student with the identified objectives.
- Translates lesson plans into learning experiences so as to best utilize the available time for instruction. A lesson will be completed within each 50 minute period.
- Demonstrate subject matter concepts and examples using models, whiteboard or all other standard or approved teacher-prepared instructional aides.
- Explains learning objectives and student expectations as well as procedural expectations.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Chosen remediation program will be taught with efficacy and purity. When assigning practice, provides opportunities when needed for individualization to adapt the curriculum to the needs of the students. Differentiates instruction and curriculum to meet individual student needs.
- Provides opportunities for student goal setting, reflection and self-assessment.
- Uses program progress monitoring and assessments to improve learning and instruction.
- Sets behavior expectations and consequences that are clear and consistently enforced.
- Assumes responsibility for instruction, duties, supervision of students, and required meetings at designated times.
- Utilizes grading patterns that are fairly administered and based on identified criteria.
- Evaluates students' academic and social growth, keeps appropriate records, and prepares progress reports. Maintains and submits accurate and complete records as required.
- Communicates with parents through conferences and other means to discuss student's progress and interpret the school program. Interacts with students, staff and parents in a positive and professional manner.
- Identifies student needs and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
- Establish rapport with students and provides a pleasant, safe, and orderly climate conducive to learning.
- Actively participate in full implementation of the School Improvement Plan.
- Maintains professional competence through in-service education activities provided by the district, the center and self-selected professional growth activities.
- Supervises students in out-of-classroom activities during the assigned working day.
- Performs other related duties as assigned by supervisors.


## Supervision \& Technical Responsibilities:

- This position does not supervise other employees.


## Budget Responsibility:

- This position does not have any direct budget responsibility.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- Bachelors degree plus additional coursework required for certification or licensure.
- Complete district-provided "Overcoming Dyslexia: The Power of Knowing" class 1 and 2 within $1^{\text {st }}$ year.
- Complete district-sponsored 'Capturing Kids Hearts’ training by end of $1^{\text {st }}$ semester.


## Knowledge Skills \& Abilities:

- Understanding of and ability to demonstrate classroom management/instructional strategies to support student achievement
- Knowledge of child and adolescent development
- Knowledge of subject areas, curriculum, and standards-based education
- Knowledge of special education as applied to the needs of the students assigned to the teacher's particular area/classroom

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of the general organization and functions of a public school system
- Ability to communicate effectively and resolve conflict with students, parents, and community groups
- Good organization and communication skills


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire
- Colorado Department of Education Teacher License preferred.
- CALT - Certified Academic Language Therapist or Completed LISCP (Literacy Intervention Specialist Certification Program) or equivalent, certification may be "in progress."


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Demands: While performing the duties of this job, the employee is frequently required to see, talk or hear. The employee is occasionally required to stand; walk or sit. The employee must occasionally lift and/or move up to 25 pounds.

Work Environment: The noise level in the work environment is usually moderate.
Mental Functions: While performing the duties of this job, the employee is regularly required to use interpersonal skills. Frequently required to compare, analyze, communicate, coordinate, instruct, compute, synthesize, evaluate, and negotiate. Occasionally required to copy and compile.



## D49 Center for Literacy and Innovation Excellence Cost Estimate

Move Only
Conceptual Design Cost Estimate
1/24/2017
Prepared by Jwbay
Move \& Setup Cost

|  | Description | Unit of Measure | Quantity |  | Unit Price | Line Total | Category Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2 | Existing Conditions |  |  |  |  |  | \$100,000 |
|  | Demolition | Allow | 1 | \$ | - | \$0 |  |
|  | Move and set modulars | Allow | 1 | \$ | 100,000.00 | \$100,000 |  |
| 22 | Plumbing | Allow | 1 | \$ | 5,000.00 | \$5,000 | \$5,000 |
| 23 | HVAC | Allow | 1 | \$ | 5,000.00 | \$5,000 | \$5,000 |
| 26 | Electrical | Allow | 1 | \$ | 5,000.00 | \$5,000 | \$5,000 |
| 26 | Fire Alarm | Allow | 1 | \$ | 5,000.00 | \$5,000 | \$5,000 |
| 28 | Electronic Safety \& Security | Allow | 1 | \$ | 2,500.00 | \$2,500 | \$2,500 |
| 32 | Utilities - Allowance | Allow | 1 | \$ | 40,000.00 | \$40,000 | \$40,000 |
|  | TOTAL DIRECT COSTS |  |  |  |  | \#REF! | \$162,500 |

## INDIRECT COSTS

General Conditions - (5\%) \$0
Building Permit/Plan Check Fee \$3,500
City, \& State Sales Taxes Exempt
Builder's Risk Insurance (.5\%) \$0
Umbrella \& General Liability Insurance (.7\%) \$0
Performance \& Payment Bond (1.2\%) \$0
GC Overhead and Profit (5\%) \$0
AE Design Fees \$50
Testing/Geotechnical/surveying \$5,000
Inspections/Plans examiner \$0
Abatement
FFE Allowance \$0

Subtotal (Indirect Costs)
\$8,550

TOTAL DIRECT \& INDIRECT COSTS




## El Paso County School District 49

CLAIE budget proforma
January 17, 2017
Center for Literacy And Innovation Excellence

CLAIE basic assumptions: (1) ~ 150 students in the program
(2) School housed on Odyssey Elementary School site, in buildings separate from the core facility
(3) Program is 'full contact' (blended time saved is reinvested in additional, small group, intervention time)

| Enrollment source assumptions: |  | POWER Zone |  |  | subtotal | Choice |  | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | OES | SES | RVES |  | In-D | OOD |  |
|  |  | 60 | 30 | 30 | 120 | 5 | 25 | 150 |
| Staffing Assumptions |  |  |  |  |  |  |  |  |
| 1.0 | Director of Academ Svc |  |  | 6.0 | CLAIE prof |  | avg. 25/1 |  |
|  | (aka School Pincipal) |  |  | 6.0 | CLAIE ther |  | max 25/1 |  |
| 0.5 | SPEC SVC |  |  | 2.0 | CLAIE men |  | max 75/1 |  |

## Student Count 'Flow'

| Grade | Year 1 | Year 2 | Year 3 | Year 4 <br>  <br>  <br>  <br> 3 |
| :---: | ---: | ---: | ---: | ---: |
| 50 | 30 | 32 | 38 |  |
| 4 | 42 | 50 | 34 | 35 |
| 5 | 34 | 43 | 50 | 37 |
| Total | 24 | 27 | 34 | 40 |
| 150 | 151 | 150 | 150 |  |

## El Paso County School District 49

CLAIE budget proforma
January 17, 2017
Center for Literacy And Innovation Excellence
CLAIE basic assumptions: (1) ~ 150 students in the program
(2) School housed on Odyssey Elementary School site, in buildings separate from the core facility
(3) Program is 'full contact' (blended time saved is reinvested in additional, small group, intervention time)

Budget Proforma (a) Revenue: 150 sFTE @ $5,654.73$ normalized funds available $\frac{\text { Total }}{848,210}$

| Expenses: Staffing | 865,000 | (b) |
| :--- | ---: | ---: |
| Tech Needs | 16,467 |  |
| Facility Implementation | 38,000 |  |
| Program Implementation Costs | 21,280 | $(940,747)$ |
|  | 940,747 | $(92,537)$ |


| Intended buildup coverage options: | 14-3A zone funds |
| ---: | :--- |
|  | and/or |
|  | - POWER Zone general funds |

(a) CLAIE budget proforma assumes that other POWER zone elemetary schools' budgets are adjusted accordingly for potential changes to their enrollment as a result of this program.
(b) some flexibility exists in the number of CLAIE professors hired. If enrollment is signficantly lower, then appropriate hiring decisions can be made based on confirmed enrollment levels.

Facility Setup We have identified PODS that could be relocated from FLC and FES. Relocation and setup of those assets would cost approximately $\$ 150,000$, to come from either 14-3A funds, 2017/18 capital funds, or POWER Zone general funds, or a combination of any or all sources.

BOARD OF EDUCATION AGENDA ITEM 2

| BOARD MEETING OF: | January 13, 2017 |
| :--- | :--- |
| PREPARED BY: | Kathleen Granaas, Coordinator of Academic Performance |
| TITLE OF AGENDA ITEM: | Overview of Assessment |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

RATIONALE: District 49's comprehensive assessment system supports evaluation of how students are progressing, and how schools and the district prepare students. An overview of the assessments used in the district provides board members background and insight in the district's performance on these assessments.

## RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Assessment results are one indication of district and school <br> performance and one that families rely on to gauge performance <br> of districts, schools and their students. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Assessment results are used to evaluate the effectiveness of <br> instruction and programming among our portfolio of schools. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Overall school assessment results and individual student <br> assessment results, provide teachers and leaders with information <br> to support instructional programming decisions, and developing <br> individual student plans so every student succeeds. |

## FUNDING REQUIRED: N/A

AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: N/A
APPROVED BY: Amber Whetstine, Executive Director of Learning Services,
DATE: $1 / 13 / 17$
Peter Hilts, Chief Education Officer

# BoE <br> Overview of Assessment in District 49 

Kathleen Granaas<br>January 25, 2017

## The Best Choice to Learn, Work and Lead

## Overview of Assessment in 49 District

Portfolio of Assessments to meet differing needs

- What should students know and be able to do?
- How do we know that students learned?
- What if they don't know it after being taught?
The answers come, in part, through assessments.


## Feedback through AssessmentDistrict

Some assessments are mandated by

- Zone or School
- State
- Federal

Balanced Approach

- Assessing what was taught
- Assessing learning expectations
- Assessing during learning and after learning
- Assessing out of specific need


## Overview of Assessment in 49 District

## Name

Grades
Use

## Time

| DIBELS Next | K-5 | State - Measures <br> acquisition of basic <br> literacy skills | 15 minutes 3x per <br> year, progress <br> monitoring varies |
| :--- | :--- | :--- | :--- |
| TS Gold | Kindergarten | State - measures <br> attainment of <br> developmental and <br> academic milestones | Occurs within the <br> instruction |
| CogAT | $3^{\text {rd } \& 6^{\text {th }} \text { Graders }}$ | District - aids in <br> identification of <br> cognitive strengths | $\sim 90$ minutes |
| ACCESS for ELLs | ${\mathrm{K}-12^{\text {th }} \text { grade }}^{\text {Federal }- \text { English }}$language acquisition <br> land identification of <br> need for services | $\sim 2$ hours |  |

## The Best Choice to Learn, Work and Lead

## Overview of Assessment in 49 District

## Name <br> Grades <br> Use <br> Time

| ACT Aspire | $3^{\text {rd }}-10^{\text {th }}$ at selected schools | District - measures mastery of CO Academic Standards | ~ 3-4 hours - varies - several times per year |
| :---: | :---: | :---: | :---: |
| CMAS - PARCC Math and ELA (English Language Arts) | $3{ }^{\text {rd }}-10^{\text {th }}$ Grade | State - measures mastery of CO Academic Standards | Three or four 60 to 90 minute units in each subject area |
| CMAS - Science | $5^{\text {th }} 8^{\text {th }}$ and $11^{\text {th }}$ Grade | State - measures mastery of CO Academic Standards | Three or four 60 minute units |
| CMAS - Science | $4^{\text {th }}$ and $7^{\text {th }}$ Grade Selected Schools Only | $\begin{aligned} & \text { State - measures } \\ & \text { mastery of CO } \\ & \text { Academic Standards } \end{aligned}$ | Three or four 60 minute units |

## The Best Choice to Learn, Work and Lead

## Overview of Assessment in 49 District

## Name <br> Grades <br> Use <br> Time

| PSAT 10 | $10^{\text {th }}$ Grade | State - measures <br> college and career <br> readiness. Used for <br> college admissions | 4 hours |
| :--- | :--- | :--- | :--- |
| SAT | $11^{\text {th }}$ Grade | State - measures <br> college and career <br> readiness. Used for <br> college admissions | $4-5$ hours |

## The Best Choice to Learn, Work and Lead

## Time Spent Testing

How much time are students formally tested in District 49?

Of time spent in school, what percentage of time are they tested?

Students are tested on State or Federal tests less than 2\% of the time they are in school in District 49.

## Assessments by Level

|  | Boy | moy | eor | Minutes |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| ELEM |  |  |  |  |  |
| DIBELS | 9 | 9 | 9 |  |  |
| TS GOLD (Kinder only) | 5 | 0 | 0 |  |  |
| CogAT (3rd only) | 90 |  |  |  |  |
| ACCESS (Ell only) |  | 120 |  |  |  |
| ACT Aspire (3-5 FZ only) | 180 | 180 | 180 |  |  |
| PARCC ELA/Math or DLM |  |  | 420 |  |  |
| Sci/orSS or CoALT (4th or 5th only) |  |  | 180 |  |  |
|  | 284 | 309 | 789 | 1382 | minutes per year |
| MID |  |  |  |  |  |
| CogAT (6th only) | 90 |  |  |  |  |
| ACT Aspire | 180 | 180 | 180 |  |  |
| CogAT (3rd only) | 90 |  |  |  |  |
| PARCC ELA/Math or DLM |  |  | 500 |  |  |
| Sci/orSS or CoALT (7th or 8th only) |  |  | 180 |  |  |
|  | 360 | 180 | 860 | 1400 | minutes per year |
| HIGH |  |  |  |  |  |
| ACT Aspire (9th and 10th only) | 180 | 180 | 220 |  |  |
| PARCC ELA/Math or DLM (9th and 10th only) |  |  | 500 |  |  |
| Sci/orSS or CoALT (7th or 8th only) |  |  | 180 |  |  |
| PSAT (10th only) |  |  | 195 |  |  |

## The Best Choice to Learn, Work and Lead

## Time Spent Testing by Level

 District|  | per day | per year | time spent testing | percentage of time testing |
| :---: | :---: | :---: | :---: | :---: |
| ELEMENTARY | 410 | 65600 | 1382 | 0.02 |
|  |  |  |  |  |
| MIDDLE | 500 | 80000 | 1400 | 0.02 |
|  |  |  |  |  |
| HIGH SCHOOL | 500 | 80000 | 1650 | 0.02 |
|  |  |  |  | 0.02 per year |

## Amount of Time in School Compared to Time Assessed

Minutes in school compared to minutes tested


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Other Assessments
-NAEP National Assessment of Educational Progress - selected at a state level
-DIBELS Math
-SRI and SMI
-AIMS Web
-Fluence

## DIBELS Over Time

Percentage of Students Scoring at Benchmark

Percentage of Students Scoring below Benchmark


50\%

$0 \%$


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## PARCC Elementary Percentile Ranks



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## PARCC Middle School Percentile Ranks




## ACCESS for ELLs by Proficiency Level

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## PSAT



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## ACT

## District/40.



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## For 2018

The State Board of Education directed CDE to move forward with procurement of an ELA and Math contractor for grades 3 8 in the next few months

- Combined < 8 hours
- Individual student level results provided within 30 days.
- CDE to have authority of the test design, form, and administration policies

The Best Choice to Learn, Work and Lead

## What's Next?

- ${ }^{\text {th }}$ grade ELA and Math assessments will be a separate RFP process
- 2017 assessments remain unchanged
- College Entrance and College and Career Readiness assessments remain the same
- Input from districts
- Goal to select the best option for CO students and schools

The Best Choice to Learn, Work and Lead

D49 Website

To find out more about assessment

- http://www.d49.org/Page/4741

BOARD OF EDUCATION AGENDA ITEM 3

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Mary Perez, Director of Concurrent Enrollment |
| TITLE OF AGENDA ITEM: | Policy Update IHCDA-R Concurrent Enrollment |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: With continued growth in D49 Concurrent Enrollment, there is a need to clarify processes and ensure consistent protocols for student access and support. This policy update is in response to clarification inquiries from within our secondary schools.

RATIONALE: Policy has been updated to include clarification for concurrent enrollment deadlines, readiness qualifications, type of coursework (includes career and technical education college courses), protocol for supporting college ready students with accommodative needs and CHSAA eligibility requirements. Policy update also includes clarification regarding online college course fees and related costs, attendance records for off-campus students, and high school credits for college coursework.

RELEVANT DATA AND EXPECTED OUTCOMES: To provide clear guidelines for access to and implementation of concurrent enrollment in D49 high schools.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | Clarifies concurrent enrollment guidelines to increase early <br> postsecondary access and support needs of all high school <br> students. Aligns with 49Pathways initiative, providing tuition- <br> free pathways for career and college pathways and professional <br> certifications offered through institutions of higher education. |

## FUNDING REQUIRED: N/A <br> AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, a copy of the revised regulation will be provided at the next board meeting.

## Title Concurrent Enrollment <br> Designation IHCDA-R-1 <br> Office/Custodian Education/Director of Concurrent Enrollment

A student intending to enroll in concurrent enrollment for the fall semester-must provide written notice to the high school principal or designee by February 6 prior to the semester in which thestudent intends to concurrently enroll in postsecondary courses. A student intending to enroll in eoneurrent enrollment for the spring semester must provide written notice to the high school principal or designee by August 6 prior to the semester in which the student intends to coneurrently enroll in postsecondary courses. by the following deadlines:

| Concurrent Enrollment Application Deadlines |  |
| :--- | :--- |
| $\underline{\text { Fall Semester Enrollment }}$ | $1^{\text {st }}$ Friday in February |
| Spring Semester Enrollment | Day after Labor Day |

Concurrent Enrollment Student Request Forms are available online and at high school counseling offices.

The Principal or designee will determine whether the student is eligible for concurrent enrollment based on academic and personal readiness, including, but not limited to student conduct, attendance, and other personal readiness factors. All concurrent enrollment applicants will take a college entrance exam as part of the application process. The Principal or designee may request a meeting with the student and family to discuss the student's eligibility for concurrent enrollment and may delay concurrent enrollment until the student is deemed college ready. The Principal or designee may also deny concurrent enrollment for a period of time if the student is unable to successfully complete postsecondary courses and the Principal or designee determines that additional support is necessary for successful completion of future concurrent enrollment courses.

Postsecondary concurrent enrollment courses requested by the student must align with the student's Individual Career \& Academic Plan (ICAP) and may include general education, elective, and career and technical education coursework. The Principal or designee must authorize concurrent enrollment course selections and must confirm course alignment with the student's ICAP. The student must meet the same course prerequisites and course expectations as noted in the current postsecondary course catalog and course syllabus. The student is expected to comply with the policies and procedures in the Student Code of Conduct of the Institution of Higher Education.

For students in need of accommodative services, the high school counselor or concurrent enrollment designee will provide information to, and will follow up with, the parent and student regarding the coordination of an accommodative services intake appointment at the institution of higher education prior to the concurrent enrollment semester in which services are needed.

Eligibility requirements as published by the Colorado High School Activities Association (CHSAA) shall be observed by all high school students. Concurrent enrollment students shall be responsible for reporting in-progress college grades directly to the school athletic director or designee to retain eligibility.

The student, parent, and Principal; and-or concurrent enrollment designee must sign a Concurrent Enrollment Agreement (CEA) prior to postsecondary course registration each semester. All postsecondary course/schedule changes must be communicated in writing immediately and directly to the concurrent enrollment designee. All course/schedule changes must be updated on the CEA prior to the semester Drop Date at the Institution of Higher Education. For online postsecondary courses, parents are responsible for online fees, digital texts or access codes, lab kits, and other associated costs. The District shall not be responsible for course supplies, tools, materials, software, consumables, or other course related costs.

A record of postsecondary attendance for concurrent enrollment students is required for students exclusively attending postsecondary classes at the institution of higher education; concurrent enrollment students may beare required to complete and submit an attendance form, with postsecondary instructor signature, for each_one postsecondary course each semester.

If the student receives a final grade of "D" or "F," or withdraws from the postsecondary course after the Institution of Higher Education Drop Date, the student's parent or guardian willmay be required to pay the school district for the postsecondary course tuition that was paid by the district on the student's behalf.
Note: College courses taught on high school campuses typically begin a few weeks earlier than courses taught on college campuses and therefore have earlier drop dates.

High school credit will be granted for postsecondary courses based on the course credits, according to the following guidelines:

| Course worth 3+ college credits | $\equiv 2$ semesters of high school credit (1.0 credit) |
| :--- | :--- |
| Course worth 0.5-2 college credits | $\equiv 1$ semester of high school credit ( 0.5 credit) |

If the Principal or designee denies credit toward graduation for any of the requested courses, the student will be notified in writing of the reason within 10 working days of receipt of the enrollment notice. The student will have the ability at that time to appeal to the Chief Education Officer or designee.

If the student decides to appeal to the Chief Education Officer or designee, the appeal must be filed in the Chief Education Officer's office within 10 working days after receiving notice of denial of credit.

The Chief Education Officer or designee must notify the student in writing of his/her decision within 30 working days of the filing of the appeal. The decision of the Chief Education Officer regarding approval or denial of high school credit will be final.

- Adopted: November 7, 1991
- Revised to conform with practice: date of manual revision
- Revised: August 4, 1994
- Revised: August 10, 2000
- Revised: May 13, 2010
- Revised: October 27, 2011
- Revised: October 9, 2014
- Revised: XXXXX

LEGAL REF:
District 49, El Paso County, Colorado
Page $\mathbf{2}$ of $\mathbf{3}$

- 1 CCR 301-81 (State Board of Education Rules Governing Standards for Individual Career and Academic Plans)
- 1 CCR 301-86 (State Board of Education Rules for the Administration of the Concurrent Enrollment Program)
- C.R.S. 22-35-101 Concurrent Enrollment Programs Act


## CROSS REF:

- IKF, Graduation Requirements
- IHCDA Concurrent Enrollment
- IHCDA-R-2 ASCENT
- IKCA Weighted Grading
- IHBK Preparation for Postsecondary and Workforce Success
- JJJ Extracurricular Activity Eligibility

BOARD OF EDUCATION AGENDA ITEM 4.a

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Cale Csizmadi, Science Teacher <br> Bruce Grose, Principal, Vista Ridge High School |
| TITLE OF AGENDA ITEM: | Course Proposal: Life Sciences at Vista Ridge High School |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Seeking approval of the addition of the year long course entitled Life Sciences Course.

RATIONALE: Optional course for incoming freshman. The rationale behind this course is to give students who are not academically prepared to take Linear Physics (taken algebra-I in $8^{\text {th }}$ grade) the option to take a life science course to fulfill their science graduation requirements.

SCxxxx Life Sciences Course

## Grade Level: 9-10

## Length: Year

Prerequisite: None.
This course introduces environmental processes and the influence of human activities upon them. Topics include ecological concepts, population growth, natural resources, and a focus on current environmental problems from scientific, social, political, and economic perspectives. Upon completion, students should be able to demonstrate an understanding of environmental/ecological interrelationships and of contemporary environmental/ecological issues.

## RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1——Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Approval of science courses helps to define academic pathway <br> for students in non-STEM careers. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: Yes, textbook
AMOUNT BUDGETED:
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move course approval of Life Sciences Course to the next regular board meeting.

## Life Science Syllabus

## COURSE DESCRIPTION:

This course introduces environmental processes and the influence of human activities upon them. Topics include ecological concepts, population growth, natural resources, and a focus on current environmental problems from scientific, social, political, and economic perspectives. Upon completion, students should be able to demonstrate an understanding of environmental/ecological interrelationships and of contemporary environmental/ ecological issues.

## Course:

Upon completion student should be able to:

1. Discuss current environmental/ ecological issues with an understanding of the basic ecological concepts involved.
2. Use an interdisciplinary approach to analyze environmental and ecological issues/problems; show knowledge of the interplay between the ecological, political, social, cultural and economic aspects of environmental/ ecological problems.
3. Develop a worldview related to an understanding of current environmental/ ecological issues and how global problems affect us locally.
4. Demonstrate an understanding of core ecological principles, and define scientific principles and concepts as related to environmental studies and sustainability.
5. Participate in basic field ecology research and experiments according to the scientific methods.

## OUTLINE OF INSTRUCTION

I. Science and the scientific method
II. The biosphere
A. Biomes
B. Ecosystems
C. Biodiversity
D. Evolution and extinction
III. Environmental Resources
A. Water
B. Land
C. Energy
IV. Environmental Threats
A. Global Climate change
B. Population dynamics
C. Disease
D. Pest and pest control
E. Pollution and waste management
V. Environmental Biology and Public Policy
A. Risk assessment
B. Assigning economic values to natural resources
C. Sustainability
D. Geopolitics

## BOARD OF EDUCATION AGENDA ITEM 4.b

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Heather Mavel and Rochelle Kolhouse, Team Coaches, <br> iConnect Zone |
| TITLE OF AGENDA ITEM: | Teen Leadership Course Approval |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

Teen Leadership is a course designed for students to develop leadership, professional, interpersonal/intrapersonal, and business skills.

## RATIONALE:

District 49 is committed to empowering students to articulate a pathway to guide each individual towards a postsecondary life. Teen Leadership provides guidance and skill development to ensure students are ready to face the challenges ahead.

## RELEVANT DATA AND EXPECTED OUTCOMES:

This disturbing trend surrounding suicide in our Nation as well in the Colorado Springs area makes it clear that our students need healthy connections to both adults and peers, and Teen Leadership provides a structure to grow impactful friendships while increasing skills to navigate the obstacles and setbacks that face all young people.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a trustworthy recipient of taxpayer investment | District 49 has made a huge financial investment in launching Capturing Kids' Hearts throughout our community and training district leaders in the companion Leadership Blueprint professional development. Our schools need this resource to help build up student leaders who are equipped to impact school culture and graduate prepared for their pathway. |
| :---: | :---: |
| Rock \#2—Research, design and implement programs for intentional community participation | Should the board approve this class, schools across the district could put Teen Leadership into implementation to further the Capturing Kids' Hearts process in their respective communities. Additionally, students will lead and take part in community service projects. |
| Rock \#3- Grow a robust portfolio of distinct and exceptional schools | If we have the opportunity to pilot Teen Leadership, the iConnect Zone instructional coaches will be able to consult with other zone leaders to discuss how the program can be tailored to their respective needs and implemented accordingly. |
| Rock \#4- Build firm foundations of knowledge, skills and experience so all learners can thrive. | Research tells us that emotional intelligence is plastic, not fixed; that means our students can grow in traits such as perseverance, honesty, and diligence. A firm foundation for all learners means providing them space to consider and discuss issues of identity, leadership, and career readiness. |
| Rock \#5- Customize our educational systems to launch each student toward success | The core foundation of this course aligns with the 49 Patbways initiative by providing a customized leadership training experience to launch each student towards success and onto his/her pathway. |

BOE Work Session January 25, 2017
Item 4.b continued

FUNDING REQUIRED: workbook costs: approximately $\$ 500$
AMOUNT BUDGETED: To be budgeted for the 2017-2018 school year
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move request to action at the February 9, 2017 BOE meeting.

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: January 9, 2017

## Semester 1: Teen Leadership Course Description

## Staff Course Description:

Teen Leadership is a program in which students develop leadership, professional, and business skills. They learn to develop a healthy self-concept, healthy relationships, and learn to understand the concept of personal responsibility. They will develop an understanding of Emotional Intelligence and the skills it measures, which include self-awareness, self-control, self-motivation and social skills. Students will develop skills in public speaking and communication and an understanding of personal image. They will develop an understanding of the effects of peer pressure, will develop skills to counteract those effects, and will develop problem solving skills.

## Student Course Description:

Are you interested in leading people but don't know where to begin? The work begins with examining the difference between who you are and who you want to be. Are you bold enough to look into the difference and take action? Will you stand up, where others sit and wait to be told what to do?

If you answered yes to any of these questions, come and join Teen Leadership!
In this class, you will experience first-hand what it takes to be a leader. You will learn more about yourself and your peers. You will take action in areas that motivate you and learn to take responsibility for yourself along the way. You will speak publically and make your voice heard.

Any post high school route requires applicants to show something extra--even amazing to stand out in such a competitive era. Take this course and have that something extra to make your application extraordinary!


1199 Haywood Drive
7/flippen ${ }_{\text {ation }}$

## Teen Leadership 5.0

## Developing Leaders for the Future

## HIGH SCHOOL COURSE LEADER GUIDE



## 7 frippen

1199 Haywood Drive College Station, TX 77845 U.S.A. 979-693-7549 - 800-316-4311

877-941-4700 fax info@flippengroup.com www.flippengroup.com

## Dear High School Course Leader,



The high school years are tough on kids. It takes a special person to work with them and guide them through this time when they are facing some of the most difficult decisions and developmental periods ever. Puberty, complexions, figures, popularity, boys/girls, dating, friends, acceptance, parents, freedom, identity, and looks are the most critical of all things, and they have to safely navigate their way through this maze to get through high school. Many of them don't make it, and they end up paying a high price for the mistakes they've made because they were unprepared and inexperienced with their choices.

I have worked with thousands of high school teachers over the years, and I know one thing to be absolutely true about you and your position. You are much like the angel spoken of in literature. In your hands is the power of life and death, and the sword you wield is the one that determines whether they live or die. Yes, it is too great a responsibility for mortals to bear. But you must bear it. That is why you are called by that most honorable name Teacher. And the title is never truly real until you hear your student introduce you as, "My teacher." Then life begins for them in the classroom because it has begun for them in your heart.

Take good care of them. They are your finest customer, and we don't want them shopping someplace else for what they can get only from you. May your work be true, swift, and good.

With much regard,


Flip Flippen
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## Teen Leadership High School Course Leader Guide Chapter Objectives

## Chapter 1 - Laying the Foundation

## Students will:

- Develop relationships with the Course Leader and class.
- Review school handbook and Course Leader's classroom procedures.
- Determine the purpose of Teen Leadership.
- Understand the concept and components of the Social Contract.
- Understand the concept of journaling.
- Understand the importance of attitude.
- Begin building confidence to speak before a group and learn to develop and deliver a speech.
- Understand the importance of building relationships, including first impressions, techniques for remembering names, and letter-writing.
- Identify personal goals for the course.


## Chapter 2 - Looking at Ourselves Students will:

- Develop an understanding of self-concept.
- Develop an understanding of self-confidence.
- Understand the process of reframing.
- Develop further understanding of first impressions, including the eight cues people notice.
- Learn how to demonstrate self-confidence, including body language and tone of voice.
- Understand the internal qualities leaders need.


## Chapter 3 - Understanding Ourselves

## Students will:

- Develop an understanding of Emotional Intelligence and how it differs from I.Q.
- Comprehend the concepts of the Emotional Intelligence scales: Interpersonal Skills, Persistence, Optimism, Self-Awareness, Self-Control, Empathy, Social Skills, and SelfMotivation.


## Chapter 4 - Presenting Ourselves Students will:

- Understand the tools of effective communication.
- Understand the importance of our image.
- Comprehend the difference between image and self-concept.
- Understand the impact social media has on image.


## Chapter 4 - Presenting Ourselves (cont.)

- Define Personal Brand and develop an understanding of why and how students should manage their own.
- Understand how a Personal Brand is created.
- Understand the importance of living their Personal Brand in public.
- See the relationship between public self and private self.
- Comprehend the motivation of great leaders.
- Realize the cost of leadership.
- Continue developing confidence and skill in delivering a speech, including effective use of posture, movement, gesture, facial expression, eye contact, and voice.


## Chapter 5 - Getting It Together

## Students will:

- Examine the importance of values to leaders, explore how values are determined, and examine the ways values are demonstrated to others.
- Define standards and how they affect one's values.
- Understand moral relativism.
- Determine what it means to live a principled life and decide on principles for their lives.
- Write their personal mission statements.


## Chapter 6 - Taking Responsibility

## Students will:

- Understand that they are responsible for their own thoughts, attitudes, and actions.
- Understand how "thought replacement" can change attitude.
- Define and explain "Rational-Emotive Theory."
- Understand that our choices have consequences.
- Be better equipped to make healthy choices.


## Chapter 7 - Interactions with Others

## Students will:

- Understand the ways negative peer pressure affects them and evaluate ways to handle peer pressure.
- Appreciate the impact of positive peer pressure on the group.
- Understand the different types of bullying and its impact on us.
- Understand the concept of defending skills and practice demonstrating these skills.
- Understand the concept of rescuing skills and practice demonstrating these skills.


## Chapter 8 - Looking at Relationships

## Students will:

- Understand the importance of affirming and listening and demonstrate these skills.
- Identify ways to make family relationships more meaningful.
- Understand the family types described in the Circumplex Model.


## Chapter 9 - Managing Our Financial Future

## Students will:

- Develop an understanding of the importance of having passion and purpose.
- Develop an understanding of the value of money and how their use of money demonstrates their values.
- Understand the principles of the free-enterprise system.
- Examine the role financial decisions play in leadership.
- Understand aspects of deficit and credit spending.
- Examine the processes of purchasing a car and purchasing a home.
- Understand the concept and value of budgeting and saving.


## Chapter 10 - Leadership Is Serving Others

## Students will:

- Demonstrate an understanding of lateral thinking, vertical thinking, and brainstorming.
- Understand the concept of effectiveness in team problem-solving.
- Define and understand "paradigm."
- Explore the various types of community service opportunities and execute a plan of service.


## Chapter 11 - Getting a Vision

## Students will:

- Understand the definition of vision, how vision influences the future, and how to develop a vision for their lives.
- Understand how their approach to life determines how they accept responsibility and how it affects the way they react to people and events around them.
- Be able to identify the five steps in developing a vision.
- Understand ways to balance dreams with reality.
- Understand the importance of having a sense of purpose.


## Introduction

Read through this introduction before beginning the class. This will give you an overview of the course and will outline important concepts and instructions that may not be repeated in the text.

## IN THE BEGINNING

Be sure to EXCEL ${ }^{\text {TM }}$ in your classroom by following the teaching model every day. The important thing to remember about this course is that relationships are the key. Each day, you should be standing at the door, shaking hands and welcoming your students to your room. Make this a habit, so they come to expect it. Be sure to use all "eight cues." (See Chapter 2, Lesson 11.) Your classroom arrangement should invite discussion and sharing, so you may want to get away from straight rows of desks. Several Course Leaders have brought in stuffed furniture, lamps, and rugs to create a warm environment. It is also important that we are shaking hands in ALL of our classes (including non-Teen Leadership classes) to model being a genuine leader. This is the first step in the E-X-C-E-L teaching model...ENGAGE.

At the beginning of the course, when you introduce yourself, be sure to share with the students that you may be anxious about teaching the class. You are teaching because you love kids - let them know it. Tell them. You might even want to make a bulletin board about yourself.

Let's not forget who else we need to ENGAGE. To help ensure the success of the class, we suggest engaging the students' parents by sending home a Parent Letter (see http:// TLfiles.com/hs1 for a sample) and/or your Class Syllabus at the start of the term. Since this class has some unique lessons, it is also suggested that you invite your campus leadership to visit, model, and be part of the group's growth from the beginning.

At the beginning of every class, starting with Lesson 2, have a period of talking about the good things that have happened since you last met, such as awards, good grades, team victories, something good at home, whatever they want to tell. After each sharing, everyone applauds the person, as a way of saying, "Great job!" This affirmation time, plus the initial journal question and review of the previous class constitute the next step, X-PLORE.

COMMUNICATE, the third step in the teaching model, represents the time when you communicate the content of the lesson. Allow for plenty of discussion, which not only involves the students in the learning process, but gives you important feedback concerning their grasp of the material. The many group discussions and activities EMPOWER the students to really use what they've learned.

Finally, the last step in the process is LAUNCH, when we "end and send." As you launch at the end of the day, remember to send the class off in a way that shows them you care. Use the summary questions to wrap up the session in their minds. The "take away" of the lesson is the students' empowerment. Be sure to end on a powerful note as you send your students toward their destination. Consider getting a plaque made for your classroom door that reminds them to "Return with Honor." The students are sent out with the commitment to put into practice in their lives what they are learning in their class.

There is a "Launch Bank" at the end of each chapter to assist you when you want a more significant launch. Remember, a daily launch does not need to be circling them up and reading a poem. In the real world of teachers, simply filling their emotional cup (ex: "Have a great day!" "Make good choices!") as a parting comment constitutes a LAUNCH.

## HOW CAN TEEN LEADERSHIP IMPACT CAMPUS CULTURE?

A Research Summary Document was provided for you to download during the Online Teen Leadership Certification process. If you would like additional copies of the Research Summary Document, it is available for you to download in the Teen Leadership Online Portal (http://TLfiles.com/researchsummary).

## TECHNOLOGY

Much of the content you will cover is in preparation for our students to be successful in their college and career endeavors. Technology plays a great part in this process. Throughout the class, students will employ various technologies to support and empower them to take their skills to the next level. Such activities include using cell phones to record themselves giving speeches for increased self-awareness as they grow in their speaking skills. Other projects involve being current in the understanding of how social media shapes our thoughts, attitudes and actions. Students will also step behind the camera and are asked to video their class presentations, such as the correct and effective way to engage with parents and teachers in moments of conflict, as opposed to the wrong way. Whether it is creating a digital Vision Board of themselves, a PowerPoint presentation, or actively contributing to the Teen Leadership Facebook Page, students will gain a greater understanding of how to leverage technology as a means to be successful in today's highly competitive job market.

## HOW TO USE THIS BOOK

The course is divided into sixty-one lessons. Each lesson, however, does not necessarily represent one class period. Many lessons will take several days. Additional activities are provided for Course Leaders with longer class periods. Also provided for your use is an Online Portal. The Online Portal houses many classroom activities, handouts, scoring rubrics, tests, and a variety of resources for your use. You may download these documents and use them as is, or feel free to create your own to fit your class and teaching style.

Each lesson is formatted following the EXCEL Teaching Model. This will assist you in formatting your lesson plans. It is possible to EXCEL multiple times during the class as you move from lesson to lesson. Each lesson's objectives are listed at the beginning to assist you in aligning your lessons to any established standards and state requirements.

The text throughout the lessons is a guide to what you would say to the class. Prepare ahead! You don't need to read the script to them, but we hope it will give you the foundation from which you can teach the class with confidence. The "Preparation" section will list any additional teaching materials needed for the lesson. (Ex: toilet paper, paper bags, art supplies, etc.) Until you feel confident adding your own stories and examples, we've included some for your use.

The text that follows the small and large group discussions is provided to cover points that might not have been brought out in the discussion. Obviously, you will not want to repeat information that's already been covered. By all means, don't be repetitious. "Go with the flow."

Fads can quickly change, as you know. To get across the point, be sure to keep up with the trends, and substitute current examples for any outdated ones found in this manual.

## Key



## Discussion

Any time you see these speech bubbles, you will have easy access to questions and discussion content to pose to the class as a whole (Discussion) or that you can use when the class breaks into small groups (Small Group Discussion).


## Note to the Course Leader

You will find notes, instructions, and tips next to the 'Note to the Course Leader' icon.


## Download from Online Portal

The "Download from Online Portal" icon signifies documents that you can get online. Go to your internet browser (ex: Explorer, Chrome) and type in the URL as displayed in the Course Leader Guide to access the referenced material. You can print and copy the documents as provided, or make your own.


## Video

Throughout the content, there are several videos referenced as a resource for you. Go to your internet browser (ex: Explorer, Chrome) and type in the URL as displayed. Make sure your audio source is connected when you play your video in class.


## Journal Questions

The journal icon alerts you to upcoming opportunities for the students to express themselves in writing by answering questions or having times of reflection.

Group Activity
This lets you know of group games or activities you may choose for the students.

Key (continued)

## Course Leader Sample "Script"

Content in your Course Leader Guide denoted by this shaded box contains suggested script. Although you will not want to actually 'read' these sections to the class, our hope is that you will find it helpful as you talk to them in your own words.

## Special Video Content from Flip Flippen

## Chapter 1, Lesson 1

"Welcome to Students"
http://TLfiles.com/welcomestudents
Length: 4:51
Chapter 2, Lesson 11
"Always Interviewing"
http://TLfiles.com/interviewing
Length: 3:50
Chapter 4, Lesson 23
"Public vs. Private Self"
http://TLfiles.com/self
Length: 10:59

## Chapter 5, Lesson 25

"Who Are You?"
http://TLfiles.com/whoareyou
Length: 6:23
Chapter 5, Lesson 27
"Principles \& Mr. Schawe"
http://TLfiles.com/mrschawe
Length: 6:12

Chapter 11, Lesson 61
"Course Graduation"
http://TLfiles.com/coursegraduation
Length: 4:08

## ONLINE PORTAL

## LESSON PREPARATION DOWNLOADS

In the preparation section of each lesson, you'll find a link to the lesson preparation downloads, where you can easily access online all resources needed for that lesson. Materials may be reproduced for use in the classroom.

## EXTRA RESOURCES: EVALUATIONS, ASSESSMENTS, CLASSROOM HELPS

Go to http://TLfiles.com/extrashs before the course begins for extra resources not specifically referenced in the lessons. You are welcome to reproduce or adapt any of these for your use. You will also find a list of resource books and materials you may wish to use to supplement the lessons.

## IMPLEMENTATION GUIDELINES

- Only individuals who (1) have successfully completed Capturing Kids' Hearts™ training and (2) have attended the Teen Leadership Certification ${ }^{T M}$ class may teach Teen Leadership.
- Only schools that purchase Student Manuals for each student taking the Teen Leadership course may offer Teen Leadership. No Course Leader should be limited to using a class set of manuals. The consumable Student Manual is a student's personal record of his/her growth and achievements in this class. We have found that like other mementos, the Student Manual is something many keep long after graduation.
- We strongly recommend that school principals attend Capturing Kids' Hearts training in order to understand the impact these programs can have on your school. Also, because group dynamics and processes are critical to a classroom's effectiveness, we strongly suggest that at least one representative from a school's counseling staff also attend Capturing Kids' Hearts training.
- Teen Leadership is a semester course, although there is enough material for two semesters. Depending on the type of scheduling a school has adopted (block, modified block, standard, etc.) it should be conducted on the same number of days and for the same amount of time as required courses. The course is not as effective when taught only once a week or once a month.
- Teen Leadership is a process that builds strong relationships among its students and Course Leader. These strong relationships serve as the foundation for the growth of the students, as it provides a "safe" place for them to grow. Because of the proven effectiveness of the recommended process, it is NOT advisable to modify the curriculum by mixing it with other curriculum. For the same reason, team teaching is not recommended.
- Because trust building is a critical component of the course and because adding new students can inhibit the formation of a safe classroom environment, it is strongly recommended that no new students be added to a Teen Leadership class after the second week of class.
- Teen Leadership classes should be representative of the entire student population in terms of socio-economic status, ethnicity, gender, and aptitudes. A balanced class is best.
- A Teen Leadership class should have between 15 and 25 students. Class periods should last between 50 and 90 minutes.


## IMPLEMENTATION GUIDELINES (continued)

- The class should have the same grading accountability as does any legitimate class, including tests, quizzes, projects, speeches, etc.
- Speeches are required, as this class is a communications class.
- Chapters 1-4 must be done in order. After that, you may choose which chapters and lessons best fit your specific goals for your students.


## FACILITATING

Be sure to allow plenty of time for discussions. Do not cut them off for the sake of time. This is the most important part of the course. In Teen Leadership, we always choose the needs and concerns of the students over our need to cover all of the material. Flexibility on the part of the Course Leader is essential.

Let us add a word of caution, however. It's important that we help them manage their emotions. You will have to be the one who determines how much time they need to process events, content, and issues. There will be times of emotional sharing and caring that can be powerful times of growth. There will also be times when you will need to set a time limit for them to "finish up" and move on.

Building the security of relationships in the group is crucial. But remember that the purpose of this course is their academic growth as well as their emotional growth. Help keep them focused while giving them some emotional space. Building relationships among the students is critical to creating a safe and secure environment and developing a highperforming team. The ultimate goal of the process is to have your students see their class as a unified team. On the title page of the Student Manual, you will find a space for a class photograph. Seeing their whole class every time they open their books will reinforce this concept.

Learning in Teen Leadership primarily occurs through the use of discussion and group activities that are designed to help students gain insights. As much as possible, you will want to avoid being a lecturer. Rather, be a great discussion facilitator by using the skills of listening and of asking open-ended questions. Accept and convey an appreciation for all answers, whether or not they are "right" or you agree with them. In fact, try to avoid giving your opinion at all unless the students ask for it. When they ask what you think, that means they're ready to hear it. Otherwise, you're likely to find them defensive and unyielding. When trust is high, differing ideas are accepted readily. When trust is low, people become territorial and defensive of their position.
If you'll recall, while at the Capturing Kids' Hearts training, we discussed the importance of

## FACILITATING (continued)

reducing anxiety in our kids as a critical part of working through the security stage in group process. We listed a number of things that facilitate that reduction, beginning with a warm smile and handshake as we greet them every day. Another essential ingredient was lots and lots of affirmations. We agreed that we must heap on the praise initially if kids are to feel safe in our group.

However, in order to grow, kids must be able to receive critical feedback regarding their behavior and performance. Using the social learning model, we have discovered that if the Course Leaders will model how to seek and accept critical feedback first, the students are much more receptive to it later. That's why using the Student Evaluation of Course Leader form is so important. We've put it near the beginning of the course in Lesson 7 , as well as in the last lesson.

## STUDENT MANUAL

Become very familiar with the Student Manual in order to put it to its best use for the students. In your introduction of the course, tell students how you want them to use their manual, such as: bring it to every class (or if you have space available, they may leave them in the classroom), open it to the current lesson, write in the journal section, take notes and fill in the blanks as you go along, etc. Throughout the Student Manual are blanks for the students to fill in. The information that goes in these blanks is in bold and underlined in this Course Leader Guide. The Student Manual also has the small group discussion questions, with several lines for their answers. If used well, the Student Manuals will be valued by the students for years to come.

At the beginning of each lesson is a place for them to write their "good thing" for the day. Speech Lessons have some lines where they may write notes about their speeches. Have them use this space any way you choose.

## JOURNAL ENTRIES

The students will make their journal entries in the space provided at the back of their Student Manuals. After the very first class session, have the Journal Question posted on a visual when the students arrive in class. Let this be the first activity. The students should be given five to ten minutes of undisturbed quiet time for them to write their answers. Do this while you check roll...just look, don't call names. Later, a student can be given this responsibility. This first question of the day will be listed on the first page of each lesson. If another question is to be used later during the lesson, it will appear only where it will be used.

A small and/or large group discussion activity may follow the Journal Question every day. Although a student may choose not to share, journaling in Teen Leadership is generally meant to be a springboard to further discussion of topics addressed in previous lessons.

## JOURNAL ENTRIES (continued)

Check their journals to make certain they are writing, but honor students' wishes to keep their entry private if that is their choice. When that occurs, simply ask them to let you quickly glance at their entry in order to show you that they did respond to the question.

Because the lesson may take more than one day, additional Journal Questions are listed at the end of most lessons. These could also be used during the following lesson, if needed. If you need more Journal Questions than are provided, feel free to create your own. Also, any of the additional Journal Questions may be expanded into Small Group Discussions.

Additional journal entries are made at the end of class (for the last five minutes), when the students write a summary of their thoughts about the day's lesson. As mentioned earlier, the LAUNCH questions make a good guide for this summary.

## SMALL GROUP ACTIVITIES

You may need to develop small group abilities over time, having only large group discussions and activities at first. Then begin to let them share their answers with one or two neighbors for one minute. Build from there until you feel they are ready to stay on task in groups of three or four.

All activities should be tied to a particular lesson with this amount of structure and fidelity. Even a simple game of softball played outside serves to illustrate what was learned in the classroom in the way of a skill, test, or lesson element. One of our Course Leaders shared with us he was told by a colleague, "I saw you with your students playing games outside. Wish I could teach a door-knob arranging class." ALL activities need to be processed afterwards as to what was learned. Having Teen Leadership supported by the staff and campus leadership is a key component to creating buy-in, and this leads to a change in school climate.

Remember our discussions at the Capturing Kids' Hearts training about group stages. Once you break the class up into small groups, you've created a whole new set of small group dynamics...a whole new set of groups, all needing to establish trust in the security stage before moving into acceptance, etc. Since we rely so heavily on the small groups in Teen Leadership, we suggest you keep the students in their groups for at least a month before considering putting them into new groups. If you notice potential problems with some of the groups, move individuals into groups you would feel better about.

Be sure to assign a strong leader in each group. Move individuals as necessary if the safety of the group is at risk due to the behavior of one or two students. This should be a calculated decision on your part because you want the most effective experience possible for those first small groups. When group activities are indicated, pick the leaders in advance and give them instructions for good group process, such as keeping the group on task,

## SMALL GROUP ACTIVITIES (continued)

ensuring cooperation, making sure everyone gets to talk, etc. If a student wants something to be confidential and kept only in the small group, that's where it should remain.

You will want to explain the small group/large group process to your class, telling them that this process will continue throughout the course in every discussion. Explain that the process is similar to that which is involved in parliamentary procedure, in that there is a leader who makes sure that all ideas are heard and that everyone has the opportunity to share in the process in an orderly manner, with everyone having a turn at speaking. The small group is like a committee that defines, processes, and presents ideas to the large group, similar to the process that occurs in an orderly, democratic society or in a lawmaking body.

Give them plenty of time to discuss, think through, and write down their conclusions. After the groups have wrapped-up, allow them to remain in their groups while you ask for volunteers to present their opinions to the entire class. After each group has shared, applaud them and encourage the rest of the class to ask them questions. Give time for each group to share and point out any possible violations of the Social Contract. In other words, leaders are great and respectful listeners! As the Course Leader, you must model this and make certain every person is treated respectfully.

## SOCIAL CONTRACT

A class Social Contract is built once your class loads have leveled. Wait no longer than two weeks before building it. This time is used for team/group building and beginning class content. Your Capturing Kids' Hearts training manual includes several "Getting to Know You" activities. The first speech, "About Me" can also be given prior to the Social Contract being built.

Keep the contract posted throughout the course and refer to it frequently. Be aware of any violations and point them out immediately. If the students don't listen and are talking while others are presenting, etc., they are violating the Social Contract. Remember...behavior takes precedence over everything else in Teen Leadership. Leadership ultimately boils down to thoughts, attitudes, and actions that are service-oriented (that put the concerns of others first).

Each time you think the behaviors in the class are not consistent with those of leaders, call time-out, point to the contract on the board, and ask the group what the behavior has to do with our contract. Be sure to check your body language and tone of voice as you facilitate discussions about behavior. Your body should be open (no pointing fingers) and your tone should be warm and caring, even though your facial expression will be showing that you're troubled by the lack of regard for others you witnessed. Ask someone in the class to explain why he/she thinks no one else in the class called time-out before you did. The objective is to create a self-managing classroom, so empower them with the responsibility for challenging

## SOCIAL CONTRACT (continued)

inappropriate behaviors. Remember, security takes time and every group is different as to how long this process will take. Be sure to review the pages in the Capturing Kids' Hearts training manual under Social Contract. Don't forget to tie a reward to the expected behavior. There will also be times when the Discipline Tool's four questions need to be asked of the group/individual.

Remember the four "misbehavior" questions: "Excuse me, class, how are we behaving right now?" "How did we agree to behave as a group?" "Are we doing it?" "Then, what are we going to do about it?" Put the questions on the board. Make sure the students know them, too.

The process of growing self-managing groups takes time. However, if you are consistent in implementing these processes in all of your classes, groups, and even at home, you will find you are more comfortable with it. You will also be less likely to take their inappropriate behaviors personally. Our goal is your success!

## SPEECHES

There are a possible twelve speeches throughout the course, depending on the class duration (semester, trimester, or full year). Feel free to have them give more, but there needs to be a minimum of six speeches per semester. See Lesson 4 for a detailed explanation of the process that will be used for every speech, including "the Hamburger Method" referenced in the Student Manual. This guide will give directions for ways to prepare their speeches and ways to give feedback on them.

If you've never taught a speech class before...not to worry. The Online Portal will have suggestions on how to grade them. Giving speeches in front of our peers can be an intimidating event. For this reason, there are several intentional safety elements to the speech process.

First, there is always a time frame. You will model the first speech, "About Me," for your students. Remember and share with them what it was like when you were their age. Include more than just the facts about yourself and they will be more willing to dig a little deeper, too. You will want to give every speech they give, but you will not need to be first each time.

Always have your support chairs in place, filled with the second and third speakers. Teach the class the appropriate form of applause. The ability to affirm is a learned behavior. It is for this reason we need to teach it early in the class. After all speeches are given, teach the "Affirmation Circle" guidelines as mentioned in Chapter 1.

## SPEECHES (continued)

The students' speaking abilities will improve with each speech. The more 'speech giving' opportunities you can provide, the better. (Ex: Take them to speak at board meetings, faculty meetings, Civic Club, etc.)

Starting with Lesson 12 or so, you might begin letting the students lead the affirmation time after the speeches. Choose a different student each time. Beginning with the fifth speech, we suggest that you give prizes or awards for the "Best Speech" and for the "MostImproved Speech."

## LETTER WRITING

If possible, always keep some stationery and envelopes on hand for the students to use. Note size is fine. But remember affirming is a systemic skill. Written affirmation is the highest form of affirming. It should only be implemented once the group has shown the ability to affirm by applause and you have seen improvement in the depth of their verbal affirmations. The lessening or absence of "put-downs" is another indicator of group growth. Once you feel they are ready, "safety nets" still need to be in place to ensure that all students receive written affirmations. It is best to set guidelines as well as teach the proper format for written notes. (Ex: no anonymous notes, must always be affirming, etc.) Teen Leadership letterhead can be found in the Online Portal. Provide suitable envelopes to fit.

Everyone appreciates affirmation. Near the beginning of the course, let the students (and the Course Leader, too) decorate a paper sack and hang them on a bulletin board, to receive notes from each other. Throughout the course, as the students are encouraged to write each other, this is where they should put them. Also, the Course Leader should write each student at least once, preferably twice, during the course.
(As an alternative to every student having an individual bag, have the class design a mailbox. All letters will be placed in the mailbox, and you will distribute them.)

Remember that writing notes to students who are potential discipline problems (behaviorally challenged!) can be a very effective means of heading off difficulties before they get started. When you see that you have students who are not following the Social Contract, write them an encouraging note. Tell them how pleased you are that they are in the class. Let them know that you see leadership potential in them and that your expectations for them are very high. Explain that you're counting on them to set a leadership example that other students can follow. Rather than placing these notes in their sacks, consider mailing them to their homes. Students typically don't receive much mail at home. It is very difficult for a student to be oppositional to teachers who have gone out of their way to tear down the walls by demonstrating such kindness.

## CONFLICT RESOLUTION

At the end of some lessons, you will find a Conflict Resolution Discussion. Each contains a situation that needs to be resolved. Use these however you choose. You may wish to discuss them, letting the students brainstorm ways to resolve the conflict. They may wish to role-play the situation. You may choose to have a set time in class when you address this, or you may wish to set aside a whole class period - "Conflict Resolution Day." The situations in the Discussion boxes are ones they are likely to face at this time in their lives. Also, feel free to use others you think of.

Young adolescents need to learn how to resolve the conflicts in their lives, and what better place to learn than in the safe environment of your classroom.

## SPECIAL SPEAKERS

Throughout the course, you will see suggestions for special speakers to share with the students on the current topic. Students enjoy guests, and it's helpful to add the expertise to the content of the lesson. Remember some of the best speakers are those who speak from the heart. More often than not, they are closer than you think. Some of your fellow teachers have served in the military, owned their own businesses, overcome incredible challenges and witnessed incredible life events that your students would benefit from hearing about. Also look out for community leaders and former school alumni that have gone on to be successful leaders and are willing to share their stories.

If the suggested speaker cannot attend the class in person, consider filming an interview. Also, if the speaker can attend one class, but not others, film the speaker in one class and play it for your other classes. It might be helpful to film the interview for classes in the future, as well. They also can be used as a resource when you have to miss class.

## COMMUNITY SERVICE PROJECTS

Leadership is about service. Across the country, many schools are requiring that students demonstrate a level of volunteerism as part of their graduation requirements. It is part of the class curriculum in Teen Leadership. Students are asked to research community service organizations, actively put together service projects to present to the class, and then follow through with volunteering.

## GRADING

Teen Leadership is a class which includes many grading opportunities. From frequent quizzes, tests, projects, and speeches to skits, role-plays and interviews. You can also give assessments of how your students are following the Social Contract.

The journals are a daily activity and will only have value when measured. They can be graded for completion, but need to be read by the Course Leader to convey we care and that we value the effort.

## GRADING (continued)

Look in the Online Portal for sample tests, speech grading, and other testing and grading suggestions. Typically, every campus leader sets an expectation for the number of grades given per week. Remember grading is another way this class is seen as a legitimate course in the development of your students as leaders and speakers.

## ABSENT STUDENTS AND ABSENT COURSE LEADERS

Handing over a Teen Leadership class to a substitute teacher is a scary thought! The best solution would be to have another Course Leader take your class. If that's not possible, we suggest getting guest speakers and preparing small group projects related to the subject. Arrange for students to conduct the door greetings and the Opening Affirmations. If possible, have a group teach the content using this book while the sub drinks coffee and reads a book! Build up a collection of good videos with matching worksheets that reinforce the topics. As suggested under "Special Speakers," videos of interviews can be used when you're away.

If a student is absent, have someone call him/her. This provides caring as well as accountability. If you have a student who is out for an extended time, stay in touch, giving assignments that match class activities, so the student continues to feel like part of the group. The student can continue the daily journal questions, and maybe the other students can write him/her notes.

## FAMILY NIGHT

Toward the end of the semester you may want to hold Family Night, patterned after Family Night of the original after-school program. We suggest you use Chapter 8 for this event. The students dress up and invite their parents, as well as school board members, district administrators, and other guests. The students usually serve refreshments afterward. Parents love to see their children shine, and school officials get to see why Teen Leadership is making a difference. See http://TLfiles.com/extrahs for details and suggestions.

## FINAL CELEBRATION

It's good to celebrate the conclusion of the course with a party or some other type of fun event, with the emphasis on the word "fun." The class should do all the planning. Delegate responsibilities and let them coordinate the entire thing. A 'group hug' and class photos should be a part of the party and/or the last class day. Be sure to plan ahead.

## THE EXCEL TEACHING MODEL

Our goal is to help good teachers become better by equipping them with tools with which they can build meaningful relationships with their students, provide a safe environment in which to learn, and develop a dialogue for team-building. This, in turn, paves the way for their students to be able to use the skills they've learned - with confidence and enthusiasm.

This model is a reflection of what we see going on in the classrooms of master teachers. These teachers focus on "process," which we believe is essential to education. All teachers desire to be effective in their teaching; our desire is to come alongside and enhance that effectiveness.

The steps outlined in the EXCEL Teaching Model prepare teachers to effectively impact their students each time they come together, from the beginning of class to the end.

## E-Engage <br> X - X-plore <br> C - Communicate <br> E-Empower <br> L - Launch

## STEP 1: ENGAGE

- This first step is essential to the success of the day. It begins when we greet the students at the door with a handshake at the beginning of each class. We draw them into a relationship with us, upon which we can build as the class progresses.
- There are several things we are accomplishing with this step. We start the day with a positive greeting, affirm each student, welcome the students into our class, and give them our full attention, first thing.
- We are also modeling social and professional skills. The skills we use in this greeting are the same ones we would teach the students if they were preparing for a professional meeting. In response, the students will be practicing these skills daily, and at the end of the semester or school year, they will be very comfortable meeting with adults. They will be able to turn these social and professional techniques into skills they can use in their daily lives.
- When we start the class with ENGAGE, we are preparing the way for the students to be involved with us in the learning process.


# E - Engage: Handshake, Welcome, Affirm, Model 

## X - X-plore

C - Communicate
E - Empower
L - Launch

## STEP 2: X-PLORE

- This second step lays the foundation for the content of the class which is to follow. We get in touch with where the students are personally, emotionally, and academically.
- Students are our "customers," and we must identify their needs before we can serve them effectively. Do the products/services we deliver meet the needs of our customers?
- The skills we use when we X-PLORE with our students are much like those of a counselor: listening, attending, conveying empathy, probing, and asking open-ended questions.
- A successful X-PLORATION can take place only in a secure environment. We do not disclose our needs, whether personally or academically, until we feel safe from ridicule and rejection. Learning cannot take place until we are able to discuss what we don't know.


## E - Engage

# X - X-plore: Customer's Needs, Listening Skills, Safe Environment 

C - Communicate
E - Empower
L - Launch

## STEP 3: COMMUNICATE

- This step is the COMMUNICATION of the content of the class. The Course Leader addresses the needs discovered in the previous step.
- It is a two-way process, not simply the passing along of information and material. Rather, it is a dialogue between Course Leader and students. The process is dynamic and experiential, requiring the Course Leader to be facilitator and resource to the class. Course Leaders who are powerful COMMUNICATORS in this model are team-builders.
- A certain degree of order is necessary, but flexibility and creativity are essential, as well. Course Leaders must be able to COMMUNICATE the content of their course in a way that is captivating, creative, and responsive to their "audience."
- A very important task in this step is the ability to translate that which is being taught into "real world" benefits. The students must be able to see how their studies will assist them in their future efforts at earning a living and finding meaning for their lives. When students object to the need to learn certain material or skills, the Course Leader, like a good salesman, must be able to overcome their objections and convey the need for learning to take place.


## E - Engage

X - X-plore

## C - Communicate: Content, Dialogue, Flexibility, "Real World"

E - Empower<br>L - Launch

## STEP 4: EMPOWER

- EMPOWERMENT occurs when students gain the ability to "use and do" the things they have been taught. Possessing the same skills as the teacher is the goal of education. When we can do what we have been taught, then we are truly EMPOWERED.
- The students learn information or a technique in the COMMUNICATION step, and then in this step they practice and apply what they have learned until it becomes a skill. Teachers who operate from an EMPOWERMENT perspective desire that their students know all they can about the subject...that they possess as much skill as possible.
- Teachers see their students in terms of what they are becoming. They see themselves as the resource to help their students 'become.'
- A key to this step is to build an atmosphere of trust in which the students feel free to fail while going through the learning process. With the class Social Contract in place, everyone knows the rules - what is acceptable and what is not - as well as the consequences. This common understanding provides a foundation for the students for positive interaction with the teacher and with each other. In this environment, the students are EMPOWERED because they experience encouragement and support.


## E - Engage

X - X-plore
C - Communicate
E - Empower: Use and Do, Develop Skills, Becoming, Encouragement
L - Launch

## STEP 5: LAUNCH

- In the EXCEL Teaching Model, LAUNCHING has to do with the way we end and send. It is the way teachers end a classroom experience and the way they send their charges forth to face the future. This is vastly different from just having students rush out the door when the bell rings.
- Webster defines LAUNCH as: 1) to send forth with some force 2) to start a person on some course, career, or enterprise. This implies that there is some momentum driving a person forth along a given path toward a clearly-defined destination.
- The teacher prepares the class for "lift-off" by summarizing what has occurred in class that day and by getting commitments from students to follow the "flight plan." Prelaunch questions would include:

What did we do and discuss today?
What is its relevance to you, both for now and for your future?
How are you going to use these skills before our next class?
What will result if you don't use these skills? What will result if you do use these skills?

- Every great speaker and teacher realizes the importance of ending on a powerful note. We must be able to effectively use quotes, anecdotes, poems, stories from our own experiences, and other motivational stories to drive home the points we want our students to remember. Passion is the thrust we use to propel our students toward their destination. In the words of Og Mandino, "My last must be my best."


## E - Engage

X - X-plore
C - Communicate
E - Empower
L - Launch: End and Send, Summary

## The EXCEL Teaching Model

## ENGAGE

X-PLORE

COMMUNICATE

EMPOWER

LAUNCH

- Handshake
- Welcome
- Affirm
- Model
- Customer'sNeeds
- ListeningSkills
- SafeEnvironment
- Content
- Dialogue
- Flexibility
- "RealWorld"
- Use and Do
- Develop Skills
- Becoming
- Encouragement
- End and Send
- Summary


## BOARD OF EDUCATION AGENDA ITEM 4.c

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Nathan Pearsall and Theresa James, Vista Ridge High School <br> Social Studies Teachers |
| TITLE OF AGENDA ITEM: | VRHS Course Proposal for Critical Thinking |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Seeking approval of the addition of the semester long course entitled Critical Thinking.

RATIONALE: Students who would like to improve their thinking skills and better understand the world around them will surely benefit from this course. They will be equipped with the skills of metacognition, reflective thinking, and a better understanding of bias, perspective, and how that plays a role in the way that they perceive the world. This reflective thinking course will introduce them to challenging new ways of perceiving the world and the many lenses that people see from.

## RELEVANT DATA AND EXPECTED OUTCOMES:

## Critical Thinking

Grade Level: 11-12
Length: Semester
Prerequisite: None, it is an elective to supplement the High School Social Studies requirements. It will be preferred that students have completed Government, Economics, World History, and World Geography, as well as U.S. History or are currently enrolled in U.S. History course.

Critical Thinking is recommended for students who are interested in improving their thinking skills and who wish to gain a better understanding of the ways in which people think and use fallacies of logic to influence people's opinions and perspectives of the world around them. Metacognition (thinking about your thinking) is something that is missing from many mainstream curricula and is not explicitly taught using the Critical Thinking Content Standards, which help students and educators alike improve the way that they interact with the world around them. Upon completion of the course, students will be prepared to enter the next phase of their lives with skills that will be forever useful in their everyday lives, and certainly their future educational endeavors. The course provides intense reflection on pertinent current and past issues and challenges students to question their perceptions and open their mind to others' viewpoints in an appropriate and guided way. This course will also provide students with an understanding of the art of arguing by learning many fallacies of logic that are commonly used to manipulate the way that people think.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3-Grow a robust portfolio of <br> distinct and exceptional schools | Critical Thinking is missing in many, if not most, curriculum <br> throughout Colorado. It supplements not only Social Studies, <br> but all other subjects of learning as well. |
| Rock \#4- Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | One of the most important abilities and skills that our students <br> could learn for the foundation of the entire learning experience is <br> the ability to reflect on their thinking through the processes <br> learned in a Critical Thinking course. |

BOE Work Session January 25, 2017
Item 4.c continued

| Rock \#5—Customize our educational <br> systems to launch each student toward success | Provides students with career and college readiness skills that can <br> be immediately applied to their lives not just their educational <br> pathways. |
| :--- | :--- |

FUNDING REQUIRED: no

## AMOUNT BUDGETED: $\mathrm{n} / \mathrm{a}$

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this item for action at the next regular board meeting.

APPROVED BY: Peter Hilts, Chief Education Officer
DATE: January 12, 2017

## Critical Thinking

## Overarching Skills

- CTCS: Standard 1 - Purposes, Goals, and Objectives
- CTCS: Standard 2 - Questions, Problems, and Issues
- CTCS: Standard 3 - Information, Data, Evidence, and Experience
- CTCS: Standard 9 - Assessing Thinking
- CTCS: Standard 21 - Skills in the Art of Asking Essential Questions
- CTCS: Standard 22 - Skills in the Art of Close Reading
- CTCS: Standard 23 - Skills in the Art of Substantive Writing

Unit 1: Elements of Thought and Critical Thinking Skills

## Essential Questions:

- What are the structures and processes of human thought?
- How can we determine the strengths and weaknesses of our thinking and the thinking of others?
- How can we ask and answer essential questions?
- What is the structure of reading and writing while critically thinking?
- What are fallacies of thought and generalizations and how do they influence our reasoning?


## Standards:

- Eight Elements of Thought
- CTCS: Standard 9 - Assessing Thinking
- CTCS: Standard 21 - Skills in the Art of Asking Essential Questions
- CTCS: Standard 22 - Skills in the Art of Close Reading
- CTCS: Standard 23 - Skills in the Art of Substantive Writing
- These overarching skills will be introduced during Unit 1.


## Evidence / Outcomes:

- Analyze the structures and processes of thinking.
- Assess the strengths and weaknesses of our thinking and the thinking of others.
- Identify the process of questioning and how it influences the basic structures of thinking.
- Identify and demonstrate the process of close reading.
- Identify and demonstrate the process of substantive writing.
- Describe the concept of fallacies of thought.
- Identify and analyze generalizations.


## Unit 2: Terrorism

## Essential Questions:

- What is terrorism and how is it different from war?
- Can terrorism ever be justified?
- How can acts of terrorism be perceived differently by diverse parties?
- How can media bias and propaganda influence people's perceptions of terrorism?


## Standards:

- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7-Implications and Consequences
- CTCS: Standard 8-Points of View and Frames of Reference
- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Identify and describe your own assumptions and the assumptions of others about terrorism.
- Analyze the concept of terrorism and draw distinctions between related concepts.
- Predict and evaluate the implications and consequences of committing acts of terrorism.
- Evaluate varying points of view and perspectives on specific acts of terrorism.
- Analyze how media and propaganda have helped shape people's perception of and reaction to terrorism.


## Possible Topics:

- Reasons for and results of September $11^{\text {th }}$.

Unit 3: Economic Inequality

## Essential Questions:

- What is economic inequality?
- What are the major underlying causes of economic inequality both domestically and internationally?
- Is it the fault of poor people or nations that they are poor?
- In the world today, is it necessary for some people or nations to be poor in order for other nations or people to be rich?
- Is it the responsibility of more fortunate people or nations to help support less fortunate people or nations?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7-Implications and Consequences
- CTCS: Standard 8 - Points of View and Frames of Reference
- CTCS: Standard 18 - Insight into Sociocentriticy
- CTCS: Standard 24 - Ethical Reasoning Abilities
- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Identify and describe the concept of economic inequality.
- Analyze major underlying causes of economic inequality.
- Identify and describe the consequences of inequality domestically and internationally.
- Debate the responsibility of the economically advantaged to aid the economically disadvantaged.
- Evaluate the relationship between poverty and wealth.


## Possible Topics:

- Economic inequality in the United States.
- Disparities and relationship between wealthy and poor nations in the world today.
- $1^{\text {st }}, 2^{\text {nd }}$, and $3^{\text {rd }}$ world nations.
- Resource vs. Production economies.


## Unit 4: Role of Government

## Essential Questions:

- What is the purpose government?
- What is the role or function of government in society?
- What are the responsibilities of governments to their people?
- Should governments be large or small in scope?
- How do special interests influence political affiliation?
- How does media and propaganda influence and shape our political identity?
- What should be the major areas of concern and targets of reform for our government in the United States today?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7-Implications and Consequences
- CTCS: Standard 8 - Points of View and Frames of Reference
- CTCS: Standard 17 - Insight into Egocentric Thought
- CTCS: Standard 18 - Insight into Sociocentricity
- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Identify and describe the purpose of government.
- Evaluate and justify the role or function of government in society.
- Evaluate varying points of view and perspectives on the responsibilities of governments to their people.
- Analyze the scope of government.
- Describe the implications and consequences of the scope of government.
- Identify and describe the power of media to shape political opinions.
- Research the goals and influence of special interest groups on American government.
- Debate the role of government and its responsibilities to the people in the United States today.


## Possible Topics:

- Political theory.
- Big vs. Small Government and the political spectrum.


## Unit 5: Purpose of Religion and Philosophy

## Essential Questions:

- What is the purpose of religion and philosophy?
- What roles or functions do religion and philosophy hold in the lives of believers or followers and for societies as a whole?
- How can our own point of view shape how we view others religious or philosophical beliefs?
- Have religion and philosophy proven to be a more positive or negative force on people and societies throughout world history?
- What are the implications and consequences of the freedom or lack freedom of religion?
- How have egocentric and sociocentric tendencies of humans shaped the relationship between different religious or philosophical groups?
- How can the media influence our perspective on religion and philosophy?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7 - Implications and Consequences
- CTCS: Standard 8 - Points of View and Frames of Reference
- CTCS: Standard 17 - Insight into Egocentric Thought
- CTCS: Standard 18 - Insight into Sociocentricity
- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Identify and describe the purpose of religion and philosophy.
- Identify and evaluate the functions of religion and philosophy on individual's lives and societies as a whole.
- Describe how point of view can shape religious and philosophical perspectives.
- Evaluate the impacts of religion and philosophy on people and societies throughout world history.
- Identify and describe the implications and consequences of freedom or lack of freedom of religion.
- Analyze the role of egocentric and sociocentric thought on religious and philosophical interaction.
- Evaluate the role of media in shaping perspectives on religion and philosophy.


## Possible Topics:

- Functionalist and Conflict Perspectives on religion and philosophy.

Unit 6: Civil and Human Rights

## Essential Questions:

- What are civil rights and human rights?
- Do universal human rights actually exist?
- How can egocentricity, sociocentricity, and cultural frames of reference influence how we view civil and human rights?
- Are the rights of all Americans equally protected under United States law?
- What are the underlying causes of specific civil and human rights abuses and what can this tell us about the societies in which they took or are taking place?
- Is it the responsibility of the "global community" to intervene to stop human rights abuses around the world?
- What are the consequences of ignoring civil and human rights abuses?
- How can the media shape our perspective on civil and human rights issues?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7-Implications and Consequences
- CTCS: Standard 8 - Points of View and Frames of Reference
- CTCS: Standard 17 - Insight into Egocentric Thought
- CTCS: Standard 18 - Insight into Sociocentricity
- CTCS: Standard 24 - Ethical Reasoning Abilities
- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Identify and describe the concepts of civil and human rights.
- Evaluate and justify the existence or nonexistence of universal human rights.
- Analyze how egocentricity, sociocenticity, and cultural frames of reference shape perspectives on civil and human rights.
- Evaluate the universality of civil liberties in the United States today.
- Describe specific causes of civil and human rights abuses and analyze what they can reveal about the societies in which they occur.
- Evaluate the ethical responsibility of the "global community" to prevent human rights abuses.
- Identify and describe the consequences of ignoring civil and human rights abuses.
- Analyze media reporting of civil and human rights abuses throughout history.


## Possible Topics:

- Civil Rights Movement.
- Global gender inequality.
- United Nations Universal Declaration of Human Rights.


## Unit 7: Benefits of Technology

## Essential Questions:

- What are the most significant advances in technology throughout world history?
- Have advances in technology proven to be a more productive or destructive force on people and societies throughout world history?
- What are the implications and consequences of people or societies living behind the technology curve?
- What are the ethical implications and consequences of continued advances in medicine?
- Do all cultures view advanced technology the same way or does egocentrism, sociocentrism, and frames of reference create different perspectives on the value and use of various technologies.
- Is it possible for the entire world to live as technologically advanced as we do in the United States today or do limited resources reinforce the system of haves and have nots?
- Can advanced technology continue to sustain itself and help solve the problems of the future?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7-Implications and Consequences
- CTCS: Standard 8 - Points of View and Frames of Reference
- CTCS: Standard 24 - Ethical Reasoning Abilities


## Evidence / Outcomes:

- Identify the most significant advances in technology throughout world history and justify why they have such importance.
- Debate the productive and destructive nature of technological advances throughout world history.
- Evaluate the implications and consequences of people or societies living behind the technology curve.
- Evaluate how various cultures view the value and use of advanced technologies differently.
- Analyze the ethical issues that accompany advances in medicine.
- Debate the availability of technology and resources and how this relates to the formation of technologically developed and underdeveloped nations.
- Identify and analyze issues surrounding sustainable technology.


## Possible Topics:

- Technological Sustainability
- Resource Wars

Unit 8: Law and Crime

## Essentials Questions:

- Who determines what acceptable behavior in society is?
- How and why do people decide to either conform or defy society's legal expectations?
- What are the ethical implications and consequences of formulating and creating laws?
- What are the ethical implications and consequences of law enforcement and punishments?
- Do all cultures view law and crime the same way or does egocentrism, sociocentrism, and frames of reference create different perspectives on legality and punishment.
- How can media influence our perspective on law and crime?
- Can law ever be truly objective and does it have to be?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7-Implications and Consequences
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- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Describe the purpose of law and punishment.
- Evaluate reasons for conformity and defiance of legal expectations.
- Analyze ethical implications and consequences of formulating and creating laws.
- Analyze ethical implications and consequences of formulating and creating laws.
- Evaluate how various cultures view law and punishment differently.
- Identify and describe the influence of media on perceptions of legality and punishment.
- Debate how objectivity and the human factor influence law and punishment.

Unit 9: Revolution and Nationalism

## Essential Questions:

- What are the concepts of revolution and nationalism and how do they relate?
- What are the underlying causes of revolutionary movements?
- What are the ethical implications and consequences of supporting revolutionary movements?
- When is revolution necessary and is it always justified?
- Is national self-determination a universal right?
- Do all cultures view revolution and nationalism the same way or does egocentrism, sociocentrism, and frames of reference create different perspectives on these concepts?
- How can media fuel or deter revolutionary and nationalist movements?
- How have revolutions and nationalism influenced the current geopolitical climate?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
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- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Identify and describe the concepts of revolution and nationalism and how they relate.
- Identify and describe the underlying causes of revolutionary movements.
- Evaluate ethical implications and consequences of supporting revolutionary movements.
- Evaluate and justify the necessity of revolution.
- Analyze the concept of national self-determination as a universal right.
- Analyze different perspectives on revolution and nationalism.
- Examine the role of media in promoting or deterring revolutionary and nationalist movements.
- Evaluate how revolutions and nationalism have influence the current geopolitical climate.

Unit 10: Immigration

## Essential Questions:

- What is the difference between immigration and emigration?
- Why do people choose to immigrate or emigrate to new areas of the globe?
- What are the ethical implications and consequences of society's immigration and naturalization policies?
- How do immigrants, both legal and illegal, impact a nation's economy?
- Do all cultures view immigration the same way or does egocentrism, sociocentrism, and frames of reference create different perspectives on this topic?
- Do societies have a responsibility to open their borders for people escaping hardships or oppressive conditions in their home nations?
- Should there be a world without borders and how would this change the current geopolitical climate?
- How can media influence an individuals or societies perspective on immigration?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
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- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Identify and describe the difference between immigration and emigration.
- Determine the motivations for immigration and emigration.
- Evaluate ethical implications and consequences of society's immigration and naturalization policies.
- Analyze the impact of legal and illegal immigration on a nation's economy.
- Analyze various perspectives on immigration.
- Debate the responsibility of nations to open their borders to immigrants.
- Evaluate and justify the advantages and disadvantages of a borderless world.
- Analyze the role of the media in shaping individuals and societies perspectives on immigration.


## Unit 11: Popular vs. Actual Culture

## Essential Questions:

- What is the difference between popular and actual culture?
- Is popular culture an accurate reflection of actual culture?
- What are the ethical implications and consequences of popular culture on individuals and society?
- Are popular and actual culture the same in all societies or does egocentrism, sociocentrism, and frames of reference create different perspectives on these topics?
- What power does the media have in formulating a society's popular culture?
- Has the media's portrayal of popular culture been a more positive or negative force on individual's lives and their perception of actual culture in modern society?
- Does media have a responsibility to portray a society's culture accurately?
- What do folktales, myths, and stereotypes tell us about societies and actual culture?


## Standards:

- CTCS: Standard 4 - Inferences and Interpretations
- CTCS: Standard 5 - Assumptions and Presuppositions
- CTCS: Standard 6 - Concepts, Theories, Principles, Definitions, Laws, and Axioms
- CTCS: Standard 7-Implications and Consequences
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- CTCS: Standard 24 - Ethical Reasoning Abilities
- CTCS: Standard 25 - Skills in Detecting Media Bias and Propaganda in National and World News


## Evidence / Outcomes:

- Compare and contrast popular and actual culture.
- Explore and determine whether popular culture is an accurate portrayal of actual culture.
- Evaluate the ethical implications and consequences of popular culture on individuals and society.
- Analyze various perspectives on popular and actual culture.
- Analyze the role of the media in shaping a society's popular culture.
- Debate the impact media has had on popular and actual culture.
- Debate the responsibility of the media to accurately portray a society's culture.
- Analyze folktales, myths, and stereotypes and describe what they can tell us about a society.

Unit 12: Position Paper

## Description:

- Students will complete an end of the course research and position paper which will extend one of the themes we have studied throughout the course of the year.

BOARD OF EDUCATION AGENDA ITEM 5.a

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Andy Franko, iConnect Zone Leader |
| TITLE OF AGENDA ITEM: | Charter Review Presentation - Banning Lewis Ranch <br> Academy |
| ACTION/INFORMATION/DISCUSSION: | Information |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The charter contract with Banning Lewis Ranch Academy specifies a review will be conducted every five years. As such, District 49 has requested and received a review application, has interviewed the administration and Board Chair, and has conducted an on-site evaluation of school operations.

RATIONALE: In conjunction with the review process, the charter school will provide an update to the D49 BOE by way of presentation at a public meeting prior to the board taking action to accept the review.

## RELEVANT DATA AND EXPECTED OUTCOMES:

BLRA has sustained a Performance school rating during the past five years. In addition, BLRA maintains "Good Standing" with District 49 as indicated in the Annual Performance Report. BLRA has consistently served students and families in accordance with the school mission and vision and maintains secure financial status as indicated in clean annual independent audits.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | The review of BLRA provides clarity of the school's status. This <br> ensures transparency of organization operating within the <br> District. |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Direct Impact |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED:
AMOUNT BUDGETED:
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Request an Action item be added at the Regular Board of Education Meeting in February 2017 to accept the review of the charter contract with Banning Lewis Ranch Academy.

# Banning Lewis Ranch Academy District 49 board meeting 1-25-17 

Presented by: Eric Dinnel, Executive Director Deann Barnett, BLRA board president

## Banning Lewis Ranch Academy



- Opened in 2006
- Tuition-free, public charter school
- Managed by ACCEL Schools
- Grades K-8
- Consistently performance-rated by the Colorado Department of Education
- Well-rounded education with extra and cocurricular activities
- Extended learning time (full-day Kindergarten, longer school day, longer school year)


## What is changing?

- Approved to expand through high school, K-12
- New campus for middle and high school programs, Banning Lewis Preparatory Academy (6-12)
- Opened additional seats for grades K-5 at current campus and grades 6-9 at new campus

- Started accepting applications for grades K-9 for Fall 2017 on
November 1, 2016 - enrollment open through February 28, 2017


## Holding true to our Mission and Vision

- Proven academic program, extending from ten years of success
- New, state-of-the-art facilities and technology
- College Preparatory emphasis
- College planning beginning in $9^{\text {th }}$ grade
- Rigorous graduation requirements exceeding state guidelines
- Course sequences that help students access and succeed in Advanced Placement courses
- Extra-curricular opportunities, including clubs and athletic teams


How is the construction progressing?


- High speed internet has been connected $\rightarrow$ Webcam available
- All walls have been erected as of 01/10
- Decking (roof and $2^{\text {nd }}$ floor) to be installed through January.


As of Thursday, January 12, 2017

## Renewal process highlights

- The BLRA school board has implemented a policy review committee
- The policy committee meets monthly to review new initiatives and review 1-2 approved policies for updating
- Additionally, the BLRA board has approved a new legal council this past year to enhance our processes and oversight
- The BLRA board and ACCEL Schools hold a monthly finance call to review the monthly actuals line by line, celebrate positive areas and discuss any areas of concern
- The BLRA board approved a new education management company January 2016 and will be conducting a full review this Spring of the services provided through the use of board approved rubrics
- BLRA is excited to receive an elementary and middle school Performance rating on the most recent School Performance Framework

BOARD OF EDUCATION AGENDA ITEM 5.b

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Andy Franko, iConnect Zone Leader |
| TITLE OF AGENDA ITEM: | Charter Renewal Presentation - Pikes Peak School of <br> Expeditionary Learning (PPSEL) |
| ACTION/INFORMATION/DISCUSSION: | Information |

## BACKGROUND INFORMATION, DESCRIPTION OF NEED:

The charter contract with Pikes Peak School of Expeditionary Learning is set to expire in June of 2017. As such, District 49 has requested and received a renewal application prior to December 1, 2016, interviewed the administration and Board, conducted an on-site evaluation of school operations, and evaluated the school's education, operations, governance, and finances.

RATIONALE: In conjunction with the renewal process, the charter school will provide an update to the D49 BOE by way of presentation at a public meeting prior to the board taking action to accept the review.

## RELEVANT DATA AND EXPECTED OUTCOMES:

PPSEL has remained a Performance rated school through the term of the current contract. In addition, PPSEL maintains "Good Standing" with District 49 as indicated in the Annual Performance Report. PPSEL has consistently served students and families in accordance with the school mission and vision and maintains secure financial status as indicated in clean annual independent audits.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | The review of PPSEL provides clarity of the school's status. This <br> ensures transparency of organization operating within the <br> District. |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Direct Impact |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success |  |

## FUNDING REQUIRED:

## AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Request an Action item be added at the Regular Board of Education Meeting in February 2017 to approve the application for renewal with Pikes Peak School of Expeditionary Learning.

# Pikes Peak School of Expeditionary Learning 

School District 49 Presentation
January 17, 2017

## PPSEL Overview

- PPSEL has been at full enrollment capacity for several years.
- We have a waitlist of over 500 students, which is more than our enrollment.
- PPSEL has been on a "Performance" type plan each year since our last renewal.
- PPSEL is finding more success with PARCC testing at the middle school level than the elementary level. Knowing this, we are using the expertise at the middle school level to support elementary.
- PPSEL finances are sound and exceed the necessary savings.


## Overview continued...

- Last year, PPSEL completed a refinance of our building bond. The funds that were freed up allowed PPSEL to create 3 new positions that support students.
- PPSEL School Board receives annual training at the CLCS conference. They have received supplementary training by the president of CLCS and through board training modules.
- PPSEL is preparing for its credentialing process, which means that we will become a credentialed EL school, signifying expertise and leadership within the school model.


## Three Dimensions of Achievement

EL Education (formerly Expeditionary Learning) believes that achievement is not just measured by standardized tests. We believe in looking at a broader view of achievement.
To better understand PPSEL, these dimensions impact our day to day.

## Mastery of Knowledge and Skills

## Students will:

- Demonstrate proficiency and deeper understanding: show mastery in a body of knowledge and skills within each discipline
- Apply their learning: transfer knowledge and skills to novel, meaningful tasks
- Think critically: analyze, evaluate, and synthesize complex ideas and consider multiple perspectives
- Communicate clearly: write, speak, and present ideas effectively in a variety of media within and across disciplines
**This dimension includes standardized assessments.


## Character

Students will:

- Work to become effective learners: develop the mindsets and skills for success in college, career, and life (e.g., initiative, responsibility, perseverance, collaboration)
- Work to become ethical people: treat others well and stand up for what is right (e.g., empathy, integrity, respect, compassion)
- Contribute to a better world: put their learning to use to improve communities (e.g., citizenship, service)


## High Quality Work

## Students will

- Create complex work: demonstrate higher-order thinking, multiple perspectives and transfer of understanding
- Demonstrate craftsmanship: create work that is accurate and beautiful in conception and execution
- Create authentic work: demonstrate original thinking and voice, connect to real-world issues and formats, and when possible, create work that is meaningful to the community beyond the school
**This dimension includes end of Expedition products presented at our Gallery Night.


## BOARD OF EDUCATION AGENDA ITEM 6

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Nicole Evans, Human Resources Manager |
| TITLE OF AGENDA ITEM: | Human Resources Assistant and Receptionist job description |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: This job description was updated with an accurate and appropriate job title and corresponding job duties. In addition, the ESP salary range was listed incorrectly and has been corrected.

RATIONALE: The previous version of the job description had an out dated title of Administrative Secretary and Receptionist. The incumbent in this position has not worked in the capacity of an Administrative Secretary for several years. The HR department has restructured over the years and this job description was not updated to reflect this restructuring of title and job duties.

RELEVANT DATA AND EXPECTED OUTCOMES: By addressing this action item, the Board of Education is approving the necessary action to keep this job description current and reflecting an appropriate job title and job duties that the incumbent is actually performing.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—-Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | Minor Impact |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: No
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move this item for action at the February regular board meeting.

APPROVED BY: Paul Andersen, Director of Human Resources

DATE: January 18, 2017

# Human Resources (HR)ADMINISTRATIVE SECRETARY ASSISTANT \&AND RECEPTIONIST 

| Job Title: | Human Resources_(HR) Admint <br> Assistant <br> Initial: $:$ |
| ---: | :--- |
| May 15, 2010 |  |
| Revised: | February 9, 2017 |
| Work Year: | $260 / 261$ Days |
| Office: | Business |
| Department: | Human Resources |
| Reports To: | Human Resources Manager |
| FLSA Status: | Non-Exempt |
| Pay Range: | Educational Support Range 1611 |

Related Organization Chart


SUMMARY: The HR Assistant and Receptionist provides administrative/clerical assistance to the HR department in addition to providing customer service to internal and external stakeholders that call or visit the Education Service Center. Responsible for assisting the Executive Director of HR, including administrative/clerical assistance to HR staff as needed, responsible for handling new hire paperwork processing for classified staff, manage departmental receptionist duties.

## ESSENTIAL DUTIES \& RESPONSIBILITIES

The following statements of essential functions and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of all personnel within this position. Actual duties and responsibilities may vary depending on building assignment and other factors.

Human Resources (HR) Assistant:

- Answers the main phone line for the Human Resources department. Provides exceptional customer service to all callers by answering questions politely and appropriately or directs the caller to the appropriate HR representative or resource.
- Responds to LiveChat conversations regarding Human Resources matters or assigns the ticket to the appropriate person.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Provide eustomer service while answering department phones and representing HR Division while greeting guests (answer questions, route calls), sean documents for applicants, assist applicants with on line application process, respond to email inquivies etc.) Assist internal employees with Employee Portal, generat HR inders Enters volunteer approval status into Raptor after the background check has been reviewed by a HR Manager. Runs reports out of Raptor as requested.
- Assists with fingerprinting individuals for background check purposes, as needed, collects fingerprint money and issues receipts.
- Downloads background check results from the Colorado Bureau of Investigations (CBI) for employees and volunteers and archives uploads these documents ento the Google cloud-after the background check has been reviewed by a HR Manager.
- Reconciles CBI invoices ainst Google cloud-monthly to provide quality control for payment processing. Authorizes payment of CBI invoices. Checks invoice for errors such as name spelling and date of birth. Researches discrepancies. Primary point of contact for CBI. Purges LiveScan each month after the CBI invoice has been reviewed.
- Handle verbalProcesses all requests for verification of employment for active and inactive employees.
- Enters completed training records and continuing education records into Human Resources Information System (HRIS).
- Proces employe name change, address, phone number and emergency information changes (send proper packet, make changes in alio, and distribute information aceordingly).
- Serves an assistant to the HR Executive Director. Handle any mailings, copying, seanning, preparing monthly Board Meeting packets, interview coordination and scheduling for Administrative positions. Keep Outlook calendar up-to-date.
- Maintains hard copies of commonly requested HR and benefit forms for employees that visit the Education Service Center. for classified and benefits departments for employee use to include new employee packets for classified regular hires, support substitutes, and volunteers.
- Files all I-9 forms, tracks re-verification and destroy dates. Audits I-9's as requested. Shreds I-9's based on the destroy date.
- Scans all terminated employee files. Counts and verifies all pages were captured during the scan. UploadsMoves the scanned file to archive location. ento the Google cloud.
- Scans corrective actions into the HR shared files and updates the employee relations log.
- Assists the HR staffdepartment with ongoing daily projects, special projects and mass mailings.
- Performs other related duties as assigned.
- Maintain office fax and copy machines. Track copy count and maintenance on all machines (copy, fax, shredder). Responsible for ensuring copy machines and fax are replenished with paper at all times and reorder toner as needed. Coordinate with warehouse for paper restocking.
- Process initial new hire packet paperwork for classified-regular full-time \& part-time employees, support substitutes, coaches and volunteer employees to include fingerprints, complete aceuracy on I-9's, assuring each form is complete and filled out correctly.
- Responsible for monthly general fund deposits of fingerprint payments, lost badge payments.
- Handle daily incoming departmental mail: sort, date stamp, distribute to internal staff
- Organize front lobby area, making sure all forms are replenished and up to date.
- Responsible for department office supply ordering.
- Cross check Colorado Springs Police Dept. invoices against fingerprint spreadsheet for quality control.


## Receptionist:

- Answers the main multi-line phone system for the district and greets all visitors at the Education Service

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Center. Provides exceptional customer service by answering questions politely and appropriately or directing the caller/visitor to the correct individual, department or resource.

- Maintains and keeps the front office reception area clean and organized.
- Ensures school and FaleonDistrict 49 information is available for visitors, parents and students.
- Maintains the district phone directory for use at the Education Service Center.
- Updates the phone system with appropriate messaging for holidays, delays or closures.
- Sorts all inter-district mail and packages as well as outside deliveries such as USPS, FedEx, and UPS.
- Delivers incoming faxes to the appropriate individual or department.
- Maintains all aspects of the postage meter machine. Assists employees with certified mail and use of the postage meter machine.
- Provides support for all departments in regards to the mail room.
- Maintains a complete record of all purchase requisitions and processed purchase orders for the Education Service Center mail room, Sam's Club orders for the kitchen as well as orders for the Creekside Service Center. Responsible for verification of received merchandise and distribution of orders. Verifies purchase orders to the district budget detail. Obtains appropriate authorization from the HR Executive-Director for supply requests.- Run monthly expenditure report. Be observant of limiting arerseng while inputing purchase requitions. Handle p-eard tuansaction processing for HR Executive Director, HR Assistant Director and Administrative Secretary.
- Maintains copy and fax machine. Responsible for ensuring copy machine and fax are replenished with paper at all times, reorder toner and waste toner box as needed and keep copier maintained at all times. Schedules repairs as needed. Coordinates with warehouse for paper restocking.
- Monitors the defibrillator devicse by checking the batteries, ensuring that it is fully stocked and that it is operational.
- Maintains the first aid cabinet ensuring that it is fully stocked.
- Disperses emails and information as appropriate received through the All D49 response distribution list. Notifies appropriate locations when the American flag should be lowered.
- Performs other related duties as assigned.


## Supervision \& Technical Responsibilities:

- This position has no supervisory responsibilities-at this time.


## Budget Responsibility:

- This position has no budgetary responsibilities at this time.


## QUALIFICATIONS

The requirements listed below are representative of the education, experience, knowledge, skills, and/or abilities required for this position:

## Education \& Training:

- High School Diploma or equivalent. with entures related tornest


## Experience:

- Over two years, and up to and including three years of secretarial experience including some accounting in a public education setting.Two or more years of experience in a customer service related position and/or experience working in a human resources department preferred


## Knowledge Skills \& Abilities:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Oral and written communication skills.
- English language skills.
- Interpersonal relations skills.
- Basic math and accounting skills.
- Personal computer, keyboarding and word processing skills.
- Customer service and public relations skills.
- Critical thinking and problem solving skills.
- Organizational skills.
- Ability to maintain confidentiality in all aspects of the job.
- Ability to manage multiple priorities.
- Ability to manage multiple tasks with frequent interruptions.
- Ability to diffuse and manage volatile and stressful situations.
- Ability to work with adolescents.


## Certificates, Licenses, \& Registrations:

- Criminal background check required for hire.
- CPR and First Aid certifications preferred at hire.
- Valid Colorado driver's license required for hire

MATERIALS AND EQUIPMENT OPERATING KNOWLEDGE:

- Operating knowledge of and experience with various software packages including Microsoft Word, Excel, PowerPoint, and Publisher.
- Operating knowledge of and experience with general office equipment, including multi-line phone systems, eopiex, fax machine, postage machine equipment ete.

SUPERVISION AND TECHNICAL RESPONSIBLITIES:

- This position has no supervisory responsibilities.
- Acts as a resource for the school as budget coordinator and training staff on phones, voicemail, fax, postage, purchase orders, mileage, electronic attendance system (SEMS).


## OTHER WORK FACTORS

The physical demands, work environment factors and mental functions described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The physical demands, work environment factors and mental functions described below are representative of those that must be met by an employee to successfully perform the essential functions of this job.


Physical Demands: While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands, talk and hear. The employee frequently is required to stand and walk. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus

Work Environment: While performing the duties of this job, the employee is oceasionally exposed to moving mechanieal parts; outdoor weather conditions. The noise level in the work environment is usually moderate.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee will work primarily in a usual office environment.
Mental Functions: While performing the duties of this job, the employee is regularly required to compare, analyze, communicate, copy, coordinate, instruct, compute, synthesize, evaluate, use interpersonal skills, compile and negotiate. While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, instruct, evaluate, and use interpersonal skills. Occasionally required to compile, copy, compute and negotiate.

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## BOARD OF EDUCATION AGENDA ITEM 7

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Paul Andersen, Director of Human Resources |
| TITLE OF AGENDA ITEM: | Human Resources Department Performance Report |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education benefits from knowing about the steps the district is taking to ensure adequate and appropriate staffing to support our mission and strategic priorities.

## RATIONALE:

RELEVANT DATA AND EXPECTED OUTCOMES: The Director of Human Resources will provide information regarding the work of the human resources department to support the mission and strategic priorities of the district. The presentation will include a discussion of an additional FTE in the human resources department to enable human resources to provide exceptional service to its stakeholder groups.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | The human resources team's work supports our growing <br> portfolio of distinct and exceptional schools. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: Yes. AMOUNT BUDGETED: $\$ 52,000$ ongoing annual funding (salary and benefits.)

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: No action requested; information only.

APPROVED BY: Brett Ridgway, Chief Business Officer
DATE: January 13, 2017

# Human Resources Department Performance Report 

Paul Andersen

Director of Human Resources
January 25, 2017

The Best Choice to Learn, Work and Lead

## District

## Business Office

## Statement of Purpose and Intent

Providing stewardship, customer service and communication through and with our business team

## Foundational Work

- Staffing \& onboarding
- Employment law compliance
- Licensure \& CDE reporting
- Personnel policy
- Leave administration $\uparrow$
- Employee relations/performance management $\uparrow$
- Volunteer program management $\uparrow$
- Job description development $\uparrow$


## Schools and Programs HR Supports



## The Best Choice to Learn, Work and Lead

## Staffing Levels - 5 year trend District

| Category Description | 2012-13 | 2016-17 | \% change |
| :--- | :---: | :---: | :---: |
| Administrators | 67 | 77 | $15 \%$ |
| Professional-Technical | 22 | 36 | $64 \%$ |
| Licensed Teachers and SSPs | 778 | 895 | $15 \%$ |
| Paraprofessional | 220 | 307 | $40 \%$ |
| Clerical | 91 | 112 | $23 \%$ |
| Custodial/Maint/Grounds | 93 | 97 | $4 \%$ |
| Nutrition Services | 104 | 103 | $-1 \%$ |
| School Security | 14 | 19 | $36 \%$ |
| Transportation | 111 | 117 | $5 \%$ |
| Xing Guard/Lunch Monitor | 48 | 56 | $17 \%$ |
| Grand Total | 1548 | 1819 | $18 \%$ |

## The Best Choice to Learn, Work and Lead

## Volunteer Workforce

- New volunteers cleared through HR since August 2015
- 395 in 2016-17(SYTD)
- 1084 in 2015-16

- 2,360 total approved volunteers in Raptor
- HR team members attend back to school events to fingerprint
 volunteer candidates

Work Aligned with Strategy and Culture

- Workforce planning
- Strategic and non-traditional compensation approaches
- Alternate staffing models
- Workforce performance management
- Stakeholder grievance

Opportunities Ahead

- Workforce planning / creative staffing
- Develop effective recruitment strategies
- Building supervisory competency
- Compensation planning
- Workforce engagement
- Connecting performance evaluation to Big Rocks and Cultural Compass
- Ongoing review of job descriptions


## HR Staff Development

- Increasing knowledge of core work
- Focus on repeatable process and documentation
- Grow our subject matter expertise
- Increasing competency in employee relations
- Improving principal/supervisor support
- Teamwork across department


## HR Organization



## The Best Choice to Learn, Work and Lead

## District

## Questions?

## The Best Choice to Learn, Work and Lead

BOARD OF EDUCATION AGENDA ITEM 8

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Melissa Andrews, District Planner |
| TITLE OF AGENDA ITEM: | Boundary Planning |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: November 2016 ballot initiative 3B, which authorized funding for, and construction of, 2 new elementary schools in District 49, creates the need to establish new boundaries for those schools, and has a ripple effect to other elementary schools in close proximity.

RATIONALE: Adding boundaries for future schools will impact Zones, existing schools, and current and future families in our community. Having a process allows District 49 the best outcome by fully vetting all positive and negative effects on new and existing programs and families and provides the community enough time to prepare for future changes.

RELEVANT DATA AND EXPECTED OUTCOMES: Data will be generated during the planning process to include GIS study areas that will identify impacts on current programs. We will evaluate near-term future development and obtain survey feedback from residents directly and indirectly impacted.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Transparency in the decisions relating to boundaries created <br> for the new schools with enough time that families impacted <br> can make necessary adjustments. |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation | Community participation will be necessary to understand <br> impacts families will endure |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | By adding two new schools, District 49 will be enhancing the <br> portfolio of options that may be obtained by residential <br> boundary or choice options. |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive | Placing boundaries in appropriate locations will enhance <br> learning, not only by offering new programs, but also by <br> relieving pressures at other locations due to overcrowding. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | By relieving pressures at existing programs opportunities open <br> up to families who may not currently have choice options due <br> to capping programs. |

FUNDING REQUIRED: None
AMOUNT BUDGETED: None

## RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

APPROVED BY: Brett Ridgway, Chief Business Officer
DATE: January 18, 2017

## Boundary Planning

New Schools
(Opening 2018 and 2019)

## The Best Choice to Learn, Work and Lead

## Questions

## District

Will each new school open full or add grades over time?

Will there be grandfathering and how will it be handled?

- Current students
- Siblings of current students

Neighborhood/walk-in school versus bussing

- Maximize one and minimize the other
- Balance of each at each school


## The Best Choice to Learn, Work and Lead

## Considerations

## Logical Boundary Lines

- District Boundaries
- Major roads


## Mitigation of Existing Overcrowding

- Priorities - MRES, RVES
- Limitations - WHES, FESOT, SES, OES


## Potential recovery of out of district choice

- Where
- When


## Future Development Projections

- Near-term focus


## The Best Choice to Learn, Work and Lead

# Planning Sequence 

| Concurrent |
| :---: | :--- |
| Processes: | | Public Planning Process as required by County |
| :--- |
|  |

## District

| Preparation <br> for <br> Boundary | Gather GIS data |
| :--- | :--- |
| Planning: | Prepare study areas |
|  | Provide preliminary scenarios |


*Percentages illustrate weight placed on Input versus Inform

## The Best Choice to Learn, Work and Lead

BOARD OF EDUCATION AGENDA ITEM 9

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Julia Roark, Falcon Zone Leader |
| TITLE OF AGENDA ITEM: | Falcon Zone Organizational Chart and Plan for New <br> Elementary School |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: With the upcoming addition of a fourth elementary school to the Falcon Zone, it is important to consider the overall organization of the zone, and maximize opportunities for increased student learning and success.

RATIONALE: The Falcon Zone emphasizes collaboration and teamwork among the existing five schools, and it is necessary to plan strategically for the addition of a school. This requires a thoughtful design which incorporates the unique occasion to begin a school "from scratch," while enhancing the coherence among all sites.

RELEVANT DATA AND EXPECTED OUTCOMES: By creating a new organizational chart and plan for the Falcon Zone, the leadership team may proceed in preparing for the opening of a new school while continuing to align goals, programs and strategies for improvement across the zone. The proposed chart and plan streamlines support and services provided by administrators in leading our schools.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Major Impact: The proposed plan demonstrates fiscal <br> responsibility, and maximizes direct, positive impact on students <br> in classrooms. |
| :--- | :--- |
| Rock \#2_Research, design and implement <br> programs for intentional community <br> participation | School Accountability Committees and the Falcon Zone <br> Coalition will be involved in the planning and implementation <br> processes. |
| Rock \#3-Grow a robust portfolio of <br> distinct and exceptional schools | Major Impact: This proposal honors existing strengths of Falcon <br> Zone schools and allows for distinct characteristics to continue <br> to emerge among four elementary schools. |
| Rock \#4—— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Major Impact: The new elementary school staff will build upon <br> the successes found in the existing elementary schools and <br> middle school in providing quality instruction and increasing <br> student performance levels. |
| .Rock \#5-Customize our educational <br> systems to launch each student toward success | Major Impact: The proposed plan highlights even greater <br> coordination among all Falcon Zone Schools in recognizing the <br> common goals and unique needs of each community in our zone. <br> The increased attention to appropriate transitions between <br> elementary schools and the middle school strengthens the <br> pathways for all students as they progress from one level to the <br> next, and ultimately graduate successfully from Falcon High <br> School. |

## FUNDING REQUIRED:

## AMOUNT BUDGETED:

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Approve Proposed Falcon Zone Organizational Chart and Plan for New Elementary School.

BOE Work Session January 25, 2017
Item 9 continued
APPROVED BY: Peter Hilts, Chief Education Officer

# Falcon Zone Organizational Plan 2017-21 

Submitted by Julia Roark, Falcon Zone Leader

The Best Choice to Learn, Work and Lead

## Falcon Zone Mission \& Vision

Mission:
Falcon Zone achieves excellence through a collective responsibility for student learning.

## Vision:

All members of the Falcon Zone community feel respected, accepted, and valued as we work together for students. Academic success is a priority for ALL students by placing the focus on learning in EVERY classroom. Through effective PLCs and collaboration of all stakeholders:

- We Learn by using data analysis to DRIVE instruction resulting in academic growth for all students.
- We Work by providing excellent research based instruction.
- We Lead by empowering and growing people through targeted and focused professional development.

TRUST...COMPASSION...INTEGRITY

## The Best Choice to Learn, Work and Lead

## Why Do We Need a New Plan?

- Innovative Expression of our Commitment to be Collectively Accountable and Collaboratively Team Oriented
- Expansion of Elementary and Middle School Student Population to include New Elementary School Building
- Build upon Respectful, Transparent, and Caring Environment at Falcon Middle School to expand Firebird Nation Community
- Creative and Strategic Use of Existing Resources and Talent
- Aligned Programs Among Zone Schools to enhance Learning.


## Falcon Zone Conventional Organizational Plan



## The Best Choice to Learn, Work and Lead

## District

## Falcon Zone Proposed Organizational Plan



## The Best Choice to Learn, Work and Lead

## Comparing Numbers of Administrators

| Conventional Model Number of Admin. | Year | Proposed Model Number of Admin. | Year |
| :---: | :---: | :---: | :---: |
| 5 Principals | 0 (16-17) | NA | $\begin{aligned} & 0(16- \\ & 17) \end{aligned}$ |
| 6 Principals +1 Zone Support +8 Asst. Principals $=15$ Admin. | 1 (17-18) | 4 Principals + 1 Exec. <br> Principal/Zone Support + 9 <br> Asst. Principals = 14 Admin. | $\begin{aligned} & 1(17- \\ & 18) \end{aligned}$ |
| 6 Principals + 1 Zone Support + 10 AP = 17 Admin. | $2(18-19)$ <br> *New <br> School <br> Opens | $4 \mathrm{P}+1 \mathrm{EP} / \mathrm{ZS}+1$ Elem. Associate Principal $+9 \mathrm{AP}=$ 15 Admin. | $\begin{aligned} & 2(18- \\ & 19) \end{aligned}$ |
| 6 Principals + 1 Zone Support + 10 AP = 17 Admin. | 3 (19-20) | $4 P+1 E P / Z S+1$ Elem. Associate Principal $+9 \mathrm{AP}=$ 15 Admin. | $\begin{aligned} & 3 \text { (19- } \\ & 20) \end{aligned}$ |
| 6 Principals + 1 Zone Support + 10 AP = 17 Admin. | 4 (20-21) | $4 P+1 E P / Z S+1$ Elem. <br> Associate Principal +9 AP $=$ 15 Admin. | $\begin{aligned} & 4 \text { (20- } \\ & 21) \end{aligned}$ |

## Comparing "Conventional" to "Proposed" Organizational Plan

| Conventional Model <br> Cost of Admin. | Year | Proposed Model <br> Cost of Admin. | Year |
| :--- | :--- | :--- | :--- |
| $\$ 1,081,000$ | $0(16-17)$ | NA | $0(16-17)$ |
| $\$ 1,254,000$ | $1(17-18)$ | $\$ 1,168,000$ | $1(17-18)$ |
| $\$ 1,406,000$ (New | $2(18-19)$ | $\$ 1,250,000$ | $2(18-19)$ |
| School Opens) | $3(19-20)$ | $\$ 1,250,000$ | $3(19-20)$ |
| $\$ 1,406,000$ | $4(20-21)$ | $\$ 1,250,000$ | $4(20-21)$ |
| $\$ 1,406,000$ |  |  |  |

## Timeline of Action Steps

## LEARN

1. Appoint individual as Executive Principal/Zone Support (effective July 2017)
2. Work with Super Six team on initial plans for zone framework (January July 2017)
WORK
3. Hire "New School" Core Team of 10-12 members, including New School Associate Principal (December 2017) with stipends for extra effort and contribution
4. Core Team meets with Executive Principal and Zone Leader twice each month (January - July 2018)
5. Executive Principal collaborates with elementary principals to align and enhance core K-5 programs for middle school readiness, to launch 49 Pathways success

## LEAD

1. Monthly check-in's with Super Six (ongoing)
2. Super Six team collaborates with Falcon Zone Coalition and building SAC's to enhance community involvement
3. Open new school (July 2018)

## Executive Principal/Zone Support

- Accountable for instructional leadership at New Elementary School and Falcon Middle School
- Oversees operations at both schools on Firebird Nation Campus
- Supports all schools in Falcon Zone by promoting student academic achievement through coordination of curricular and instructional, and professional learning resources
- Serves as a collaborative team member of the Super Six, effectively balancing school and zone goals and improvement strategies


## District/10

## Questions?

## The Best Choice to Learn, Work and Lead

BOARD OF EDUCATION AGENDA ITEM 10

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Amber Whetstine, Executive Director of Learning Services |
| TITLE OF AGENDA ITEM: | D49 School Family Calendar |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Board Policies ICA and IC-R require the annual adoption of a District calendar by the Board typically be February of the preceding school year. The calendar shall specify the days during which District schools shall be in session and the days on which the District will close in observation of federal holidays, and the dates of major breaks. Additionally, the Board will preliminarily approve a calendar for the following school year.

## RATIONALE:

In alignment with policy ICA, the proposed 17-18 and 18-19 School Family calendars provide for sufficient days to meet the contact hours required by Colorado statute, including a reasonable buffer to account for weather or other emergency delays or closures and include a sufficient number of days to allow the Chief Education Officer and Zone Leaders flexibility in supporting the district's strategic priorities, including how best to address the needs of all students to enable them to meet or exceed state and District content standards

## RELEVANT DATA AND EXPECTED OUTCOMES:

The 17-18 School Family Calendar received preliminary Board approval in February 2016. The proposed 18-19 calendar provides families with a preview of expected school days for planning for the following school-year.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation | The calendar proposal was informed by robust community <br> participation in an extended survey and subsequent conversations <br> with various stakeholder community groups. |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED: No
AMOUNT BUDGETED: N/A
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Move to approval.

## District <br> - <br> 2017-2018 District Calendar

## Important Dates

July 4 $\qquad$ Independence Day
July 24 $\qquad$ New Teacher Orientation Begins July 27 .......................... Teachers Return From Summer Break

Aug. 1 ........... First Day for Kindergarten, $6^{\text {th }}$ Grade \& $9^{\text {th }}$ Grade Aug. 2 $\qquad$
$\qquad$ First Day for All Students Aug. 11 $\qquad$ Elementary School Assessments*

Sept. 1 $\qquad$ Professional Development, No Students Sept. 4 $\qquad$ Labor Day
Sept. 29 $\qquad$ End of $1^{\text {st }}$ Quarter

Oct. 5 $\qquad$ Work Day, No Elementary Students Oct. 6 .................... Parent Teacher Conferences, No Students Oct. 9-20 $\qquad$ Schools Closed for Fall Break

Nov. 10 $\qquad$ .............. Schools Open for Veterans Day Nov. 20-24 ............ Schools Closed for Thanksgiving Break

Dec. 8 $\qquad$ Elementary School Assessments*
Dec. 15 Work Day, No Elementary School Students
Dec. 15 $\qquad$
$\qquad$ End of $2^{\text {nd }}$ Quarter
Dec. 18-29 $\qquad$ Christmas Break
Jan. 1 $\qquad$ New Year's Day Jan. 2 ..................... Professional Development, No Students Jan. 15 $\qquad$ Martin Luther King Jr.'s Birthday

Feb. 16 $\qquad$ Parent Teacher Conferences, No Students Feb. 19
$\qquad$ Presidents Day
March 9 $\qquad$ Professional Development, No Students March 9 ...................................................... End of $3^{\text {rd }}$ Quarter March 16 ............ Work Day, No Elementary School Students March 19-30 Schools Closed for Spring Break

May 4 $\qquad$ Professional Development, No Students May 11 ............................. Elementary School Assessments* May 25 $\qquad$ End of $4^{\text {th }}$ Quarter May 28 $\qquad$ Memorial Day May 30 .................................................. Teachers' Last Day

* Elementary school assessment days are used to assess student progress at different points in the school year. See school websites for information on schedule impacts at each campus.


| JANUARY 2018 |  |  |  |  |  |  |
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| February 2018 |  |  |  |  |  |  |
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| June 2018 |  |  |  |  |  |  |
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## District/

| JULY 2018 |  |  |  |  |  |  |
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| AUGUST 2018 |  |  |  |  |  |  |
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| SEPTEMBER 2018 |  |  |  |  |  |  |
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| OCTOBER 2018 |  |  |  |  |  |  |
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| NOVEMBER 2018 |  |  |  |  |  |  |
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| December 2018 |  |  |  |  |  |  |
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| 16 | 17 | 18 | 19 | 20) | (21) | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 |  |  |  |  |  |

## 2018-2019

District Calendar

## Important Dates

July 4 $\qquad$ ............... Independence Day July 24 New Teacher Orientation Begins July 27 $\qquad$ Teachers Return From Summer Break

Aug. 1 ............ First Day for Kindergarten, $6^{\text {th }}$ Grade \& $9^{\text {th }}$ Grade Aug. 2 $\qquad$
$\qquad$
$\qquad$ ............. First Day for All Students Aug. 10 ................................... Elementary School Assessments* Aug. 31 $\qquad$ Professional Development, No Students

Sept. 3 $\qquad$ Labor Day
Sept. 28 $\qquad$ End of $1^{\text {st }}$ Quarter

Oct. 4 $\qquad$ Work Day, No Elementary Students
Oct. 5 $\qquad$ Parent Teacher Conferences, No Students
Oct. 8-19 $\qquad$

Nov. 12 .................................. Schools Open for Veterans Day Nov. 19-23 $\qquad$ Schools Closed for Thanksgiving Break

Dec. 14 $\qquad$ Elementary School Assessments* Dec. 20-21 $\qquad$ Work Day, No Elementary High School Finals Dec. 21 ............... Work Day, No Elementary School Students Dec. 21 ....................................................... End of 2 ${ }^{\text {nd }}$ Quarter Dec. 24-Jan. 4 $\qquad$ Schools Closed for Christmas Break

Jan. 1 $\qquad$ Professional Development, No Students
Jan. 7 $\qquad$
Jan. 21 $\qquad$ Martin Luther King Jr.'s Birthday

Feb. 15 $\qquad$ Parent Teacher Conferences, No Students Feb. 18 $\qquad$ arent Teacher Conferen Presidents Day

March 7 7 .. $\qquad$ Professi................... End of $3^{\text {rd }}$ Quarter March 8 .................. Professional Development, No Students March 15 ............ Work Day, No Elementary School Students March 18-29 $\qquad$ Schools Closed for Spring Break

May 3 $\qquad$ Professional Development, No Students May 10 $\qquad$ Elementary School Assessments* May 24 $\qquad$
$\qquad$ End of $4^{\text {th }}$ Quarter May 27 $\qquad$ ... Memorial Day May 29 Teachers' Last Day

* Elementary school assessment days are used to assess student progress at different times of the school year. See school specific websites for information on schedule impact for each campus.

 ............................................................ Important Date
$\qquad$ No Students No Students, No Teachers

District Closed
Check school websites for campus-specific events at D49.org

## 譄 CALENDAR

RSS, iCAL Feeds at D49.org

| JANUARY 2019 |  |  |  |  |  |  |
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| FEBRUARY 2019 |  |  |  |  |  |  |
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| MARCH 2019 |  |  |  |  |  |  |
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| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
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| APRIL 2019 |  |  |  |  |  |  |
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| MAY 2019 |  |  |  |  |  |  |
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| JUNE 2019 |  |  |  |  |  |  |
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## BOARD OF EDUCATION AGENDA ITEM 11

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | D. Richer, Executive Assistant to the BOE |
| TITLE OF AGENDA ITEM: | Policy and Procedure Review |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Ongoing review of Board policies to ensure compliance with current laws and regulations and to ensure policies align with practices that best serve the district.

RATIONALE: Board policies are routinely reviewed to ensure that they are current and reflect applicable federal and/or state regulations as well as the needs and processes of the districts.

## RELEVANT DATA AND EXPECTED OUTCOMES:

| No. | Designation | Title | Reviewed by | Recommendations |
| :--- | :--- | :--- | :--- | :--- |
| 11.a | BEAA | Electronic Participation in <br> School Board Meetings | D. Richer | Reviewed; no changes recommended |
| 11.b | JLJ | Physical Activity | R. Duerr | The District-wide Wellness Advisory <br> Council met on January 10 to discuss the <br> option of a JLJ-R. The council <br> recommended editing JLJ to provide <br> accountability and ensure compliance <br> instead of creating a JLJ-R. Principals will <br> be informed of this change through C-3. |

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a trustworthy recipient of taxpayer investment | Updating policy to reflect current laws, regulations and best practices provides a solid foundation to lead the district. |
| :---: | :---: |
| Rock \#2—Research, design and implement programs for intentional community participation |  |
| Rock \#3- Grow a robust portfolio of distinct and exceptional schools |  |
| Rock \#4-Build firm foundations of knowledge, skills and experience so all learners can thrive |  |
| Rock \#5- Customize our educational systems to launch each student toward success |  |

FUNDING REQUIRED: No

## AMOUNT BUDGETED: N/A

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: After review and discussion, move the two policies in item 11 for action at the next regular board meeting.

| Title | Electronic Participation in School Board Meetings |
| ---: | :--- |
| Designation | BEAA |
| Office/Custodian | Board of Education/Executive Assistant to the Board of Education |

Board members may attend and participate by electronic means in regular or special meetings of the Board in accordance with this policy and state law. For purposes of this policy, "electronic means" shall be defined as attendance via telephone, video or audio conferencing, or other electronic device. No Board member, however, may chair a meeting when participating by electronic means. All meetings shall be chaired by a board member physically present at the published meeting location.

Board members may attend and participate by electronic means in a regular or special Board meeting only when extenuating circumstances prevent the Board member from physically attending the meeting. Each Board member may use this avenue for participation for up to two (2) meetings per calendar year for each type of board meeting (Regular, Special, Work Session). For purposes of this policy, "extenuating circumstances" means travel that requires the member to be outside of the metropolitan community at the time of the meeting or inclement weather and/or unsafe driving conditions prevent the Board member from physically attending the meeting.

A meeting at which one or more Board members attend and participate by electronic means shall be open to the public, except for periods in which the Board is in executive session. A quorum of the Board shall be physically present at the meeting for a Board member to attend and participate by electronic means.

The electronic means used shall allow the public to hear (and whenever possible, visually see) the comments made by the Board member(s) participating by electronic means and allow the Board member(s) to hear (and whenever possible, visually see) the comments made by the public. A Board member participating by electronic means will be included in the recording of the Board meeting.

A Board member who plans to attend and participate by electronic means in a Board meeting shall notify the Board president and Chief Officers at least three business days prior to the meeting and shall explain the extenuating circumstances that prevent the Board member from physically attending the meeting. If such notification is not possible, the Board member shall notify the Board president and Chief Officers as soon as is reasonably possible of the request to attend by electronic means.

If the request fits within the guidance of this policy, it is considered approved. A Board member who attends and participates by electronic means shall identify the location from which he or she is participating, those present, and the extenuating circumstances that prevented the Board member from physically attending the meeting. If the Board convenes in executive session, the Board member attending and participating by electronic means shall ensure confidentiality during that portion of the meeting.

Unless otherwise approved by a majority of the remaining Board members, additional requests to attend and participate by electronic means will be denied. In accordance with state law, the Board shall declare a vacancy if a Board member fails to attend three consecutive regular Board meetings, unless the Board member's absence is otherwise excused by the Board.

A Board member's failure to comply with this policy may result in the Board's refusal to allow the member to participate by electronic means in Board meetings.

- Adopted: February 13, 2014
- Reviewed: February 9, 2017

School District 49, El Paso County, Colorado

## LEGAL REFS:

- C.R.S. 22-31-129 (board vacancies)
- C.R.S. 22-32-108 (7)(a) (board must adopt policy allowing board members to attend and participate electronically in regular or special board meetings if the board wishes to allow this practice)
- C.R.S. 24-6-401 et seq. (open meetings law)


## CROSS REFS:

- BE, School Board Meetings

| Title | Physical Activity |
| ---: | :--- |
| Designation | JLJ |
| Office/Custodian | Education/Coordinator of Health and Wellness |

The Board believes students who engage in physical activity as part of the learning environment are healthier and more likely to be engaged learners.

All district students shall be provided opportunities to engage in daily physical activity. The district shall include not less than the minimum required amount of physical activity in the schedules of students attending elementary schools, as such minimums are set forth in state law. Middle school and high school students shall be afforded opportunities for physical activity that are age-appropriate. Students with medical or physical limitations that may affect the student's ability to participate in a scheduled physical activity shall be provided appropriate alternative activities, consistent with federal and state law.

The following minimum minutes of physical activity are set forth in law:
o full-day elementary students if classes meet five days/week $=600$ minutes $/$ month o full-day elementary students if classes meet fewer than five days $/$ week $=30$ minutes $/$ day
o half-day elementary students if classes meet five days/week $=300$ minutes $/ \mathrm{month}$ o half-day elementary students if classes meet fewer than five days/week $=15$ minutes $/$ day

For purposes of this policy, "physical activity" may include but is not limited to:

1. exercise programs
2. fitness breaks
3. recess
4. field trips that include physical activity
5. classroom activities that include physical activity
6. physical education classes

A school shall not substitute non-instructional physical activity for standards-based physical education instruction. In accordance with law, a school providing more than the minimum minutes specified in law shall not decrease the amount of physical activity as a result of the Board's policy, unless necessary to do so in response to budgetary constraints. C.R.S. 22-32-136.5(3)(f).

Exceptions to required amounts of physical activity may be allowed for school closures, in accordance with law.

## K-5 principals will sign an annual agreement acknowledging school level compliance. Supporting documentation including PE and recess schedules will be provided to the BOE upon request.

- Adopted: June 9, 2016
- Revised: February 9, 2017

LEGAL REFS:

- C.R.S. 22-32-136 (policies to improve children's nutrition and wellness)
- C.R.S. 22-32-136.5 (3)(a) (physical activity policy required)


## CROSS REFS:

- ADF, School Wellness; ADF-R, Wellness Policy Guidelines
- JLCA, Physical Examinations of Students

BOARD OF EDUCATION AGENDA ITEM 12

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Ryan Johanson, Accounting Group Manager |
| TITLE OF AGENDA ITEM: | Monthly Financial Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: Report to the Board of Education the performance of actual revenues and expenditures versus budgeted revenues and expenditures in all funds with comparison to prior year. Reference the first attached spreadsheet: the first column is the list of each fund the District has. The 2015-2016 columns start with the approved budget for the entire year compared to revenues and expenditures through May. Percentages over $100 \%$ on a revenue line are good in that we received more revenue than was anticipated. If any of the expenditure lines were higher than the percentage of year concluded, that fund could be an area of possible concern depending upon why it was high.

The 2015-2016 year-end fund balance columns are required by statute. This is showing you the budgeted and anticipated end-of-year fund balance. The 2014-2015 columns are the prior year's total budget and the actual through June 2015. These amounts are provided for comparison to the current year amounts.

RATIONALE: This report is to keep the BOE informed of spending. It is required quarterly by law, however, it is being provided monthly in D49 in keeping with the Board's goal of financial transparency and fiscal responsibility.

RELEVANT DATA AND EXPECTED OUTCOMES: It is expected that the monitoring of expenditures will result in keeping spending in line with the Board's goals and direction as budgeted.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Clarity and transparency in financial management strategy <br> and decisions. |
| :--- | :--- |
| Rock \#2——Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5— Customize our educational <br> systems to launch each student toward success |  |

AMOUNT BUDGETED: 2015/16 = \$156.8mm
(all funds)

RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: No specific action necessary beyond recognizing the receipt of these reports and this information.

## El Paso County School District 49



Brett Ridgway, Chief Business Officer
Ron Sprinz, Finance Group Manager Ryan Johanson, Accounting Group Manager

## Management Reporting

December 31, 2016
All Fund Rev/Exp Summary ..... 2-4
General Fund Source/Program Summary ..... 5
General Fund School Mgmt Reports

- Summary Views ..... 6-7
- Zones Fully Loaded ..... 8-9
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- $\quad$ Student Based Funding \& Normalizations
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Financial P\&L Source \& Object Summary ..... 50


## EL PASO COUNTY SCHOOL DISTRICT 49

MONTHLY FINANCIAL SUMMARY
December 31, 2016

| 50\% of year concluded |  | 132,174,4 | 72,157,73 | Dec | 25, | (19,253, | 5,895,492 128,756,36 |  | 84,187,695 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 16-17 oBud | Current Year 16-17 cAct | \% of Budget | Year End Fund Balance Walkforward |  |  | Prior Year |  |  |
| Fund | Description |  |  |  | BoY | YTD Result | EoY | 15-16 oBud | 15-16 cAct | \% of Budget |
|  |  |  |  |  | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ |  |  |  |




## EL PASO COUNTY SCHOOL DISTRICT 49

MONTHLY FINANCIAL SUMMARY
December 31, 2016

| 50\% of year concluded |  | 132,174,4 | 72,157,733 |  | 25,149,356 (19,253,8 |  | 5,895,492 128,756,36 |  | 84,187,695 |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 16-17 oBud | Current Year 16-17 cAct | \% of Budget | Year End Fund Balance Walkforward |  |  | Prior Year |  |  |
| Fund | Description |  |  |  | BoY | YTD Result | EoY | 15-16 oBud | 15-16 cAct | \% of Budget |
|  |  |  |  |  | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ | $\frac{\text { Budget }}{\text { Actual }}$ |  |  |  |


| NUTRITION SERVICES (F21) Chg. FundBal <br> Revenue Expenditures | $\begin{array}{r} (0) \\ \$ 3,286,187 \\ \$ 3,286,187 \end{array}$ | $\begin{array}{r} (92,717) \\ \$ 1,616,568 \\ \$ 1,709,285 \end{array}$ | $\begin{aligned} & 49.19 \% \\ & 52.01 \% \end{aligned}$ | $\frac{\$ 1,488,434}{\$ 1,488,434}$ | $-\$ 92,717$ | $\frac{\$ 1,488,434}{\$ 1,395,717}$ | $\begin{aligned} & \$ 3,459,145 \\ & \$ 3,459,145 \end{aligned}$ | $\begin{array}{r} 84,919 \\ \$ 1,556,305 \\ \$ 1,471,386 \end{array}$ | $\begin{aligned} & 44.99 \% \\ & 42.54 \% \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FFS TRANSPORTATION (F25) Revenue Expenditures | $\begin{aligned} & \$ 1,235,686 \\ & \$ 1,235,686 \end{aligned}$ | $\begin{aligned} & (135,387) \\ & \$ 661,174 \\ & \$ 796,560 \end{aligned}$ | $\begin{aligned} & 53.51 \% \\ & 64.46 \% \end{aligned}$ | $\frac{\$ 0}{\$ 0}$ | $-\$ 135,387$ | $-\$ 135,387$ | $\begin{aligned} & \$ 1,175,486 \\ & \$ 1,175,486 \end{aligned}$ | 103,865 $\$ 705,316$ $\$ 601,451$ | $\begin{aligned} & 60.00 \% \\ & 51.17 \% \end{aligned}$ |
| KIDS' CORNER B/A SCHL (F27) Revenue Expenditures | $\begin{array}{r} (0) \\ \$ 326,461 \\ \$ 326,461 \end{array}$ | $\begin{array}{r} (9,713) \\ \$ 166,565 \\ \$ 176,277 \end{array}$ | $\begin{aligned} & 51.02 \% \\ & 54.00 \% \end{aligned}$ | $\frac{\$ 22,877}{\$ 22,877}$ | $-\$ 9,713$ | $\frac{\$ 22,877}{\$ 13,165}$ | $\begin{aligned} & \$ 321,636 \\ & \$ 321,636 \end{aligned}$ | $\begin{gathered} 4,591 \\ \$ 153,844 \\ \$ 149,253 \end{gathered}$ | $\begin{aligned} & 47.83 \% \\ & 46.40 \% \end{aligned}$ |



MONTHLY FINANCIAL SUMMARY


| PROP/LIAB INSURANCE (F18 Chg. FundBal Revenue Expenditures | $\begin{aligned} & \$ 750,000 \\ & \$ 750,000 \end{aligned}$ | $\begin{gathered} 205,228 \\ \$ 992,937 \\ \$ 787,709 \end{gathered}$ | $\begin{aligned} & 132.39 \% \\ & 105.03 \% \end{aligned}$ | $\frac{\$ 380,653}{\$ 380,653}$ | $\$ 205,228$ | $\frac{\$ 380,653}{\$ 585,881}$ | $\begin{aligned} & \$ 650,000 \\ & \$ 650,000 \end{aligned}$ | $\begin{array}{r} (343,670) \\ \$ 398,779 \\ \$ 742,449 \end{array}$ | $\begin{array}{r} 61.35 \% \\ 114.22 \% \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| HEALTH INSURANCE (F64) Chg. FundBalnumbers exclude <br> contra entriesRevenueExpenditures | $\begin{aligned} & \$ 8,400,000 \\ & \$ 8400 \end{aligned}$ | $\begin{array}{r} (1,283,032) \\ \$ 3,022,948 \\ \$ 4,305,980 \end{array}$ | $\begin{aligned} & 35.99 \% \\ & 51.26 \% \end{aligned}$ | $\frac{\$ 2,055,615}{\$ 2,055,615}$ | $-\$ 1,283,032$ | $\frac{\$ 2,055,615}{\$ 772,583}$ | $\begin{aligned} & \$ 8,197,200 \\ & \$ 8,197,200 \end{aligned}$ | $\begin{array}{r} (1,225,049) \\ \$ 3,015,054 \\ \$ 4,240,103 \end{array}$ | $\begin{aligned} & 36.78 \% \\ & 51.73 \% \end{aligned}$ |


| GRANT PROGRAMS (F22 \& F26) | - | - |  |  |  |  | $(455,883)$ | - |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federal Revenue | \$7,430,100 | \$2,195,740 | 29.55\% | \$4,558 | \$0 | \$4,558 | \$6,540,000 | \$2,072,614 | 31.69\% |
| State Expenditures | \$7,430,100 | \$2,195,740 | 29.55\% | \$4,558 | \$0 | \$4,558 | \$6,995,883 | \$2,072,614 | 29.63\% |
| COLORADO PRESCHOOL PROGRAM (F19) | - | $(16,156)$ |  |  |  |  | - | $(1,923)$ |  |
| Revenue | \$452,704 | \$226,352 | 50.00\% | \$70,802 | \$0 | \$70,802 | \$446,014 | \$223,007 | 50.00\% |
| Expenditures | \$452,704 | \$242,509 | 53.57\% | \$70,802 | -\$16,156 | \$54,645 | \$446,014 | \$224,930 | 50.43\% |
| DANE BALCON SCHOL (F73) Chg. FundBal | - | 14 |  |  |  |  | - | (989) |  |
| Revenue | \$200 | \$14 | 7.20\% | \$6,133 | \$0 | \$6,133 | \$200 | \$11 | 5.64\% |
| Expenditures | \$200 | \$0 | 0.00\% | \$6,133 | \$14 | \$6,147 | \$200 | \$1,000 | 500.00\% |


| BOND REDEMPTION (F31) <br> Revenue Expenditures | Chg. FundBal | 1,122,846 | (7,421,533) |  |  |  |  | - | $(15,261,042)$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | \$4,651,174 | \$72,278 | 1.55\% | \$7,904,764 | \$1,122,846 | \$9,027,610 | \$7,470,752 | \$8,861,957 | 118.62\% |
|  |  | \$3,528,328 | \$7,493,811 | 212.39\% | \$7,904,764 | -\$7,421,533 | \$483,231 | \$7,470,752 | \$24,122,998 | 322.90\% |

## EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY REVENUE SUMMARY -GENERAL FUND:

December 31, 2016
*OCAL

| * Property Taxes | 11\% - 11\%-0\% | \$18,506,027 | \$18,912,722 | \$217,457 | 1.1\% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| * Delinquent Taxes \& Interest | 0\% | $(43,976)$ | $(54,858)$ | $(31,179)$ | 56.8\% |
| * Specific Ownership Tax | 1\% | 2,011,056 | 1,916,005 | 932,660 | 48.7\% |
| Specific Ownership Tax-Bond | 1\% - 13\% | 868,390 | 1,057,405 | 383,972 | 36.3\% |
| Tuition \& Fees |  | 135,367 | 123,630 | 74,970 | 60.6\% |
| Local Grants \& Donations |  | - | - | - |  |
| Earnings on Investments |  | 57,528 | 48,878 | 55,441 | 113.4\% |
| Charter School Purchased Serv |  | 2,817,624 | 4,888,430 | 1,542,330 | 31.6\% |
| Other Local Revenue |  | 859,437 | 903,076 | 593,559 | 65.7\% |
| TOTAL LOCAL REVENUE | 15\% - 16\% - 5\% | \$25,211,452 | \$27,795,287 | \$3,769,210 | 13.6\% |
|  | 14\% - 14\% - $3 \%$ | 22,393,828 | 22,906,858 | 2,226,881 |  |
| STATE |  |  |  |  |  |
| * Equalization - State Share | 80\%-79\%-88\% | \$132,133,108 | \$136,521,456 | \$66,041,221 | 48.4\% |
| Equalization - CDE Audit Adjus | ment | $(40,631)$ | $(44,328)$ | $(25,800)$ |  |
| Vocational Education |  | 163,660 | 781,999 | - | - |
| Special Education |  | 3,826,698 | 3,615,908 | 3,579,220 | 99.0\% |
| Transportation |  | 414,772 | 378,047 | 441,919 | 116.9\% |
| Transportation - CDE Audit Ad | stment | - | - | 4,425 |  |
| Gifted Revenue |  | 195,165 | 150,000 | 126,914 | 84.6\% |
| Other State Revenue |  | 1,938,555 | 2,411,097 | 1,070,484 | 44.4\% |
| TOTAL STATE REVENUE | 84\% - 84\% - 95\% | \$138,631,327 | \$143,814,179 | \$71,238,383 | 49.5\% |
|  | 86\% - 86\%-97\% |  |  |  |  |
| FEDERAL |  |  |  |  |  |
| Public law 874 - Impact Aid |  | \$325,548 | \$325,548 | \$264,137 | 81.1\% |
| Other Federal Resources |  | 641,782 | 171,743 | 67,170 | 39.1\% |
| TOTAL FEDERAL REVENUE | J.6\% - 0.3\%-0.4\% | \$967,330 | \$497,291 | \$331,307 | 66.6\% |


| TOTAL REVENUE | $\mathbf{\$ 1 6 4 , 8 1 0 , 1 1 0}$ | $\mathbf{\$ 1 7 2 , 1 0 6 , 7 5 7}$ | $\mathbf{\$ 7 5 , 3 3 8 , 9 0 1}$ | $43.8 \%$ |
| :--- | ---: | ---: | ---: | ---: |
| Less: Oth Fund Revenue Transfers | $(4,670,844)$ | $(4,250,000)$ | $(2,125,000)$ | $50.0 \%$ |
| Less: CPP Transfer | $(446,014)$ | $(452,704)$ | $(226,352)$ | $50.0 \%$ |
| Less: Charter School PPR Transfers | $(66,177,565)$ | $(66,806,115)$ | $(32,422,767)$ | $48.5 \%$ |


| NET REVENUE | \$93,515,687 | \$100,597,938 | \$40,564,781 | 40.3\% |
| :---: | :---: | :---: | :---: | :---: |
| ncludedin Schood finance Act Formula |  |  |  |  |
| District Coordinated School Student FTE | 12,404.68 | 12,871.92 | 12,871.92 | 100.0\% |
| District Coordinated School Net PPR | \$7,538.74 | \$7,815.30 | \$3,151.42 | 40.3\% |
| Charter School Student FTE | 9,430.02 | 9,669.32 | 9,669.32 | 100.0\% |
| Total District Student FTE (SFTE) | 21,834.70 | 22,541.24 | 22,541.24 | 100.0\% |

## Revenue \& Expense Summary

|  |  | 16-17 obud | per pupil | 16-17 cAct | per pupil |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Formula Program Funding | \$157,295,325 | \$6,978 | \$67,160,159 | \$2,979 |
|  | Other Local Revenue | 7,021,419 | 545 | 2,650,272 | 206 |
|  | Other State Revenue | 7,292,723 | 567 | 5,197,163 | 404 |
|  | Federal Revenue | 497,291 | 39 | 331,307 | 26 |
|  | Gross Revenue | \$172,106,757 | \$8,129 | \$75,338,901 | \$3,615 |
| Revenue Allocations |  |  |  |  |  |
|  | Capital \& Insurance Funds | $(4,250,000)$ | (330) | $(2,125,000)$ | (165) |
|  | Colorado Preschool Program | $(452,704)$ | (35) | $(226,352)$ | (18) |
|  | Charter Schools | $(66,806,115)$ | 52 | ( $32,422,767$ ) | (281) |
|  | Net General Fund Revenue | \$100,597,938 | \$7,815 | \$40,564,781 | \$3,151 |
| 39\% | General Education (programs 0010-0030) | $(38,909,392)$ | $(3,023)$ | $(19,151,552)$ | $(1,488)$ |
| 6\% | Other Instructional (programs 0040-1699) | $(5,971,964)$ | (464) | $(3,148,310)$ | (245) |
| 10\% | Special Education (program 1700) | $(10,343,299)$ | (804) | $(5,683,470)$ | (442) |
| 1\% | Athletic Extracurricular (program 1800) | $(962,175)$ | (75) | $(567,562)$ | (44) |
| 0\% | Academic Extracurricular (program 1900) | $(249,324)$ | (19) | $(25,670)$ | (2) |
| 56\% | Total Instructional Spend | $(56,436,154)$ | $(4,384)$ | $(28,576,563)$ | $(2,220)$ |
| 6\% | Student Support Services (program 2100) | $(6,425,353)$ | (499) | $(3,436,004)$ | (267) |
| 6\% | Instructional Staff Support (program 2200) | $(5,751,832)$ | (447) | $(2,431,870)$ | (189) |
| 1\% | Board Administration (program 2300) | $(1,103,301)$ | (86) | $(439,920)$ | (34) |
| 9\% | School Administration (program 2400) | $(9,081,447)$ | (706) | $(4,563,088)$ | (354) |
| 1\% | Business Services (program 2500) | $(1,479,890)$ | (115) | $(728,540)$ | (57) |
| 10\% | Operations \& Maintenance (program 2600) | $(9,729,767)$ | (756) | $(4,855,927)$ | (377) |
| 2\% | Student Transportation Svc (program 2700) | $(2,280,342)$ | (177) | $(864,127)$ | (67) |
| 4\% | Central Support Svc (program 2800) | $(4,045,738)$ | (314) | $(2,138,851)$ | (166) |
| 1\% | Risk Management (program 2850) | $(1,023,925)$ | (80) | $(457,133)$ | (36) |
| 0\% | Facilities Acquisition/Construction | $(174,453)$ | (14) | $(98,527)$ | (8) |
| 1\% | Other Uses of Funds | $(722,662)$ | (56) | $(1,114,167)$ | (87) |
| 2\% | Operating Reserves | $(2,343,074)$ | (182) | 1,776 | 0 |
|  | TABOR Reserve | - | - | - | - |
| 44\% | Total Support Service Spend | (44,161,784) | $(3,431)$ | (21,126,379) | $(1,641)$ |
| 100\% | Total Spend | (\$100,597,938) | (\$7,815) | (\$49,702,943) | (\$3,861) |
| 0\% | Fund Balance Change | \$0 | \$0 | (\$9,138,162) | (\$710) |
| 53\% | Direct Instructional Spend | $(53,409,667)$ | $(4,149.32)$ | $(26,442,327)$ | $(2,054)$ |
| 23\% | Direct Support Spend | $(23,512,610)$ | $(1,826.66)$ | $(10,712,339)$ | (832) |
| 24\% | Indirect Spend (Support \& Instruct) | $(23,675,661)$ | $(1,839.33)$ | $(12,548,277)$ | (975) |
| Locational Recast of Total Spend |  | (100,597,938) | $(7,815.30)$ | $(49,702,943)$ | $(3,861)$ |
|  |  |  | 1/14/2017 | 12:07 PM |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND ZONES \& GROUPS

## EXPENSE SUMMARY GRID

| 30Falcon <br> Zone <br> Location | Personnel Costs | Implementation Costs | $\begin{aligned} & \quad \text { bud var. } \\ & 11,707,235 \\ & \text { Total } \end{aligned}$ |
| :---: | :---: | :---: | :---: |
| 132-Falcon ES | 822,401 | 72,507 | 894,908 |
|  | 1,894,508 | 153,358 | 2,047,866 |
| 134-Meridian Rch ES | 1,508,93938 | 101,476 | 1,609,59294 |
|  | 3,096,806 | 241,924 | 3,338,730 |
| 137-Woodmen Hill ES | 1,856,277 | 144,894 | 2,001,171 |
|  | 3,613,458 | 254,908 | 3,868,367 |
| 220-Falcon Ms | 2,165,945 | 313,051 | 2,478,996 |
|  | $4,335,370$ | 456,973 | 4,792,343 |
| 310-Falcon HS | 2,890,036 | 399,225 | 3,289,261 |
|  | 5,894,937 | 1,099,446 | 6,994,384 |
| 530-Falcolw | 222,096 | 93,901 | 315,9997 |
|  | 578,322 | 677,122 | 1,255,444 |
| Total | 9,464,842 | 1,125,054 | 10,589,896 |
|  | 29,413,400 | 2,883,731 | 297,132 |


| iConnect | Personnel ${ }^{616,118}$ | Implementation | $\frac{\text { bud var. }}{3,177,073}$ |
| :---: | :---: | :---: | :---: |
| 35 Zone |  |  |  |
| Location | Costs | Costs | Total |
| 510/511-PLC | 713,888 | 194,857 | 908,744 |
|  | 1,477,291 | 287,666 | 1,764,958 |
| 464-SSAE" | 824,695 | 440,989 | 1,265,684 |
|  | 1,811,635 | 289,988 | 2,101,623 |
| 340-PPEC | 214,424 | 54,648 | 269,072 |
|  | 663,446 | 50,536 | 713,982 |
| 525-FHP | 234,525 | 30,802 | 265,328 |
|  | 502,930 | 78,669 | 581,600 |
| 595-other | 317,542 | 276,954 | 594,496 ${ }^{\text {a }}$ |
|  | 676,228 | 340,694 | 1,016,922 |
| 522-iConnect Zone | 84,915 | 27,382 | 112,297 |
|  | 264,565 | 149,044 | 413,609 |
| Total | 2,389,989 | 1,025,632 | 3,415,620 |
|  | 5,396,095 | 1,196,598 | 6,592,693 |



EL PASO COUNTY SCHOOL DISTRICT 49


EL PASO COUNTY SCHOOL DISTRICT 49

| EL PAS <br> MONTHL <br> DIREC | COUN <br> Y EXPENS <br> T SPENDS | SE SUMMA <br> BY SCHO | Y -GEN <br> LOCA | AL FUND: N | LTI PROGR |  |  | Support S |  | School | Oth Direct | Total | Indirect |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Decembe | 31, 2016 |  |  | Reg. Instruct | SPED Instruct | All Oth Instruct | Extracurr | Students | Staff | Admin | Spend | Direct Spend | Spend | Total |  |
|  |  |  |  | - |  |  |  |  |  |  |  |  |  |  | \% budget |
| 35 | iConnect | tZone - Fully | oaded |  |  |  |  |  |  |  |  |  |  |  | spent |
|  | 16-17 cAct | Personnel Costs |  | 195,053 | 101,013 | 1,035,551 | - | 204,440 | - | 705,057 | 148,874 | 2,389,989 | 577,639 | 2,967,628 | 44.3\% |
|  |  |  | per pupil | 175.22 | 90.74 | 930.26 | - | 183.65 | - | 633.37 | 133.74 | 2,146.99 | 518.91 | 2,665.90 |  |
| PLC |  | Implementation |  | 3,642 | 256 | 583,684 | - | 220 | 5,090 | 317,942 | 114,798 | 1,025,632 | 507,552 | 1,533,183 | 85.7\% |
| FVA |  |  | per pupil | 3.27 | 0.23 | 524.34 | - | 0.20 | 4.57 | 285.62 | 103.13 | 921.35 | 455.95 | 1,377.30 |  |
| Expelled | pupil count |  | Total | 198,695 | 101,269 | 1,619,235 | - | 204,660 | 5,090 | 1,022,999 | 263,672 | 3,415,620 | 1,085,191 | 4,500,811 | 51.8\% |
| HmeSch | 1,113.18 | Student FTE, | per pupil | 178.49 | 90.97 | 1,454.60 | - | 183.85 | 4.57 | 918.99 | 236.86 | 3,068.35 | 974.86 | 4,043.20 |  |
|  | 16-17 obud | Personnel Costs |  | 466,882 | 209,299 | 2,444,948 | - | 429,507 | 163 | 1,509,304 | 335,991 | 5,396,095 | 1,244,004 | 6,640,100 |  |
|  |  |  | per pupil | 419.41 | 188.02 | 2,196.36 | - | 385.84 | 0.15 | 1,355.85 | 301.83 | 4,847.46 | 1,117.52 | 5,964.98 |  |
|  |  | Implementation |  | 20,562 | 4,267 | 332,068 | - | 4,150 | - | 313,214 | 522,338 | 1,196,598 | 803,497 | 2,000,095 |  |
|  |  |  | per pupil | 18.47 | 3.83 | 298.31 | - | 3.73 | - | 281.37 | 469.23 | 1,074.94 | 721.80 | 1,796.74 |  |
|  | pupil count |  | Total | 487,444 | 213,566 | 2,777,016 | - | 433,657 | 163 | 1,822,518 | 858,328 | 6,592,693 | 2,047,501 | 8,640,195 |  |
|  | 1,113.18 | Student FTE / | end per | 437.88 | 191.85 | 2,494.67 | - | 389.57 | 0.15 | 1,637.22 | 771.06 | 5,922.40 | 1,839.33 | 7,761.72 |  |
|  |  |  |  |  | 2.5\% | 3,124.41 |  |  |  | 2,797.99 |  | 73.8\% | et in zone ctrl | direct spend bud= |  |
| Internal | Service Group | ups - Allocat |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  | 16-17 cAct | Personnel Costs |  | - | 920,675 | 73,153 | 148,741 | 1,208,267 | 881,737 | 636,105 | 4,016,805 | 885,483 | $(4,885,483)$ | - | 47.0\% |
| CEO |  |  | per pupil | - | 71.53 | 5.68 | 11.56 | 93.87 | 68.50 | 49.42 | 78.99 | 379.55 | (379.55) |  |  |
| CBO |  | Implementation |  | 66,428 | 1,318,876 | 408,793 | 1,325 | 330,511 | 577,715 | 109,601 | 3,146,711 | 826,844 | $(3,826,844)$ | - | 64.6\% |
| BOE |  |  | per pupil | 5.16 | 102.46 | 31.76 | 0.10 | 25.68 | 44.88 | 8.51 | 89.09 | 297.30 | (297.30) |  |  |
|  | pupil count |  | Total | 66,428 | 2,239,551 | 481,946 | 150,066 | 1,538,778 | 1,459,452 | 745,706 | 8,163,516 | 712,327 | $(8,712,327)$ | - | 53.4\% |
|  | 12,871.92 | Student FTE, | per pupil | 5.16 | 173.99 | 37.44 | 11.66 | 119.55 | 113.38 | 57.93 | 168.08 | 676.85 | (676.85) | - |  |
|  | 16-17 obud | Personnel Costs |  | 8,000 | 1,623,149 | 116,749 | 288,048 | 2,132,744 | 2,905,208 | 1,314,809 | 2000,686 | 389,393 | $(10,389,393)$ | - |  |
|  |  |  | per pupil | 0.62 | 126.10 | 9.07 | 22.38 | 165.69 | 225.70 | 102.15 | 155.43 | 807.14 | (807.14) | - |  |
|  |  | Implementation |  | 1,484 | 1,563,250 | 473,816 | 30,890 | 486,960 | 708,424 | 197,677 | 8,459,986 | 922,486 | $(5,922,486)$ | - |  |
|  |  |  | per pupil | 0.12 | 121.45 | 36.81 | 2.40 | 37.83 | 55.04 | 15.36 | 191.11 | 460.11 | (460.11) | - |  |
|  | pupil count |  | Total | 9,484 | 3,186,399 | 590,565 | 318,938 | 2,619,703 | 3,613,632 | 1,512,486 | 46460,672 | 311,880 | (16,311,880) | - |  |
|  | 12,871.92 | Student FTE / | end per | 0.74 | 247.55 | 45.88 | 24.78 | 203.52 | 280.74 | 117.50 | 346.54 | 1,267.25 | $(1,267.25)$ | - |  |
|  |  |  |  |  |  | 318.94 |  |  |  | 948.30 |  |  |  |  |  |
| Internal | Vendor Grou | ups - Allocat |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  | 16-17 cAct | Personnel Costs |  | - | - | - | - | - | - | - | 1,793,875 | 793,875 | $(1,793,875)$ | - | 44.9\% |
| Facilities |  |  | per pupil | - | - | - | - | - | - | - | 139.36 | 139.36 | (139.36) | - |  |
| Transporta | ation | Implementation |  | - | - | - | - | - | - | 15,006 | 2,027,068 | 042,074 | $(2,042,074)$ | - | 60.6\% |
| I. T . |  |  | per pupil | - | - | - | - | - | - | 1.17 | 157.48 | 158.65 | (158.65) | - |  |
|  | pupil count |  | Total | - | - | - | - | - | - | 15,006 | 3,820,944 | 835,950 | (3,835,950) | - | 52.1\% |
|  | 12,871.92 | Student FTE, | per pupil | - | - | - | - | - | - | 1.17 | 296.84 | 298.01 | (298.01) | - |  |
|  | 16-17 obud | Personnel Costs |  | - | - | - | - | - | - | - | 3,995,275 | 995,275 | $(3,995,275)$ | - |  |
|  |  |  | per pupil | - | - | - | - | - | - | - | 310.39 | 310.39 | (310.39) | - |  |
|  |  | Implementation |  | - | - | - | - | - | - | 28,450 | 3,340,056 | 368,507 | $(3,368,507)$ | - |  |
|  |  |  | per pupil | - | - | - | - | - | - | 2.21 | 259.48 | 261.69 | (261.69) | - |  |
|  | pupil count |  | Total | - | - | - | - | - | - | 28,450 | 7,335,331 | 363,781 | $(7,363,781)$ | - |  |
|  | 12,871.92 | Student FTE / | end per | - | - | - | - | - | - | 2.21 | 569.87 | 572.08 | (572.08) | - |  |

## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49




EL PASO COUNTY SCHOOL DISTRICT 49 MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM


## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM DIRECT SPENDS BY SCHOOL LOCATION

| Decembe | r 31, 2016 |  |  | Reg. Instruct | SPED Instruct | Oth Instruct | Extracurr | Post-Secondary | Students | Staff | Security | Admin | Direct Spend | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 132 | Falcon Elementary 16-17 cAct Personnel Costs |  |  | - |  |  |  |  |  |  |  |  |  | - | \% budget spent |
|  |  |  |  | 504,435 | 145,345 | - | - | - | 41,989 | - | - | 94,298 | 36,333 | 822,401 | 43\% |
|  | Implementation Costs ${ }^{\text {per pupil }}$ |  |  | 1,823.77 | 525.49 | - | - | - | 151.81 | - | - | 340.93 | 131.36 | 2,973.36 |  |
|  |  |  |  | 10,813 | - | - |  | - | - | - | 975 | 10,098 | 50,622 | 72,507 | 47\% |
|  | $\frac{\text { pupil count }}{276.59}$ |  | per pupil | 39.09 | - | - | - | - | - | - | 3.53 | 36.51 | 183.02 | 262.15 |  |
|  |  |  | Total | 515,248 | 145,345 | - | - | - | 41,989 | - | 975 | 104,396 | 86,955 | 894,908 | 44\% |
|  |  | Student FTE, | per pupil | 1,862.86 | 525.49 | - | - | - | 151.81 | - | 3.53 | 377.44 | 314.38 | 3,235.50 |  |
|  | 16-17 oBud | Personnel Costs |  | 1,040,189 | 364,901 | 64,195 | 500 | - | 83,917 | 5,439 | - | 251,080 | 84,287 | 1,894,508 |  |
|  | $\frac{\text { pupil count }}{276.59}$ | Implementation Costs ${ }^{\text {per pupil }}$ |  | 3,760.76 | 1,319.29 | 232.09 | 1.81 | - | 303.40 | 19.66 | - | 907.77 | 304.74 | 6,849.52 |  |
|  |  |  |  | 25,459 | - | - | - | - | - | - | 4,602 | 16,030 | 107,268 | 153,358 |  |
|  |  |  | per pupil | 92.04 | - | - | - | - | - | - | 16.64 | 57.96 | 387.82 | 554.46 |  |
|  |  | Student FTE / spend per |  | 1,065,648 | 364,901 | 64,195 | 500 | - | 83,917 | 5,439 | 4,602 | 267,110 | 191,555 | 2,047,866 |  |
|  |  |  |  | 3,852.81 | 1,319.29 | 232.09 | 1.81 | - | 303.40 | 19.66 | 16.64 | 965.72 | 692.56 | 7,403.98 |  |
|  |  |  |  |  |  | 5,405.99 |  |  |  |  |  | 1,997.98 |  |  |  |
| 134 | Meridian Ranch Elementary |  |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  |  |  |  | 1,064,296 | 119,072 | 40,903 | - | 15,414 | 58,025 | - | 2,236 | 163,819 | 44,323 | 1,508,088 | 49\% |
|  | Implementation Costs ${ }^{\text {per pupil }}$ |  |  | 1,578.35 | 176.58 | 60.66 | - | 22.86 | 86.05 | - | 3.32 | 242.94 | 65.73 | 2,236.49 |  |
|  |  |  |  | 15,867 | - | - | - | 2,729 | - | - | 690 | 12,163 | 70,027 | 101,476 | 42\% |
|  | $\frac{\text { pupil count }}{674.31}$ |  | per pupil | 23.53 | - | - | - | 4.05 | - | - | 1.02 | 18.04 | 103.85 | 150.49 |  |
|  |  |  | Total | 1,080,163 | 119,072 | 40,903 | - | 18,143 | 58,025 | - | 2,926 | 175,982 | 114,349 | 1,609,564 | 48\% |
|  |  | Student FTE, | per pupil | 1,601.88 | 176.58 | 60.66 | - | 26.91 | 86.05 | - | 4.34 | 260.98 | 169.58 | 2,386.98 |  |
|  | 16-17 obud | Personnel Costs |  | 2,188,193 | 240,668 | 75,701 | 500 | 27,418 | 106,148 | 5,177 | 6,063 | 331,231 | 115,706 | 3,096,806 |  |
|  |  |  | per pupil | 3,245.09 | 356.91 | 112.26 | 0.74 | 40.66 | 157.42 | 7.68 | 8.99 | 491.22 | 171.59 | 4,592.55 |  |
|  | Implementation Costs |  |  | 52,832 | 750 | - | - | 3,027 | - | 400 | 2,252 | 27,695 | 154,968 | 241,924 |  |
|  |  |  |  | 78.35 | 1.11 | - | - | 4.49 | - | 0.59 | 3.34 | 41.07 | 229.82 | 358.77 |  |
|  |  | Student FTE / spend per |  | 2,241,025 | 241,418 | 75,701 | 500 | 30,446 | 106,148 | 5,577 | 8,314 | 358,926 | 270,674 | 3,338,730 |  |
|  |  |  |  | 3,323.43 | 358.02 | 112.26 | 0.74 | 45.15 | 157.42 | 8.27 | 12.33 | 532.29 | 401.41 | 4,951.33 |  |
|  |  |  |  |  |  | 3,839.61 |  |  |  |  |  | 1,111.71 |  |  |  |
| 137 | Woodmen Hills Elementary16-17 cAct Personnel Costs |  |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  |  |  |  | 1,284,915 | 220,379 | 28,702 | - | 30,930 | 67,907 | - | 2,792 | 166,327 | 54,323 | 1,856,277 | 51\% |
|  |  |  | per pupil | 1,858.10 | 318.69 | 41.51 | - | 44.73 | 98.20 | - | 4.04 | 240.52 | 78.56 | 2,684.34 |  |
|  | Implementation Costs |  |  | 37,613 | - | - | - | 238 | - | 1,732 | 2,088 | 9,001 | 94,223 | 144,894 | 57\% |
|  | $\frac{\text { pupil count }}{691.52}$ |  | per pupil | 54.39 | - | - | - | 0.34 | - | 2.50 | 3.02 | 13.02 | 136.25 | 209.53 |  |
|  |  |  | Total | 1,322,528 | 220,379 | 28,702 | - | 31,168 | 67,907 | 1,732 | 4,880 | 175,328 | 148,546 | 2,001,171 | 52\% |
|  |  | Student FTE, | per pupil | 1,912.49 | 318.69 | 41.51 | - | 45.07 | 98.20 | 2.50 | 7.06 | 253.54 | 214.81 | 2,893.87 |  |
|  | 16-17 obud | Personnel Costs |  | 2,473,683 | 367,178 | 114,358 | 500 | 54,154 | 128,310 | 21,757 | 4,842 | 338,720 | 109,957 | 3,613,458 |  |
|  |  |  | per pupil | 3,577.17 | 530.97 | 165.37 | 0.72 | 78.31 | 185.55 | 31.46 | 7.00 | 489.82 | 159.01 | 5,225.39 |  |
|  | Implementation Costs |  |  | 55,465 | - | - | - | 837 | - | 11,400 | 870 | 19,575 | 166,761 | 254,908 |  |
|  |  |  |  | 80.21 | - | - | - | 1.21 | - | 16.49 | 1.26 | 28.31 | 241.15 | 368.62 |  |
|  | $\frac{\text { pupil count }}{691.52}$ | Student FTE / spend per |  | 2,529,148 | 367,178 | 114,358 | 500 | 54,992 | 128,310 | 33,157 | 5,712 | 358,295 | 276,718 | 3,868,367 |  |
|  |  |  |  | 3,657.37 | 530.97 | 165.37 | 0.72 | 79.52 | 185.55 | 47.95 | 8.26 | 518.13 | 400.16 | 5,594.01 |  |
|  |  |  |  |  |  | 4,433.96 |  |  |  |  |  | 1,160.04 |  |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49



## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM DIRECT SPENDS BY SCHOOL LOCATION



## EL PASO COUNTY SCHOOL DISTRICT 49

| MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM DIRECT SPENDS BY SCHOOL LOCATION |  |  |  |  |  |  |  | Preschool or <br> Post-Secondary | Support Services for |  |  | SchoolAdmin | Other <br> Direct Spend |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Decemb | 31, 2016 |  |  | Reg. Instruct | SPED Instruct | Oth Instruct | Extracurr |  | Students | Staff | Security |  |  |  |  |
|  |  |  |  | - |  |  |  |  |  |  |  |  |  |  | \% budget |
| 225 | Horizon Middle Consol. 16-17 cAct Personnel Costs |  |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  |  |  |  | 1,189,113 | 257,582 | 27,459 | 47,309 | - | 132,335 | 57,059 | 38,356 | 180,175 | 81,544 | 2,010,933 | 48\% |
|  | Implementation Costs ${ }^{\text {per pupil }}$ |  |  | 1,659.66 | 359.51 | 38.32 | 66.03 | - | 184.70 | 79.64 | 53.53 | 251.47 | 113.81 | 2,806.68 |  |
|  |  |  |  | 52,956 | 562 | - | 15,455 | 2,086 | - | - | 5,793 | 8,558 | 142,943 | 228,353 | 62\% |
|  |  |  | per pupil | 73.91 | 0.78 | - | 21.57 | 2.91 | - | - | 8.09 | 11.94 | 199.51 | 318.71 |  |
|  | pupil count |  | Total | 1,242,069 | 258,144 | 27,459 | 62,765 | 2,086 | 132,335 | 57,059 | 44,149 | 188,733 | 224,487 | 2,239,286 | 49\% |
|  | 716.48 | Student FTE, | per pupil | 1,733.57 | 360.30 | 38.32 | 87.60 | 2.91 | 184.70 | 79.64 | 61.62 | 263.42 | 313.32 | 3,125.40 |  |
|  | 16-17 oBud | Personnel Costs |  | 2,483,048 | 506,780 | 53,242 | 98,812 | - | 285,772 | 114,166 | 73,348 | 377,507 | 170,919 | 4,163,595 |  |
|  | $\frac{\text { pupil count }}{716.48}$ |  | per pupil | 3,465.62 | 707.32 | 74.31 | 137.91 | - | 398.86 | 159.34 | 102.37 | 526.89 | 238.55 | 5,811.18 |  |
|  |  | Implementation |  | 79,058 | 458 | - | 14,815 | 16,986 | - | - | 1,310 | 17,279 | 236,416 | 366,322 |  |
|  |  |  | per pupil | 110.34 | 0.64 | - | 20.68 | 23.71 | - | - | 1.83 | 24.12 | 329.97 | 511.28 |  |
|  |  |  | Total | 2,562,105 | 507,238 | 53,242 | 113,627 | 16,986 | 285,772 | 114,166 | 74,658 | 394,786 | 407,335 | 4,529,917 |  |
|  |  | Student FTE / | end per | 3,575.96 | 707.96 | 74.31 | 158.59 | 23.71 | 398.86 | 159.34 | 104.20 | 551.01 | 568.52 | 6,322.46 |  |
|  |  |  |  |  |  | 4,540.53 |  |  |  |  |  | 1,781.93 |  |  |  |
| 315 | Sand Creek | High Consol. |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  | 16-17 cAct | Personnel Costs |  | 1,799,886 | 392,877 | 55,056 | 104,946 | 34,999 | 182,617 | 27,444 | 42,756 | 253,122 | 144,666 | 3,038,370 | 50\% |
| ${ }_{\text {sto }}$ \& Sand Creek Voc Ed |  |  | per pupil | 1,462.43 | 319.22 | 44.73 | 85.27 | 28.44 | 148.38 | 22.30 | 34.74 | 205.66 | 117.54 | 2,468.71 |  |
|  |  | Implementation | ts | 49,453 | 924 | - | 51,912 | 27,547 | 341 | 19,686 | 795 | 19,804 | 219,752 | 390,214 | 45\% |
|  |  |  | per pupil | 40.18 | 0.75 | - | 42.18 | 22.38 | 0.28 | 15.99 | 0.65 | 16.09 | 178.55 | 317.05 |  |
|  | pupil count |  | Total | 1,849,338 | 393,801 | 55,056 | 156,859 | 62,546 | 182,959 | 47,130 | 43,551 | 272,926 | 364,418 | 3,428,583 | 50\% |
|  | 1,230.75 | Student FTE, | per pupil | 1,502.61 | 319.97 | 44.73 | 127.45 | 50.82 | 148.66 | 38.29 | 35.39 | 221.76 | 296.09 | 2,785.77 |  |
|  | 16-17 obud | Personnel Costs |  | 3,627,281 | 741,754 | 75,421 | 317,280 | 79,215 | 478,597 | 23,099 | 113,190 | 289,356 | 283,872 | 6,029,064 |  |
|  | $\frac{\text { pupil count }}{1,230.75}$ |  | per pupil | 2,947.21 | 602.68 | 61.28 | 257.79 | 64.36 | 388.87 | 18.77 | 91.97 | 235.11 | 230.65 | 4,898.69 |  |
|  |  | Implementation |  | 86,551 | 8,325 | - | 80,846 | 90,683 | 400 | 21,213 | 53,084 | 33,128 | 499,920 | 874,152 |  |
|  |  |  | per pupil | 70.32 | 6.76 | - | 65.69 | 73.68 | 0.33 | 17.24 | 43.13 | 26.92 | 406.19 | 710.26 |  |
|  |  | Student FTE / spend per |  | 3,713,832 | 750,079 | 75,421 | 398,126 | 169,898 | 478,997 | 44,312 | 166,274 | 322,484 | 783,792 | 6,903,215 |  |
|  |  |  |  | 3,017.54 | 609.45 | 61.28 | 323.48 | 138.04 | 389.19 | 36.00 | 135.10 | 262.02 | 636.84 | 5,608.95 |  |
|  |  |  |  |  |  | 4,149.79 |  |  |  |  |  | 1,459.16 |  |  |  |
| 531 | Sand Creek | Zone Level |  |  |  |  |  |  |  |  |  |  |  |  | spent |
|  |  | Personnel Costs |  | 6,407 | 2 | - | - | - | - | 54,332 | - | 123,017 | 35,902 | 219,660 | 43\% |
|  |  |  | per pupil | 1.76 | 0.00 | - | - | - | - | 14.91 | - | 33.75 | 9.85 | 60.27 |  |
|  |  | Implementation |  | 58,560 | - | - | - | - | - | - | - | 94,976 | 2,067 | 155,604 | 15\% |
|  |  |  | per pupil | 16.07 | - | - | - | - | - | - | - | 26.06 | 0.57 | 42.69 |  |
|  | pupil count |  | Total | 64,967 | 2 | - | - | - | - | 54,332 | - | 217,993 | 37,969 | 375,263 | 24\% |
|  | 3,644.87 | Student FTE, | per pupil | 17.82 | 0.00 | - | - | - | - | 14.91 | - | 59.81 | 10.42 | 102.96 |  |
|  | 16-17 obud | Personnel Costs |  | 61,771 | 9,425 | - | 1,250 | - | 9,000 | 95,841 | - | 263,063 | 70,648 | 510,997 |  |
|  |  |  | per pupil | 16.95 | 2.59 | - | 0.34 | - | 2.47 | 26.29 | - | 72.17 | 19.38 | 140.20 |  |
|  |  | Implementation |  | 184,332 | - | - | - | - | - | - | - | 265,383 | 572,957 | 1,022,672 |  |
|  |  |  | per pupil | 50.57 | - | - | - | - | - | - | - | 72.81 | 157.20 | 280.58 |  |
|  | pupil count |  | Total | 246,103 | 9,425 | - | 1,250 | - | 9,000 | 95,841 | - | 528,445 | 643,605 | 1,533,669 |  |
|  | 3,644.87 | Student FTE / | end per | 67.52 | 2.59 |  | 0.34 | - | 2.47 | 26.29 | - | 144.98 | 176.58 | 420.77 |  |
|  |  |  |  |  |  | 70.45 |  |  |  |  |  | 350.33 |  |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM <br> DIRECT SPENDS BY SCHOOL LOCATION



## EL PASO COUNTY SCHOOL DISTRICT 49

## MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM <br> DIRECT SPENDS BY SCHOOL LOCATIO December 31, 2016



## EL PASO COUNTY SCHOOL DIST



## EL PASO COUNTY SCHOOL DISTRICT 49




EL PASO COUNTY SCHOOL DISTRICT 49

# MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM <br> PERSONNEL COSTS BY SCHOOL LOCATION - TOTAL \& PER PUPIL 

Reg. Instruct SPED Instruct Oth Instruct
SFTE
16-17 cAct


EL PASO COUNTY SCHOOL DISTRICT 49


IMPLEMENTATION COSTS BY SCHOOL LOCATION - TOTAL \& PER PUPIL

## December 31, 2016

16-17 cAct
132
134
137
22
3
530
131
135
13
225
3
5
13
139
140
230
3
5
4
4
5
5
5
5
5
3

SPED Instruct
SFTE
Reg. Instruct
FTE 276.59 zon

Support Services fo
Extracurr Post-Secondary Students

Othe
Direct Spend

O Total
940.00
$1,247.51$ 134 Meridian Ranch E Implementatation C 137 Woodmen Hills E Implementation C 320 Falcon Middle Co Implementation C 530 Falcon Zone Leve Implementation C 131 Evans Elementar Implementation C 135 Remington Eleme Implemenentation C 138 Springs Ranch EI Implemenentation C 225 Horizon Middle C. Implementation C 315 Sand Creek High Implementation C
531 Sand Crees 136 Sand Creek Zone Implementation C 139 Stetson Elemente Implementatation C 140 Odyssey Elemeni Implementation C 320 Vista Ridge High Implementantation C 532 Vista Ridge Zone Implementation 464 Springs Studio fol Implementation C 522 Connect Zone Lє Implementation C 510 Patriot Lomesch Implementation C 595 Other Prograng C Implementation C 340 Pikes Peak Early Implementantation C 132 Falcon Elementar Implement / sFTE 134 Meridian Ranch E Implement/ /sFTE 137 Woodmen Hills E Implement / sFTE 220 Falcon Middle Co Implement / sFTE
310 Falcon High Cons Implement / sFTE 530 Falcon Zone Leve Implement/ / sFTE 131 Evans Elementar Implement/ / STE 138 Remington Eleme Implement / sFTE 38 Springs Ranch El Implement / sFTE 136 Ridgeview Eleme Implement/sFTE 140 Odyssev Elementa Implement/ sFTE 230 Skyview Elemeni Implement / sFTE 320 Vista Ridge Hig C mplement/sFTE 532 Vista Ridge Zone Implement / sFTE 464 Springs Studio fo Implement / sFTE 522 iConnect Zone LE Implement/sFT 525 Falcon Homeschi Implement/sFTE 595 Other Pearning C Implement / sFTE 340 Pikes Peak Early Implement / sFTE

FSD49-1617TB-20161231.xIsx - V1-2

EL PASO COUNTY SCHOOL DISTRICT 49
MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM

| DIRECT SPENDS BY SCHOOL LOCATION - SUMMARY |  |  |  |  |  | Preschool or | Support Services for |  |  | School | Other Direct Spend | Total |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| December 31, 2016 |  | Reg. Instruct | SPED Instruct | Oth Instruct | Extracurr | Post-Secondary | Students | Staff | Security | Admin |  |  |  |
| 16-17 cAct | SFTE |  |  |  |  |  |  |  |  |  |  |  |  |
| zone |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 132 Falcon Elementar Total Direct | 276.59 | 515,248 | 145,345 | - | - | - | 41,989 | - | 975 | 104,396 | 86,955 | 894,908 | w, |
| 134 Meridian Ranch E Total Direct | 674.31 | 1,080,163 | 119,072 | 40,903 | - | 18,143 | 58,025 |  | 2,926 | 175,982 | 114,349 | 1,609,564 |  |
| 137 Woodmen Hills E Total Direct | 691.52 | 1,322,528 | 220,379 | 28,702 | - | 31,168 | 67,907 | 1,732 | 4,880 | 175,328 | 148,546 | 2,001,171 | ${ }_{4}$ |
| 220 Falcon Middle Co Total Direct | 940.00 | 1,525,065 | 149,520 | 60,490 | 54,637 | 3,683 | 148,073 | 17,941 | 45,847 | 217,685 | 256,054 | 2,478,996 | ${ }^{105}$ |
| 310 Falcon High Cons Total Direct | 1,247.51 | 1,689,238 | 180,088 | 12,580 | 219,239 | 284,916 | 186,314 | 13,852 | 56,456 | 216,851 | 429,728 | 3,289,261 | ${ }_{3}$ |
| 530 Falcon Zone Leve Total Direct | 3,829.93 | 14,345 | 7,776 | 31,303 | - | 48,703 | - | 25,492 |  | 187,333 | 1,046 | 315,997 | ${ }^{29}$ |
| 131 Evans Elementar Total Direct | 667.78 | 1,032,781 | 121,815 | 33,876 | - |  | 59,052 | 56,756 | 4,058 | 167,274 | 129,360 | 1,604,971 | as |
| 135 Remington Eleme Total Direct | 520.86 | 1,001,950 | 129,992 | 28,955 | - | 4,047 | 58,999 | 45,710 | 4,060 | 130,828 | 234,577 | 1,639,120 | ms |
| 138 Springs Ranch El Total Direct | 509.00 | 1,045,919 | 283,686 | 39,552 | - | 26,548 | 61,598 | 41,723 | 6,002 | 128,212 | 126,102 | 1,759,344 | ${ }^{215}$ |
| 225 Horizon Middle C. Total Direct | 716.48 | 1,242,069 | 258,144 | 27,459 | 62,765 | 2,086 | 132,335 | 57,059 | 44,149 | 188,733 | 224,487 | 2,239,286 | ${ }^{298}$ |
| 315 Sand Creek High Total Direct | 1,230.75 | 1,849,338 | 393,801 | 55,056 | 156,859 | 62,546 | 182,959 | 47,130 | 43,551 | 272,926 | 364,418 | 3,428,583 | ms |
| 531 Sand Creek Zone Total Direct | 3,644.87 | 64,967 | 2 | - | - | - | - | 54,332 | - | 217,993 | 37,969 | 375,263 | ms |
| 136 Ridgeview Eleme Total Direct | 719.36 | 1,159,124 | 243,835 | 62,596 | - | 32,817 | 75,591 | 60,686 | 6,483 | 166,946 | 146,503 | 1,954,581 | \% |
| 139 Stetson Elemente Total Direct | 510.02 | 940,129 | 266,538 | 53,156 | - | 51,491 | 51,785 | 44,449 | 8,607 | 154,822 | 123,702 | 1,694,680 | ${ }^{\text {m }}$ |
| 140 Odyssey Elemeni Total Direct | 495.57 | 1,036,553 | 199,006 | 49,194 | - | 4,315 | 59,376 | 9,204 | 6,973 | 130,931 | 112,967 | 1,608,518 | mes |
| 230 Skyview Middle C Total Direct | 1,110.00 | 1,660,107 | 368,027 | 64,396 | 35,182 | 5,006 | 163,274 | 12,002 | 39,636 | 236,945 | 258,024 | 2,842,599 | mos |
| 320 Vista Ridge High Total Direct | 1,448.99 | 1,820,603 | 255,621 | 54,913 | 199,756 | 232,379 | 225,383 |  | 75,936 | 277,056 | 416,263 | 3,557,911 | "15s |
| 532 Vista Ridge Zone Total Direct | 4,283.94 | 180 | 2 | 755 | - | - | - | 47,622 | - | 357,676 | 38,059 | 444,294 | ${ }^{108}$ |
| 464 Springs Studio fol Total Direct | 655.77 | 60,992 | 78,623 | 780,464 | - | 55,469 | 89,679 | 3,604 | 828 | 163,442 | 32,585 | 1,265,684 | ${ }^{5}$ |
| 522 iConnect Zone Le Total Direct | 1,113.18 |  |  |  | - | - | - |  |  | 592,822 | 1,674 | 594,496 | ${ }_{208}$ |
| 525 Falcon Homesch, Total Direct | 131.28 | 59 | - | 195,331 | - | - | 3,838 | 1,487 | 720 | 38,684 | 25,209 | 265,328 | "88 |
| 510 Patriot Learning ( Total Direct | 161.13 | 44,268 | 22,647 | 372,578 | - | 114,385 | 71,607 | - | 14,119 | 145,130 | 124,010 | 908,744 | 4 |
| 595 Other Programs: Total Direct | 12,871.92 | 59 |  | 47,173 | - | 14,385 | , |  | 495 | 537 | 64,033 | 112,297 | ${ }_{25}$ |
| 340 Pikes Peak Early Total Direct | 165.00 | 93,317 | - | - | - | 53,835 | 39,536 | - |  | 82,385 | - | 269,072 | us |
| 132 Falcon Elementar Tot Dir / sFTE | 276.59 | 1,862.86 | 525.49 |  | - |  | 151.81 |  | 3.53 | 377.44 | 314.38 | 3,235.50 | \% |
| 134 Meridian Ranch E Tot Dir / sFTE | 674.31 | 1,601.88 | 176.58 | 60.66 | - | 26.91 | 86.05 | - | 4.34 | 260.98 | 169.58 | 2,386.98 | $\cdots$ |
| 137 Woodmen Hills E Tot Dir/sFTE | 691.52 | 1,912.49 | 318.69 | 41.51 | - | 45.07 | 98.20 | 2.50 | 7.06 | 253.54 | 214.81 | 2,893.87 | ${ }^{5}$ |
| 220 Falcon Middle Co Tot Dir/sFTE | 940.00 | 1,622.41 | 159.06 | 64.35 | 58.12 | 3.92 | 157.52 | 19.09 | 48.77 | 231.58 | 272.40 | 2,637.23 | $\infty$ |
| 310 Falcon High Cons Tot Dir/sFTE | 1,247.51 | 1,354.09 | 144.36 | 10.08 | 175.74 | 228.39 | 149.35 | 11.10 | 45.25 | 173.83 | 344.47 | 2,636.66 | * |
| 530 Falcon Zone Levt Tot Dir / sFTE | 3,829.93 | 3.75 | 2.03 | 8.17 | - | 12.72 | - | 6.66 | - | 48.91 | 0.27 | 82.51 | - |
| 131 Evans Elementar Tot Dir/ sFTE | 667.78 | 1,546.59 | 182.42 | 50.73 | - |  | 88.43 | 84.99 | 6.08 | 250.49 | 193.72 | 2,403.44 | \% |
| 135 Remington Eleme Tot Dir / sfTE | 520.86 | 1,923.65 | 249.57 | 55.59 | - | 7.77 | 113.27 | 87.76 | 7.80 | 251.18 | 450.37 | 3,146.95 | \% |
| 138 Springs Ranch El Tot Dir / sFTE | 509.00 | 2,054.85 | 557.34 | 77.71 | - | 52.16 | 121.02 | 81.97 | 11.79 | 251.89 | 247.75 | 3,456.47 | ${ }^{5}$ |
| 225 Horizon Middle C, Tot Dir / / FTE | 716.48 | 1,733.57 | 360.30 | 38.32 | 87.60 | 2.91 | 184.70 | 79.64 | 61.62 | 263.42 | 313.32 | 3,125.40 | ${ }^{\circ}$ |
| 315 Sand Creek High Tot Dir / sfTE | 1,230.75 | 1,502.61 | 319.97 | 44.73 | 127.45 | 50.82 | 148.66 | 38.29 | 35.39 | 221.76 | 296.09 | 2,785.77 | * |
| 531 Sand Creek Zone Tot Dir / sfTE | 3,644.87 | 17.82 | 0.00 | - | - | - | - | 14.91 | - | 59.81 | 10.42 | 102.96 | - |
| 136 Ridgeview Eleme Tot Dir / sFTE | 719.36 | 1,611.33 | 338.96 | 87.02 | - | 45.62 | 105.08 | 84.36 | 9.01 | 232.08 | 203.66 | 2,717.11 | \% |
| 139 Stetson Elemente Tot Dir / sFTE | 510.02 | 1,843.32 | 522.60 | 104.22 | - | 100.96 | 101.54 | 87.15 | 16.88 | 303.56 | 242.54 | 3,322.77 | \% |
| 140 Odyssey Elemeni Tot Dir / sFTE | 495.57 | 2,091.64 | 401.57 | 99.27 | - | 8.71 | 119.81 | 18.57 | 14.07 | 264.20 | 227.95 | 3,245.79 | - |
| 230 Skyview Middle C Tot Dir / / FTE | 1,110.00 | 1,495.59 | 331.56 | 58.01 | 31.70 | 4.51 | 147.09 | 10.81 | 35.71 | 213.46 | 232.45 | 2,560.90 | - |
| 320 Vista Ridge High Tot Dir/sFTE | 1,448.99 | 1,256.46 | 176.41 | 37.90 | 137.86 | 160.37 | 155.54 |  | 52.41 | 191.21 | 287.28 | 2,455.44 | ${ }^{18}$ |
| 532 Vista Ridge Zone Tot Dir / sFTE | 4,283.94 | 0.04 | 0.00 | 0.18 | - | - | - | 11.12 |  | 83.49 | 8.88 | 103.71 | ${ }^{20}$ |
| 464 Springs Studio fol Tot Dir / sFTE | 655.77 | 93.01 | 119.89 | 1,190.15 |  | 84.59 | 136.75 | 5.50 | 1.26 | 249.24 | 49.69 | 1,930.07 | 10 |
| 522 iConnect Zone Le Tot Dir / sFTE | 1,113.18 | - | . | - | - |  | - | - |  | 532.55 | 1.50 | 534.05 | \% |
| 525 Falcon Homeschi Tot Dir / sFTE | 131.28 | 0.45 |  | 1,487.90 | - | - | 29.24 | 11.32 | 5.48 | 294.67 | 192.02 | 2,021.08 | $\infty$ |
| 510 Patriot Leaming ( Tot Dir / sFTE | 161.13 | 274.74 | 140.55 | 2,312.28 | - | 709.89 | 444.41 | - | 87.62 | 900.70 | 769.63 | 5,639.82 | - |
| 595 Other Programs: Tot Dir / sfTE | 12,871.92 | 0.00 |  | 3.66 | - | - | - | - | 0.04 | 0.04 | 4.97 | 8.72 | s |
| 340 Pikes Peak Early Tot Dir / sFTE | 165.00 | 565.55 | - | - | - | 326.27 | 239.61 | - | - | 499.30 | - | 1,630.74 | ${ }^{5}$ |
| FSD49-1617TB-20161231 | - V1-2 |  |  |  | Page | 5 / 51 |  |  |  |  | 1/14/2017 | 2:07 PM |  |

EL PASO COUNTY SCHOOL DISTRICT 49

# MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM 

December 31, 2016
Reg. Instruct SPED Instruct
SFTE
16-17 oBud
132 Falcon Elemental Personnel Costs 137 Woodmen Hills E Personnel Costs
220 Falcon Middle Co Personnel Costs 310 Falcon High Cons Personnnel Costs
530 Falcon Zone Levt Personnel Costs 530 Falcon Zone Levt Personnel Costs 131 Evans Elementar Personnel Costs 135 Remington Eleme Personnel Costs 138 Springs Ranch El Personnel Costs
225 Horizon Middle CI Personnel Costs 225 Horizon Middle C, Personnel Costs 531 Sand Creek Zone Personnel Costs 136 Ridgeview Eleme Personnel Costs 139 Stetson Elemente Personnel Costs 140 Odyssey Element Personnel Costs 230 Skyview Middle C Personnel Costs
320 Vista Ridge High Personel Costs 320 Vista Ridge High Personnel Costs
532 Vista Ridge Zone Personel Oosts 464 Vprings Studio fol Personnel Costs 464 Springs Studio fol Personnel Costs
522 iConnect Zone Le Personnel Costs 522 iConnect Zone Le Personnel Costs
525 Falcon Homesch Personnel Costs 510 Patriot Learning (Personnel Costs 595 Other Programs: Personnel Costs 340 Pikes Peak Early Personnel Costs 134 Meridian Ranch E PersCost / sFTE 137 Woodmen Hills E PersCost / sFTE 220 Falcon Middle Co PersCost / sFTE
310 Falcon High Cons PersCost / sFTE 530 Falcon Zone Levt PersCost/sFTE 131 Evans Elementar PersCost/ /FTE
135 Remington Elem $\epsilon$ PersCost / /FTE 138 Springs Ranch El PersCost/ sFTE 225 Horizon Middle C. PersCost / sFTE 315 Sand Creek High PersCost / sFTE
531 Sand Creek Zont PersCost/ sFTE 136 Ridgeview Eleme PersCost / sFTE 139 Stetson Elemente PersCost / sFTE 230 Skyview Middle C PersCost/sFTE 320 Vista Ridge High PersCost / SFTE 532 Vista Ridge Zone PersCost/sFTE 464 Springs Studio fol PersCost/ / FFTE
522 iConnect Zone L E PersCost / sFTE 522 iConnect Zone L $\epsilon$ PersCost/ sFTE
525 Falcon Homesch PersCost/ sFTE 510 Patriot Learning (PersCost / sFTE 595 Other Programs: PersCost/sFTE 340 Pikes Peak Early PersCost/sFTE
FSD49-1617TB-20161231.xIsx - V1-2

EL PASO COUNTY SCHOOL DISTRICT 49

MONTHLY EXPENSE SUMMARY -GENERAL FUND: MULTI PROGRAM
IMPLEMENTATION COSTS BY SCHOOL LOCATION - TOTAL \& PER PUPIL
December 31, 2016
16-17 oBud

Reg. Instruct SPED Instruct
SPED Instruct Oth Instruct

Post-Secondary

Security

Othe
Direct Spend


EL PASO COUNTY SCHOOL DISTRICT 49
MONTHLY EXPENSE SUMMARY－GENERAL FUND：MULTI PROGRAM

# DIRECT SPENDS BY SCHOOL LOCATION－SUMMARY 

## December 31， 2016

16－17 oBud
132 Falcon Elementar Total Direct 134 Meridian Ranch E Total Direct 220 Falcon Middle Co Total Direct 310 Falcon High Cons Total Direct
530 Falcon Zone Levk Total Direct
131 Evans Elementar Total Direct 131 Evans Elementar Total Direct
135 Remington Elem $\epsilon$ Total Direct
122 138 Remington Eleme Total Direct 225 Horizon Middle C．Total Direct 225 Horizon Middle Ci Total Direct
315 Sand Creek High Total Direct 531 Sand Creek Zone Total Direct
136 Ridgeview Eleme Total Direc 139 Stetson Elemente Total Direct
140 Odyssey Element Total Direct 140 Odyssey Elemeni Total Direct
230 Skyview Middle C Total Direct 320 Vista Ridge High Total Direct
532 Vista Ridge Zone Total Direct 464 Springs Studio fol Total Direct
522 iiconect Zone Le Total Direct
525 Falcon 525 Falcon Homesch，Total Direct
510 Patriot Learning（ Total Direct
595 O 595 Other Programs：Total Direct
340 Pikes Peak Early Total Direct $\frac{340 \text { Pikes Peak Early Total Direct }}{132 \text { Falcon Elemental Tol Dir／sFTE }}$ 134 Meridian Ranch ETot Dir／sFTE 137 Woodmen Hills E Tot Dir／sFTE 220 Falcon Middle Co Tot Dir／sFTE 310 Falcon High Cons Tot Dir／sFTE ${ }^{530} 131$ Falcon Zone Levi Tot Dir／sFTE 131 Evans Elementar Tot Dir／sFTE 138 Springs Ranch EITot Div／sFFTE 225 Horizon Middle CI Tot Dir／SFTE 315 Sand Creek High Tot Dir／sFTE 531 Sand Creek Zone Tot Dir／sFTE 136 Ridgeview Eleme Tot Dir／／SFTE
139 Stetson Elemente Tot Dir／sFTE 140 Odyssey Element Tot Div／SFFTE 230 Skyview Middle C Tot Dir／／sFTE 320 Vista Ridge High Tot Dir／sFTE 532 Vista Ridge Zone Tot Dir／SFTE 464 Springs Studio fol Tot Dir／／sFTE 522 iConnect Zone Lt Tot Dir／SFTE
525 Falcon Homesch Tot Dir／FTE 525 Falcon Homesch．Tot Dir／sFTE
510 Patriot Learning（ Tot Dir／sFTE 595 Other Programs：Tot Dir／sFTE 340 Pikes Peak Early Tot Dir／sFTE
FSD49－1617TB－20161231．xIsx－V1－2

Reg．Instruct SPED Instruct
Oth Instruct
Extracurr

Post－Secondary Students

Staff
Security
Admin
Direct Spend
Co zon

| zone |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 276.59 | $\cdots$ | 1，065，648 | 364，901 | 64，195 | 500 |  | 83，917 | 5，439 | 4，602 | 267，110 | 191，555 | 2，047，866 | as |
| 674.31 | 。 | 2，241，025 | 241，418 | 75，701 | 500 | 30，446 | 106，148 | 5，577 | 8，314 | 358，926 | 270，674 | 3，338，730 | ${ }^{395}$ |
| 691.52 | 。 | 2，529，148 | 367，178 | 114，358 | 500 | 54，992 | 128，310 | 33，157 | 5，712 | 358，295 | 276，718 | 3，868，367 | $4{ }^{4}$ |
| 940.00 | － | 2，845，631 | 318，876 | 87，126 | 118，339 | 18，427 | 299，735 | 41，635 | 93，201 | 488，763 | 480，610 | 4，792，343 | ${ }^{29}$ |
| 1，247．51 | 。 | 3，493，759 | 373，428 | 28，126 | 482，112 | 765，607 | 373，134 | 26，982 | 158，963 | 454，647 | 837，626 | 6，994，384 | 35 |
| 3，829．93 | ． | 219，335 | 9，779 | 7，690 | － | 53，513 | － | 100 | － | 490，540 | 474，487 | 1，255，444 | ss |
| 667.78 | ＂ | 1，994，122 | 258，405 | 64，890 | 500 | 2，751 | 109，486 | 92，523 | 7，054 | 371，460 | 274，520 | 3，175，710 | as |
| 520.86 | ＂ | 2，063，265 | 278，551 | 62，353 | 3，500 | 10，108 | 112，487 | 95，397 | 8，714 | 274，671 | 276，189 | 3，185，235 | ms |
| 509.00 | ＂ | 1，991，782 | 615，092 | 87，167 | 500 | 58，021 | 112，693 | 76，625 | 15，510 | 260，009 | 299，739 | 3，517，138 | ${ }_{76}{ }^{5}$ |
| 716.48 | ＂ | 2，562，105 | 507，238 | 53，242 | 113，627 | 16，986 | 285，772 | 114，166 | 74，658 | 394，786 | 407，335 | 4，529，917 | ${ }_{785}$ |
| 1，230．75 | \％ | 3，713，832 | 750，079 | 75，421 | 398，126 | 169，898 | 478，997 | 44，312 | 166，274 | 322，484 | 783，792 | 6，903，215 | ws |
| 3，644．87 | ＂ | 246，103 | 9，425 | － | 1，250 | － | 9，000 | 95，841 | － | 528，445 | 643，605 | 1，533，669 | ms |
| 719.36 | ＊ | 2，305，169 | 510，142 | 120，173 | 3，784 | 75，210 | 140，087 | 106，899 | 13，262 | 351，102 | 319，503 | 3，945，333 | 95 |
| 510.02 | ＊ | 1，859，974 | 547，950 | 120，600 | 544 | 68，947 | 103，944 | 108，525 | 22，895 | 335，200 | 269，504 | 3，438，083 | 9 |
| 495.57 | ： | 2，029，043 | 475，112 | 99，178 | 544 | 8，481 | 108，174 | 20，431 | 15，239 | 271，494 | 232，001 | 3，259，697 | ${ }_{\text {pus }}$ |
| 1，110．00 | ： | 3，484，383 | 803，779 | 126，763 | 81，216 | 26，196 | 330，172 | 20，378 | 78，659 | 510，238 | 544，387 | 6，006，172 | ${ }_{\text {mos }}$ |
| 1，448．99 | － | 3，718，677 | 503，169 | 94，025 | 303，787 | 423，117 | 507，249 | 20，986 | 143，647 | 602，852 | 801，211 | 7，118，720 | ${ }^{146}$ |
| 4，283．94 | － | 50，237 | 8，810 | 1，035 | 1，000 | － | － | 95，189 | － | 557，811 | 705，481 | 1，419，564 | ${ }^{105}$ |
| 655.77 | \％ | 151，776 | 161，932 | 1，130，857 | － | 45，512 | 195，708 | 163 | 1，500 | 297，234 | 116，941 | 2，101，623 | \％ |
| 1，113．18 | \％ | 155 | － | － | － | 4，193 | － | － | － | 955，126 | 57，448 | 1，016，922 | ${ }^{295}$ |
| 131.28 | ＊ | 730 | － | 417，482 | － | － | 13，741 | － | 3，071 | 82，661 | 63，914 | 581，600 | ${ }^{198}$ |
| 161.13 | \％ | 25，367 | 51，635 | 854，903 | － | 120，243 | 103，657 | － | 27，159 | 293，535 | 288，459 | 1，764，958 | ${ }_{4}$ |
| 12，871．92 | \％ | 730 | － | 156，852 | － | 2，875 | － | － | － | 3，854 | 249，299 | 413，609 | 245 |
| 165.00 | ＊ | 308，685 | － | 44，100 | － | － | 120，551 | － | － | 190，109 | 50，536 | 713，982 | ns |
| 276.59 | － | 3，852．81 | 1，319．29 | 232.09 | 1.81 | － | 303.40 | 19.66 | 16.64 | 965.72 | 692.56 | 7，403．98 | \％ |
| 674.31 | 。 | 3，323．43 | 358.02 | 112.26 | 0.74 | 45.15 | 157.42 | 8.27 | 12.33 | 532.29 | 401.41 | 4，951．33 | $\pm$ |
| 691.52 | 。 | 3，657．37 | 530.97 | 165.37 | 0.72 | 79.52 | 185.55 | 47.95 | 8.26 | 518.13 | 400.16 | 5，594．01 | ＊ |
| 940.00 | 。 | 3，027．27 | 339.23 | 92.69 | 125.89 | 19.60 | 318.87 | 44.29 | 99.15 | 519.96 | 511.29 | 5，098．24 | 5 |
| 1，247．51 | 。 | 2，800．59 | 299.34 | 22.55 | 386.46 | 613.71 | 299.10 | 21.63 | 127.42 | 364.44 | 671.44 | 5，606．68 | 5 |
| 3，829．93 | 。 | 57.27 | 2.55 | 2.01 | － | 13.97 | － | 0.03 | － | 128.08 | 123.89 | 327.80 | \％ |
| 667.78 | ＂ | 2，986．20 | 386.96 | 97.17 | 0.75 | 4.12 | 163.95 | 138.55 | 10.56 | 556.26 | 411.09 | 4，755．62 | ${ }^{5}$ |
| 520.86 | ＂ | 3，961．27 | 534.79 | 119.71 | 6.72 | 19.41 | 215.96 | 183.15 | 16.73 | 527.34 | 530.26 | 6，115．34 | \％ |
| 509.00 | ＂ | 3，913．13 | 1，208．43 | 171.25 | 0.98 | 113.99 | 221.40 | 150.54 | 30.47 | 510.82 | 588.88 | 6，909．90 | \％ |
| 716.48 | ＂ | 3，575．96 | 707.96 | 74.31 | 158.59 | 23.71 | 398.86 | 159.34 | 104.20 | 551.01 | 568.52 | 6，322．46 | － |
| 1，230．75 | \％ | 3，017．54 | 609.45 | 61.28 | 323.48 | 138.04 | 389.19 | 36.00 | 135.10 | 262.02 | 636.84 | 5，608．95 | ${ }^{5}$ |
| 3，644．87 | ， | 67.52 | 2.59 | － | 0.34 | － | 2.47 | 26.29 | － | 144.98 | 176.58 | 420.77 | \％ |
| 719.36 | ＊ | 3，204．47 | 709.16 | 167.06 | 5.26 | 104.55 | 194.74 | 148.60 | 18.44 | 488.08 | 444.15 | 5，484．50 | $\%$ |
| 510.02 | － | 3，646．86 | 1，074．37 | 236.46 | 1.07 | 135.19 | 203.80 | 212.78 | 44.89 | 657.23 | 528.42 | 6，741．07 | ＋100 |
| 495.57 | － | 4，094．36 | 958.72 | 200.13 | 1.10 | 17.11 | 218.28 | 41.23 | 30.75 | 547.84 | 468.15 | 6，577．67 | ws |
| 1，110．00 | ＊ | 3，139．08 | 724.13 | 114.20 | 73.17 | 23.60 | 297.45 | 18.36 | 70.86 | 459.67 | 490.44 | 5，410．97 | ${ }^{10}$ |
| 1，448．99 | ${ }^{*}$ | 2，566．39 | 347.26 | 64.89 | 209.65 | 292.01 | 350.07 | 14.48 | 99.14 | 416.05 | 552.94 | 4，912．88 | ${ }_{15}$ |
| 4，283．94 | ＊ | 11.73 | 2.06 | 0.24 | 0.23 | － | － | 22.22 | － | 130.21 | 164.68 | 331.37 | － |
| 655.77 | ${ }^{\circ}$ | 231.45 | 246.93 | 1，724．47 | － | 69.40 | 298.44 | 0.25 | 2.29 | 453.26 | 178.33 | 3，204．82 | 10 |
| 1，113．18 | s | 0.14 | － | － | － | 3.77 | － | － | － | 858.02 | 51.61 | 913.53 | ${ }^{3}$ |
| 131.28 | ＊ | 5.56 | － | 3，180．09 | － | － | 104.67 | － | 23.39 | 629.66 | 486.86 | 4，430．22 | ${ }^{2}$ |
| 161.13 | \％ | 157.43 | 320.45 | 5，305．67 | － | 746.25 | 643.31 | － | 168.56 | 1，821．73 | 1，790．22 | 10，953．63 | ． |
| 12，871．92 | ＊ | 0.06 | － | 12.19 | － | 0.22 | － | － | － | 0.30 | 19.37 | 32.13 | ${ }^{2}$ |
| 165.00 | \％ | 1，870．82 |  | 267.28 | － |  | 730.61 | － | － | 1，152．18 | 306.28 | 4，327．16 |  |



## EL PASO COUNTY SCHOOL DISTRICT 49 <br> District Financial Summary

Key Financial Categories
December 31, 2016
2016-17 Fiscal Year
Percent of year completetd $50.0 \%$
Utilities \& Supplies
Building / Location ->

| FES | MRES | WHES | FMS | $\frac{\mathrm{FHS}}{310}$ | EES | $\frac{\text { RES }}{135}$ | SRES | $\frac{\text { HMS }}{225}$ | $\frac{\text { SCHS }}{315}$ | RvES | $\frac{\text { SES }}{139}$ | OES | SMS | $\frac{\text { VRHS }}{320}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 132 | 134 | 137 | 220 | 310 | 131 | 135 | 138 | 225 | 315 | 136 | 139 | 140 | 230 | 320 |
| Falcon Area Zone |  |  |  |  | Sand Creek Zone |  |  |  |  | POWER Zone |  |  |  |  |
| 9,156 | 15,230 | 26,682 | 60,852 | 85,105 | 14,867 | 6,843 | 14,797 | 39,645 | 45,785 | 14,446 | 4,854 | 9,082 | 28,543 | 39,364 |
| 1,917 | 2,258 | 3,038 | 4,430 | 5,054 | 1,816 | 2,193 | 2,155 | 2,155 | 4,861 | 2,155 | 1,373 | 2,155 | 4,439 | 4,123 |
| 1,557 | 2,480 | 4,199 | 3,268 | 3,802 | 2,350 | 5,400 | 2,442 | 2,972 | 18,271 | 3,898 | 3,949 | 1,116 | 7,071 | 6,029 |
| 20,101 | 22,797 | 30,939 | 53,871 | 85,817 | 25,452 | 32,266 | 21,273 | 39,489 | 83,832 | 24,918 | 24,059 | 23,024 | 50,183 | 72,271 |
| 10,805 | 30,893 | 29,768 | 28,648 | 38,145 | 43,725 | 22,603 | 23,527 | 28,909 | 33,196 | 11,467 | 12,945 | 19,551 | 19,406 | 38,108 |
| 3,368 | (267) | 6,362 | 22,972 | 51,500 | 10,972 | $(3,076)$ | $(1,171)$ | 27,767 | 29,351 | 10,242 | 758 | 7,767 | 21,750 | 43,727 |
| 631 | 9,634 | 1,606 | 3,259 | 2,781 | -"'" | 6,437 | 1,012" | 3,781 | 10,612 | " ${ }^{\text {"2- }}$ | - | 1,0115 | 3,302 | 22 |
| - | - | - | 2,364 | 50 | - | - | 137 | 593 | - | - | - | 137 | 406 | - |

Centr 6-17 cAct

| Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 1,235,947 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0411 Water/Sewage | 9,156 | 15,230 | 26,682 | 60,852 | 85,105 | 14,867 | 6,843 | 14,797 | 39,645 | 45,785 | 14,446 | 4,854 | 9,082 | 28,543 | 39,364 | 12,143 | 11,813 | 439,207 |
| 0421 Disposal Services | 1,917 | 2,258 | 3,038 | 4,430 | 5,054 | 1,816 | 2,193 | 2,155 | 2,155 | 4,861 | 2,155 | 1,373 | 2,155 | 4,439 | 4,123 | 1,816 | 8,476 | 54,417 |
| 0621 Natural Gas | 1,557 | 2,480 | 4,199 | 3,268 | 3,802 | 2,350 | 5,400 | 2,442 | 2,972 | 18,271 | 3,898 | 3,949 | 1,116 | 7,071 | 6,029 | (3,636) | 2,693 | 67,861 |
| 0622 Electricity | 20,101 | 22,797 | 30,939 | 53,871 | 85,817 | 25,452 | 32,266 | 21,273 | 39,489 | 83,832 | 24,918 | 24,059 | 23,024 | 50,183 | 72,271 | 17,699 | 46,471 | 674,462 |
| 0610 Supplies-Instructional | 10,805 | 30,893 | 29,768 | 28,648 | 38,145 | 43,725 | 22,603 | 23,527 | 28,909 | 33,196 | 11,467 | 12,945 | 19,551 | 19,406 | 38,108 | 21,308 | - | 413,003 |
| Supplies-Other | 3,368 | (267) | 6,362 | 22,972 | 51,500 | 10,972 | $(3,076)$ | $(1,171)$ | 27,767 | 29,351 | 10,242 | 758 | 7,767 | 21,750 | 43,727 | 28,459 | 291,219 | 551,700 |
| 0640 Books | 631 | 9,634 | 1,606 | 3,259 | 2,781 | - | 6,437 | 1,012 | 3,781 | 10,612 | - | - | 1,015 | 3,302 | 22 | 135 | 58,204 | 102,433 |
| 0643 Periodicals | - | - | - | 2,364 | 50 | - | - | 137 | 593 | - | - | - | 137 | 406 | - | - | 40,332 | 44,019 |

16-17 oBud

| $\frac{\text { Object Code }}{} 0411$ Water/Sewage |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | 2,541,926 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 17,670 | 31,770 | 41,976 | 51,000 | 164,787 | 31,541 | 15,000 | 24,661 | 51,000 | 86,000 | 28,164 | 24,392 | 6,485 | 56,050 | 85,896 | 30,000 | 2,000 | 748,391 |
| 0421 Disposal Services | 4,150 | 4,800 | 4,200 | 7,200 | 9,000 | 3,500 | 8,206 | 4,200 | 4,100 | 9,200 | 4,500 | 3,000 | 4,400 | 8,500 | 7,800 | 5,400 | 9,655 | 101,811 |
| 0621 Natural Gas | 13,000 | 17,000 | 16,000 | 40,750 | 45,000 | 15,000 | 16,000 | 15,000 | 27,416 | 72,325 | 15,000 | 20,000 | 14,000 | 32,000 | 34,000 | 12,500 | 8,100 | 413,090 |
| 0622 Electricity | 30,550 | 45,050 | 48,575 | 107,100 | 136,640 | 44,000 | 50,602 | 47,600 | 70,000 | 180,000 | 59,000 | 54,000 | 47,000 | 106,514 | 144,000 | 56,657 | 51,345 | 1,278,634 |
| 0610 Supplies-Instructional | 17,571 | 40,320 | 50,590 | 41,825 | 78,339 | 35,267 | 34,453 | 34,327 | 37,589 | 46,627 | 26,542 | 19,868 | 50,567 | 54,063 | 60,353 | 40,093 | - | 668,392 |
| Supplies-Other | 11,888 | 3,169 | 16,286 | 44,806 | 70,873 | 15,595 | $(2,301)$ | 6,506 | 34,609 | 50,329 | 18,773 | 13,100 | 7,608 | 14,498 | 33,049 | 5,758 | 819,206 | 1,163,753 |
| 0640 Books | 1,300 | 19,620 | 3,200 | 3,295 | 21,505 | 2,900 | 10,000 | 1,628 | 3,853 | 11,249 | 200 |  | 10,200 | 13,872 |  | 4,739 | 216,630 | 324,191 |
| 0643 Periodicals | - | - | 225 | 3,025 | 50 | - | - | - | 1,225 | - | - | - | 140 | 350 | - | 250 | 37,788 | 43,053 |


| 16-17 cAct \% of 16-17 oBud Object Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{array}{r}35,016.03 \\ 48.6 \% \\ \hline\end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0411 Water/Sewage | 52\% | 48\% | 64\% | 119\% | 52\% | 47\% | 46\% | 60\% | 78\% | 53\% | 51\% | 20\% | 140\% | 51\% | 46\% | 40\% | 591\% | 58.7\% |
| 0421 Disposal Services | 46\% | 47\% | 72\% | 62\% | 56\% | 52\% | 27\% | 51\% | 53\% | 53\% | 48\% | 46\% | 49\% | 52\% | 53\% | $34 \%$ | 88\% | 53.4\% |
| 0621 Natural Gas | 12\% | 15\% | 26\% | 8\% | 8\% | 16\% | 34\% | 16\% | 11\% | 25\% | 26\% | 20\% | 8\% | 22\% | 18\% | (29\%) | 33\% | 16.4\% |
| 0622 Electricity | 66\% | 51\% | 64\% | 50\% | 63\% | 58\% | 64\% | 45\% | 56\% | 47\% | 42\% | 45\% | 49\% | 47\% | 50\% | 31\% | 91\% | 52.7\% |
| 0610 Supplies-Instructional | 61\% | 77\% | 59\% | 68\% | 49\% | 124\% | 66\% | 69\% | 77\% | 71\% | 43\% | 65\% | 39\% | 36\% | 63\% | 53\% | - | 61.8\% |
| Supplies-Other | 28\% | (8\%) | 39\% | 51\% | 73\% | 70\% | 134\% | (18\%) | 80\% | 58\% | 55\% | 6\% | 102\% | 150\% | 132\% | 494\% | 36\% | 47.4\% |
| 0640 Books | 49\% | 49\% | 50\% | 99\% | 13\% |  | 64\% | 62\% | 98\% | 94\% | - | - | 10\% | 24\% | no budget | 3\% | 27\% | 31.6\% |
| 0643 Periodicals | - | - | - | 78\% | 100\% | - | - | no budget | 48\% | - | - | - | 98\% | 116\% | - | - | 107\% | 102.2\% |





| AVP / AVB Programs |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| F10- AVP tuition |  |  |  |  |  |  |  |  |  |  |  |  | 58,651 | 192,500 | 74,276 | 58,651 | 192,500 | 74,276 |
| AVB tuition |  |  |  |  |  |  |  |  |  |  |  |  | 42,000 | 70,000 | 76,125 | 42,000 | 70,000 | 76,125 |
| transport |  |  |  |  |  |  |  |  |  |  |  |  | - | 500 | 331 | - | 500 | 331 |
| Total AVP/B Investment | - | - | - | - | - | - | - | - | - | - | - | - | 100,651 | 263,000 | 150,732 | 100,651 | 263,000 | 150,732 |



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Fund 10: General Fund Program



| Overall Dept Net Revenue / (Expense | $(570,781.64)$ | $(2,297,851.98)$ | $(1,727,070.34)$ | $25 \%$ | $(570,781.64)$ |
| :--- | :--- | :--- | :--- | :--- | :--- |

$(1,928,336.03)$

| Fund 25: Fee-for-Service Program |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Revenue | - | - |  |  | $(295,652.50)$ |
| Free \& Reduced Subsidy | - | 281,806.17 | (281,806.17) | 0\% | 289,918.25 |
| Other General Fund Subsidy | - | 177,179.83 | $(177,179.83)$ | 0\% | 5,734.25 |
| 3160 State Subsidy | 419,937.99 | 462,000.00 | $(42,062.01)$ | 91\% | 515,214.57 |
| 2720 FFS Transport Revenue | 241,047.50 | 314,700.26 | (73,652.76) | 77\% | 364,379.50 |
| Misc Revenue | $(660,985.49)$ | $(1,235,686.26)$ | 574,700.77 |  | $(879,594.07)$ |
| Total Revenue | - | - |  | \#DIV/0! |  |
| Expenses |  |  |  |  |  |
| 2720 General Transportation | 783,546.27 | 1,235,686.26 | 452,139.99 | 63\% | 1,104,656.31 |
| 2850 Workman's Comp | 20,301.95 | - | (20,301.95) |  | 27,664.12 |
| All Other Expenses | $(803,848.22)$ | $(1,235,686.26)$ | $(4,202.03)$ |  | $(1,132,320.43)$ |
| Total Expense |  |  |  |  |  |

## Ridership Statistics

| Rides YTI | 16-17 cAct Ridership |  |  | Total Rides | 15-16 cAct Ridership |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | FFS | Free/Reduced | SPED |  | FFS | F \& R | SPED | Total Rides |
| August | 39,813 | 13,649 | 6,005 | 59,467 | 29,030 | 25,459 | 4,995 | 59,484 |
| Septemb | 55,028 | 18,125 | 6,554 | 79,707 | 21,927 | 25,974 | 6,354 | 54,255 |
| October | 28,811 | 9,773 | 3,638 | 42,222 | 22,963 | 18,988 | 4,170 | 46,121 |
| Novembe | 48,815 | 18,162 | 5,629 | 72,606 | 27,490 | 24,608 | 4,247 | 56,345 |
| Decembe | 30,833 | 12,117 | 3,634 | 46,584 | 25,152 | 22,947 | 4,029 | 52,128 |
| January |  |  |  | - | 35,332 | 32,036 | 5,550 | 72,918 |
| February |  |  |  | - | 31,072 | 26,010 | 4,763 | 61,845 |
| March |  |  |  | - | 27,599 | 22,492 | 4,629 | 54,720 |
| April |  |  |  | - | 36,455 | 30,359 | 6,276 | 73,090 |
| May | - | - | - | - | 37,476 | 17,984 | 2,896 | 58,356 |
| Full Year | 203,300 | 71,826 | 25,460 | 300,586 | 294,496 | 246,857 | 47,909 | 589,262 |
|  | 67.6\% | 23.9\% | 8.5\% |  | 50.0\% | 41.9\% | 8.1\% |  |
|  | 73.9\% | 26.1\% |  |  |  |  |  |  |
| YTD | 203,300 | 71,826 | 25,460 | 300,586 | 126,562 | 117,976 | 23,795 | 268,333 |
|  | 60.6\% | -39.1\% | 7.0\% | 12.0\% |  |  |  |  |

FALCON SCHOOL DISTRICT 49

|  | 2015-16 |  |  | 2016-17 |  |  | \% Change | Projected (Annualized) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | EoP Balance | EoP Int | EoP Yield | YTD Bal | YTD Intest | YTD Yield |  | Interest \$ Var | Rate/ Vol/ Mix |
| Program Funds (Fund 10, 19, 15) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| 1st Bank | 263,466 | 1,123 | 0.27\% | 294,279 | 369 | 0.28\% | 11.70\% | (385.52) | -1/0/0 |
| COLOTRUST | 22,430,899 | 46,448 | 0.32\% | 10,626,413 | 50,691 | 0.76\% | -52.63\% | 54,934.56 | 40/7/8 |
| Farmer's State Bank | 251,785 | 3,428 | 0.34\% | 206,510 | 848 | 0.65\% | -17.98\% | (1,732.90) | -1/-2/1 |
| Garden of the Gods Bank | 515,428 | 2,093 | 0.41\% | 516,498 | 1,069 | 0.41\% | 0.21\% | 45.02 | 2/-2/0 |
| UMB Pooled Cash | - | - | - | 73,881 | - | 0.00\% | 0.00\% | - | 0/0/0 |
| Other (Petty Cash \& F21 CT) | 500 | - | - | 500 | - | 0.00\% | 0.00\% | - | 0/0/0 |
| Total Cash \& Investments | 23,462,078 | 53,092 | 0.31\% | 11,718,080 | 52,976 | 0.70\% | -50.06\% | 52,861.16 | 59/-3/-4 |
| Bond \& COP Redemption Funds (Fund $31 \& 16$ ) |  |  |  |  |  |  |  |  |  |
| Financial Institution |  |  |  |  |  |  |  |  |  |
| COLOTRUST | 8,832,899 | 24,621 | 0.36\% | 5,101,274 | 32,103 | 0.77\% | (42.25\%) | 39,584.72 | 85/-13/-34 |
| Bank of New York | 7,522,551 | $(3,417)$ | (0.06\%) | 175,898 | $(1,267)$ | (0.04\%) | (97.66\%) | 884.25 | -3/1/3 |
| UMB Pooled Cash | 67,095 |  | - | - | - | - | (100.00\%) | - | 0/0/0 |
| Other | - | - | - | - | - | - | - | - | 0/0/0 |
| Total Cash \& Investments | 16,422,545 | 21,203 | 0.17\% | 5,277,171 | 30,836 | 0.40\% | (67.87\%) | 40,468.97 | 96/-11/-45 |
| Insurance Reserve \& Transaction Funds (Fund 18 \& 64 )Financial Institution |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| COLOTRUST | 866,528 | 5,232 | 0.38\% | 2,238,791 | 5,818 | 0.79\% | 158.36\% | 6,404.89 | 1/3/2 |
| Citibank | 259,366 | - | - | 173,005 | - | - | (33.30\%) | - | 0/0/0 |
| UMB Pooled Cash | 45,135 | . | - | 248,832 | . | - | 451.30\% | - | 0/0/0 |
| Other |  |  |  |  | - | - | - |  | 0/0/0 |
| Total Cash \& Investments | 1,171,029 | 5,232 | 0.28\% | 2,660,628 | 5,818 | 0.55\% | 127.20\% | 6,404.89 | 0/4/2 |
| All Other Funds (Fund 21, 22, 25, 26, 43, 73, 74) |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 1st Bank (Kid's Zone) | 46,578 | - | - | 29,359 | - | - | (36.97\%) | - | 0/0/0 |
| 1st Bank (Fees) | 189,393 | - | - | 138,124 | - | - | (27.07\%) | - | 0/0/0 |
| Deposits in Process (Fees) | - |  | - | - | - | - | - | - | 0/0/0 |
| Farmer's State Bank (NutrSvc) | 50,479 | 7,082 | 1.07\% | 427,893 | 3,800 | 2.24\% | 747.67\% | 518 | 10/-4/-6 |
| Deposits in Process (NutrSvc) |  | - | - | 4,508 | - | - | - | - | 0/0/0 |
| Farmer's State Bank (Trans) | 65,370 | 239 | 0.20\% | 195,200 | 188 | 0.20\% | 198.61\% | 137 | 0/-1/1 |
| Deposits in Process (Trans) | 225 |  | - | 225 | - | - | - |  | 0/0/0 |
| colotrust | 172,427 | - | - | 172,427 | - | - | - | - | 0/0/0 |
| Activity Accts (CT) | 630,659 | 2,330 | 0.37\% | 633,103 | 2,444 | 0.77\% | 0.39\% | 2,558 | 2/0/0 |
| Activity Accts (UMB \& FSB) | 1,708,570 | - | - | - | - | - | (100.00\%) | - | 0/0/0 |
| Other UMB Pooled Cash | 222,887 | - | - | 826,685 | - | - | 270.90\% | - | 0/0/0 |
| Other (Cash Drawers \& F43 CT | 31,312 | 23 | 0.06\% | 37,024 | 14 | 0.01\% | 18.24\% |  | -1/0/1 |
| Total Cash \& Investments | 3,117,899 | 9,674 | 0.00\% | 2,464,549 | 6,446 | 0.43\% | (20.95\%) | 3,218 | 2/0/1 |
| Total Cash \& Investments by Institution |  |  |  |  |  |  |  |  |  |
| 1st Bank | 499,436 | 1,123 | 0.17\% | 461,762 | 369 | 0.16\% | (7.54\%) | (386) | -1/-1/1 |
| COLOTRUST | 32,933,412 | 76,300 | 0.32\% | 18,772,009 | 88,612 | 0.94\% | (43.00\%) | 100,924 | 121/-8/-12 |
| Bank of New York | 7,522,551 | $(3,417)$ | (0.06\%) | 175,898 | $(1,267)$ | (1.43\%) | (97.66\%) | 884 | -3/1/3 |
| Farmer's State Bank | 367,634 | 10,510 | 0.59\% | 829,603 | 4,647 | 1.11\% | 125.66\% | $(1,215)$ | 7/-6/-2 |
| Garden of the Gods Bank | 515,428 | 2,093 | 0.41\% | 516,498 | 1,069 | 0.41\% | 0.21\% | 45 | 0/-1/1 |
| Citibank | 259,366 | - | - | 173,005 | - | - | (33.30\%) | - | 0/010 |
| UMB | 2,043,687 | - | - | 1,149,398 | - | - | (43.76\%) |  | 0/0/0 |
| Other (Petty Cash, DiP) | 32,037 | 23 | 0.05\% | 42,258 | 14 | 0.07\% | 31.90\% | 6 | -1/-1/2 |
| Total Cash \& Investments | 44,173,551 | 86,631 | 0.25\% | 22,120,429 | 93,445 | 0.84\% | (49.92\%) | 100,259 | 165/-23/-42 |




| Location | Description | (Approved) Budgeted Funds for 2015-2016 | Current Forecast (Adjusted) for 2016 2017 | Purchase <br> Order \#(s) | Encumbered | Paid | Available Balance | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |


|  | HMS | Extend Fence or Add Railing for Retaining Wall | \$ | 6,500.00 |  | 6,549.00 | 83029 |  |  | \$ | 6,549.00 |  | 0.00 | Complete |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | HMS | Locker Room Flooring | \$ | 20,000.00 |  | 20,000.00 |  |  |  |  |  |  | 20,000.00 | Complete |
|  | RES | HVAC System Improvements | \$ | 70,000.00 |  | 70,000.00 | 83278 |  |  | \$ | 457.00 |  | 69,543.00 | 1st is complete, 2nd planned for Fall Break |
|  | RES | Water Heater Storage | \$ | 60,000.00 |  | 60,000.00 | 83640 | \$ | 23,947.00 |  |  |  | 36,053.00 | Planned for install over Christmas Break |
|  | TRANS | ATV with Hydraulic Plow | \$ | 9,500.00 |  | 8,802.93 | 81555 |  |  | \$ | 8,802.93 |  | 0.00 | Complete |
| $z$ | TRANS | Buses | \$ | 500,000.00 |  | 500,000.00 |  | \$ | - | \$ | 499,562.03 |  | 437.97 | Sped Bus |
| x |  | Total of Original Budgeted Capital Projects | \$ | 3,500,000.00 | \$ | 3,500,000.00 |  | \$ | 502,401.18 | \$ | 2,591,593.90 | \$ | 406,004.92 |  |


| Additional Projects \& Spends Identified as Necessary \& Subsequently Pursued - 2015-2016 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| x | DW | Timeclock Software - Annual Renewal |  |  |  |  | 81501 |  |  | \$ | 16,728.00 |  | (16,728.00) |  |
|  | SES | Install De-escalation Room |  |  |  |  | PC |  |  | \$ | 609.24 |  | (609.24) | RWA for electric relocation |
|  | PLC | PLC - P-Tech Startup (Charter) |  |  |  |  | PC |  |  | \$ | 46.31 |  | (46.31) |  |
|  |  | Total of Additional Projects | \$ | - | \$ | - |  | \$ | - | \$ | 17,383.55 | \$ | $(17,383.55)$ |  |
|  |  | Total of Approved and Additional Projects | \$ | 3,500,000.00 | \$ | 3,500,000.00 |  | \$ | 502,401.18 | \$ | 2,608,977.45 | \$ | 388,621.37 |  |



| Location | Description | (Approved) Budgeted Funds for 2015-2016 | Current Forecast (Adjusted) for 2016 2017 | Purchase <br> Order \#(s) | Encumbered | Paid | Available Balance | Comments |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |



## El Paso County School District 49

MLO-Op Fund Operational Spends
2016-17 Fiscal Year

As a result of the successful passage of Ballot Question 3A on November 4, 2014, District 49 was authorized to use monies collected with the Mill Levy Override originally authorized in N Total 16-17 Available
issued in November 2006 for the purposes of Facility Construction, and subsequently refinanced in February 2015) for operating spends in the following four purposes:

## Shortened to:

(1) Attracting and retaining highly effective teachers . . .

Compensation
(2) Offering Classes for Students to receive college credits . . .
(3) Securing the grounds, traffic flow, main entries, and classrooms at district schools . . .
(4) Provide students with Technology ...

## Programs

Safety/Security
Technology

In addition to the specific categories spelled out in the ballot, D49 Admin determined to classify spends into the following patterns:
(1) Ongoing (aka Run-rate) - meaning it is being committed to, every year, on into the forseeable future
(2) Periodic - meaning it reflects a spend that may need to occur again in the future, but not every year
(3) One-Time - meaning the spend will not recur in the same manner, same place, etc., in the forseeable future

The combination of these two concepts result in the MLO-Op spends being reported in the following grid:

|  | Ongoing | Periodic | One-Time | Total |
| ---: | :--- | :--- | :--- | :--- |
| Compensation |  |  |  |  |
| Programs |  |  |  |  |
| Safety/Security |  |  |  |  |
| Technology |  |  |  |  |
| Total |  |  |  |  |
|  |  |  |  |  |

In February 2015, the D49 Board of Education determined that MLO funds would be made available to the four coordinated school innovation zones as previously established and to the District charter schools - as was stated and intended in the Ballot Language of Question 3A, according to a pattern that recognizes that the vast majority of funds ( $80 \%$ ) should be directed to students residing in-district, and the remainder should be directed to all students.

El Paso County School District 49
MLO-Op Fund Operational Spends
2016-17 Fiscal Year
Grand Total of All Expenditures at All Schools


## EL PASO COUNTY SCHOOL DISTRICT 4

## District Financial Summary

Grant Accounting Review
Grant Programs - 16-17 cAc
D/D
December 31, 2016
Percent of year completetd $50 \%$
25 Active Local Grants
 Supplie - Equipm
nent Total
Implementation Gran Grand Revenue \& Expense

Ending Balance Sheet Revenue
(Accr) / Ueter SCHS-SCETC PLC-Century Link FVA - K-12 Contribution ICZ-CLCS 1052 EES-FEF -HOEHN OES-Neumann IPAD RES - Healthy Schools SMS-Healthy School Champ SCHS - Musica RVE GEN EES-HeN Youth Found PLC-School Garden SCHS-Lockheed Martin PLTW SCHS - Robertson Art Scholarshir KP 1112
Communications Scholarship HMS-IBARMS Biosphere FMS-CO DNS-Archery ANTHEM WELLNESS FUND FHS-CYBER PATRIOT

| $\frac{1017}{1028}$ |  |
| :---: | :---: |
|  | 1050 |
| 1051 |  |
|  | 1053 |
|  | 1054 |
|  | 1081 |
|  | 1091 |
|  | 1103 |
|  | 1104 |
|  | 1105 1106 |
| arshir | 1110 |
|  |  |
|  | 1120 1131 1 |
|  | 1132 |
|  | 1133 |
| SCHC | 1201 |
|  | 1202 | 13,637 $(1,658)$


| - | $(1,658)$ |
| :---: | :---: |
| - | $(4,518)$ |
| - | - |
| - | $(859)$ |
| - | $(14,004)$ |
| - | - |
| - | - |
| - | - |
| $(7,857)$ | $(7,857)$ |
| - | - |
| - | - |
| - | $(1,957)$ |
| - | - |
| - | $(1,252)$ |
| - | - |
| - | $(4,287)$ |
| - | $(23,344)$ |
| - | - |
| - | - |
| - | $(15,663$ |
| - | $(88,569)$ |
| $(18,309)$ | $(49,62)$ |
| - | - |
|  |  | $(1,658)$ -


| - | 11,979 |
| ---: | ---: |
| - | 488 |
| - | 97 |
| - | 495 |
| - | 75 |
| 23,506 | 10,662 |
| - | 1,175 |
| - | 590 |
| - | 818 |
| - | $(7,857)$ |
| - | 168 |
| - | $(663)$ |
| - | - |
| - | 962 |
| - | 4,884 |
| - | 250 |
| 22,500 | 15,345 |
| 27,157 | 3,813 |
| - | $(229)$ |
| - | 165 |
| 30,797 | 15,133 |
| 57,826 | 32,781 |
| 1,200 | 358 |
| 61,175 | $(25,469)$ |
| - | - |
|  |  |


| December 31, 2016 <br> 2016-17 Fiscal Year <br> Percent of year completetd 25 Active Local | 50\% | Begining Balance Sheet Revenue (Accr) / Deter | $\begin{gathered} \text { Recognized } \\ \text { Kevenue } \\ \hline \end{gathered}$ | Total Personnel Costs | Protessional ${ }^{\text {P }}$ | Purchase Services Property | Other |  | Equipment | Uther | $\begin{gathered} \text { Total } \\ \text { Implementation } \\ \text { Costs } \\ \hline \end{gathered}$ | $\begin{gathered} \text { Grand } \\ \text { Iotal Spend } \\ \hline \end{gathered}$ |  <br> Expense Balance Iest | Current Year <br> Net Receipts (Uistributions) | Ending Balance Sheet Revenue (Accr)/ Deter |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 15 Active State/Fe | ed Grants |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| State \& Federal Grants |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| EXP \& At Risk Students | 3183 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Counselor Corps Grant | 3192 | - |  |  | - | - |  |  |  |  |  |  |  |  |  |
| EARLY LITERACY GRANT | 3203 | - | 128,833 | $(69,429)$ | $(46,630)$ | - | $(12,775)$ | - | - | - | $(59,404)$ | $(128,833)$ |  | 383,778 | 254,945 |
| STATE LIBRARY GRANT | 3207 | - | - | - | - | - | - | - | - | - | - | - | - |  |  |
| TITLE 1 | 4010 | $(89,896)$ | 471,986 | $(380,228)$ | $(4,297)$ | - | $(17,368)$ | $(40,268)$ | $(29,825)$ | - | (91,758) | $(471,986)$ | - | 526,421 | $(35,461)$ |
| IDEA PART ${ }^{\text {b }}$ | 4027 | $(494,249)$ | 903,979 | $(694,554)$ | $(96,167)$ | - | $(113,258)$ | - | - | - | $(209,425)$ | $(903,979)$ | - | 828,468 | $(569,760)$ |
| Perkins | 4048 | $(67,483)$ | 6,155 | $(3,419)$ | - | - | - | - | - | $(2,736)$ | $(2,736)$ | $(6,155)$ | - | 66,594 | $(7,044)$ |
| IDEA Preschool | 4173 | $(4,727)$ | 12,004 | $(11,947)$ | - | - | (57) | - | - | - | (57) | $(12,004)$ | - | 10,338 | $(6,393)$ |
| TITLE IV | 4186 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE V | 4298 | - | - | - | - | - | - | - | - | - |  |  |  | - |  |
| TITLE II-D | 4318 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE III | 4365 | $(12,282)$ | 29,293 | $(5,181)$ | $(9,588)$ | ) - | (7,179) | $(7,345)$ | - | - | (24,112) | $(29,293)$ | - | 34,162 | $(7,413)$ |
| TITLE II-A | 4367 | $(13,651)$ | 51,252 | $(12,568)$ | $(24,100)$ | - | $(11,765)$ | $(2,818)$ | - | - | $(38,684)$ | $(51,252)$ | - | 53,330 | $(11,573)$ |
| TITLE II-D-ARRA | 4386 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE I-A-ARRA | 4389 | - | - | - | - | - | - | - | - | - | - | - | - | - |  |
| IDEA PART B-ARRA | 4391 | - |  |  | - |  | - |  | - |  |  |  |  |  |  |
| RVES-IDEA-Preschool-ARRA | 4392 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| INDICATOR 14 | 5027 | - | 1,545 | $(1,545)$ | - | - | - | - | - | - | - | $(1,545)$ | - | 1,545 | - |
| SWAP 6126 | 5126 | - | - | - | - | - | - | - | - | - | - | - | - | - |  |
| REMS-Security | 5184 |  |  | - | - | - | - | - | - |  |  |  |  |  |  |
| STEM 6215 | 5215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| ESCAPE IB GRANT | 5330 | 5,194 | 5,194 | - | - | - | - | $(5,194)$ | - | - | $(5,194)$ | $(5,194)$ | - | - | - |
| School Improvement Program | 5377 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| RTTT-EARLY LIT | 5412 | - | 19,954 | - | $(15,000)$ | - | (260) | $(4,694)$ | - | - | $(19,954)$ | $(19,954)$ | - | - | $(19,954)$ |
| SWAP-OCC/PREP | 6126 | - | - | - | - | - | - | - | - | - | - | - | - | - |  |
| K12 STEM-SUB | 6215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Charter School Startup | 5282 | $(112,696)$ | - | - | - | - | - | - | - | - | - | - | - | 112,696 | - |
| PRESCHL-PYRAMID | 6323 |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| TITLE III IMMIGRANT Program | 6365 | (718) | - | - | - | - | - | - | - | - | - | - | - | - | (718) |
| NBCT Grant | 6397 | - | - | - | - | - | - | - | - | - | - | - | - |  |  |
| DODEA AIM | 7030 | - | - | - | - |  |  | - | - | - | - | - | - |  |  |
| TITLE III Set Aside | 7365 | $(7,476)$ | 542 | (542) | - | - | - | - | - | - | - | (542) | - | 6,554 | $(1,465)$ |
| AIM - ES | 7556 | - | 33,530 | $(9,804)$ | (9,761) | - | $(10,400)$ | (567) | $(2,998)$ | - | (23,726) | $(33,530)$ | - | 26,722 | $(6,808)$ |
| Medicaid | 9003 | 631,139 | 374,979 | $(181,346)$ | (100) | - | $(8,762)$ | $(51,841)$ | $(130,826)$ | $(2,104)$ | $(193,633)$ | $(374,979)$ | - | 509,818 | 765,978 |
| Dept of Defense | 9005 |  |  | - | - | - | - | - | - | - | - | - | - | - |  |
| Combined Grant Results |  | $(169,050)$ | 2,195,740 | $(1,382,070)$ | (224,951) | ) | (184, 198) | (207,063) | (166,451) | (31,007) | (813,670) | (2,195,740) | - | 2,786,145 | 421,355 |
| Fund 22 | Accrued | (804,571) | 2,039,247 | $(1,370,564)$ | $(205,643)$ | - | $(181,824)$ | (112,727) | $(163,648)$ | $(4,840)$ | $(668,683)$ | $(2,039,247)$ | - | 2,560,427 | 354,334 |
| Fund 26 | Deferred | 635,521 | 156,494 | $(11,506)$ | $(19,308)$ | - | $(2,374)$ | $(94,336)$ | $(2,803)$ | $(26,167)$ | $(144,988)$ | $(156,494)$ | - | 225,718 | 67,020 |
| Combined |  | $(169,050)$ | 2,195,740 | $(1,382,070)$ | $(224,951)$ | - | $(184,198)$ | $(207,063)$ | $(166,451)$ | $(31,007)$ | $(813,670)$ | $(2,195,740)$ | - | 2,786,145 | 421,355 |

## EL PASO COUNTY SCHOOL DISTRI

## District Financial Summary

Grant Accounting Review
December 31, 201
Percent of year completetd $50 \%$
25 Active Local Grants
SCHS-SCETC
FES-Fuel up to Play FVA - K-12 Contribution ICZ-CLCS 1052 EES-FEF-HOEHN OES-Neumann IPAD RES - Healthy Schools SMS-Healthy School Champ CHO - Musical nstrumen CHOIR 1101 VE-GEN Youth Found PLC-School Garden SCHS-Lockheed Martin PLTW SCHS - Robertson Art Scholarshif $\frac{\text { KP } 1112}{\text { Communications Scholarship }}$ HMS-IBARMS Biosphere FMS-CO DNS-Archery ANTHEM WELLNESS FUND CHF-CREATING HEALTHY SCH ATING HEALT
BER PATRIOT
1053
1054
1

|  | - | - | - | - | - | - |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 1054 | - | - | - | - | - | - | - | - |
| 1080 | - | - | - | - | - | - |  |  |
| 1081 | - | - | - | - | - | - | - |  |
| 1091 | - | - | - | - | - | - | - |  |


| ner | Total Implementation Costs | Grand I otal Spend |
| :---: | :---: | :---: |


| enue \& | Current Year |
| :--- | :--- |
| ypense | Net Receipts |
| (Distributions) |  |

Ending Balance Sheet Revenue
(Accr) / Deter
 S Unassigned Budget 109
1103 1103
1104
1105 1105

1106 + 1110 1120 | 1120 |
| :--- |
| 1131 |
| 1132 | 1132

1133

1201 $\begin{array}{r}1133 \\ \mathrm{H} \\ 1201 \\ 1202 \\ \hline\end{array}$ | 1202 |
| :--- |
| 9001 |

$\qquad$ - - . -$-$ | - | - |  |
| :--- | :--- | :--- |
| - | - |  |
| - | - |  |
| - | - |  |
| - |  |  |

|

$\square$ | - |  |
| :--- | :--- |
| - |  |

 -

December 31, 2016
2016-17 Fiscal Year
Percent of year completetd $50 \%$
25 Active Local Grants $\qquad$
15 Active StatelFed Grants

## State \& Federal Grants

EXP \& At Risk Students
Counselor Corps Grant
EARLY LITERACY GRANT
TITLE 1
IDEA PART B
Perkins
IDEA Preschool
TITLE IV
TITLE V
TITLE II-D
TITLE III
TITLE II-D-ARRA
TITLE I-A-ARRA
IDEA PART B-ARRA
RVES-IDEA-Preschool-ARRA
INDICATOR 14
$\frac{\text { SWAP }}{\text { REMS-S }}$
STEM
ESCAPE IB GRANT
SSCAPE IB GRANT
RTTT-EARLYLIT
K12 STEM-SUB
Charter School Startup
PRESCHL-PYRAMID
TITLE III IMMIGRANT Program
NBCT Grant
$\frac{\text { DODEA AIM }}{\text { TITLE III Set Aside }}$
TITLE III Set Aside
AIM - ES

| Medicaid | 755 |
| :--- | :--- |
| Dept of Defense | 9003 |

$\frac{\text { Dept of Defense }}{\text { Combined Grant Results }}$
$\begin{array}{lr}\text { Fund 22 } & \begin{array}{c}\text { Accrued } \\ \text { Deferred }\end{array} \\ \text { Fund 26 }\end{array}$
Combined

## EL PASO COUNTY SCHOOL DISTRI

## District Financial Summary

Grant Accounting Review
December 31, 201
$\begin{array}{ll}\text { 6-17 Fiscal Year } \\ \text { Percent of year completetd } & 50 \%\end{array}$

$$
25 \text { Active Local Grants }
$$

Grant Programs - cAct voBud
 Sheet Revenue
(Accr) / Ueter Recognized
Revenue Tota Personnel
Costs Supplies
 Equipmen


$$
\begin{align*}
& 25 \text { Active Local Grants } \\
& 15 \text { Active State/Fed Grants }
\end{align*}
$$ uipment



PLC-Century Link FVA - K-12 Contribution ICZ-CLCS 1052 EES-FEF -HOEHN OES-Neumann IPAD RES - Healthy Schools SMS-Healthy School Champ CHOR 1101 RVE GEN Y EEE-GEN Youth Found PLC-School Garden SCHS-Lockheed Martin PLTW SCHS - Robertson Art Scholarship KP 1112
Communications Scholarship HMS-IBARMS Biosphere FMS-CO DNS-Archery ANTHEM WELLNESS FUND FHS-CYBER PATRIOT FHS-CY
Grants Unassianed Budaet Grants
1053
1054
1081 1053
1054 - 13,637 1080
1081
1091 1080
1081
1091 1091 1103
1104 1104
1105
1106 1106
:

$\qquad$ $(1,658)$ | - | - | - | - |
| :---: | :---: | :---: | :---: |
| - | - | - | 4.518 | 1120

1131 1131
1132
133 1133
1201

1202 | 1201 |
| :--- |
| 1202 | 1202

9001
3,637
5,006 $(1,658)$ $\stackrel{-}{4,518}$ 1,658

 ${ }^{\text {Imple }}$ costs Grand | (should be zero) |
| :---: |
| $\begin{array}{c}\text { Revenue \& } \\ \text { Expense }\end{array}$ | Expense

Balance Ies

Ending Balance Sheet Revenue

(Accr) / Leter 1,658 | 658 | $(27,274)$ |
| :--- | :--- | :--- | $(27,274)$

$\qquad$ 274)
195)

195) $\begin{array}{r}(195) \\ \hline\end{array}$ | $(195)$ |
| :--- |
| $(990)$ | $(1,868)$

$(25,828)$ $(1,868)$
$(25,828)$
$(2,350)$
$(1,180)$ $(2,350)$
$(1,180)$ $(11,979)$ (11,979) Unassigned Budget

$\qquad$ Supplies
 (should be zero)
Revenue \& Revene
Expense
Balance Iest Sheet Revenue
(Accr)/ Ueter

| State \& Federal Grants |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| EXP \& At Risk Students | 3183 | - | - | - | - | - | - | - |  | - | - |  | - | - |  |
| Counselor Corps Grant | 3192 |  |  | - |  |  |  |  |  |  |  |  |  |  |  |
| EARLY LITERACY GRANT | 3203 | - | - | $(212,549)$ | $(25,370)$ | - | $(17,025)$ | - | - | - | $(42,396)$ | (254,945) | (254,945) | $(254,945)$ | $(254,945)$ |
| STATE LIBRARY GRANT | 3207 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Title 1 | 4010 | $(89,896)$ | $(471,986)$ | 380,228 | 4,297 | - | 17,368 | 40,268 | 29,825 | - | 91,758 | 471,986 | - | $(346,629)$ | 35,461 |
| IDEA PART B | 4027 | $(494,249)$ | $(903,979)$ | 694,554 | 96,167 | - | 113,258 | - | - | - | 209,425 | 903,979 | - | 160,029 | 569,760 |
| Perkins | 4048 | $(67,483)$ | $(6,155)$ | 3,419 | - | - | - | - | - | 2,736 | 2,736 | 6,155 | - | 68,372 | 7,044 |
| IDEA Preschool | 4173 | $(4,727)$ | $(12,004)$ | 11,947 | - | - | 57 | - | - | - | 57 | 12,004 | - | (884) | 6,393 |
| TITLE IV | 4186 | - | - | - | - | - | - | - | - | - | - |  | - | - | - |
| TITLE V | 4298 | - | - | - | - | - | - | - | - | - |  |  |  |  |  |
| TITLE II-D | 4318 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE III | 4365 | $(12,282)$ | $(29,293)$ | 5,181 | 9,588 | - | 7,179 | 7,345 | - | - | 24,112 | 29,293 | - | $(9,598)$ | 7,413 |
| TITLE II-A | 4367 | $(13,651)$ | $(51,252)$ | 12,568 | 24,100 | - | 11,765 | 2,818 | - | - | 38,684 | 51,252 | - | $(26,027)$ | 11,573 |
| TITLE II-D-ARRA | 4386 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TITLE I-A-ARRA | 4389 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| IDEA PART B-ARRA | 4391 |  |  | - | - | - | - | - | - | - |  | - | - |  |  |
| RVES-IDEA-Preschool-ARRA | 4392 | - | - | - | - | - | - | - |  |  |  | - |  | - |  |
| INDICATOR 14 | 5027 | - | $(1,545)$ | 1,545 | - | - | - | - |  | - |  | 1,545 | - | $(1,545)$ | - |
| SWAP 6126 | 5126 | - | - | - | - | - | - | - | - | - |  |  | - | - | - |
| REMS-Security | 5184 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| STEM 6215 | 5215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| ESCAPE IB GRANT | 5330 | 5,194 | $(5,194)$ | - | - | - | - | 5,194 | - | - | 5,194 | 5,194 | - | $(10,388)$ | - |
| School Improvement Program | 5377 |  | - | - | - | - | - | - |  |  |  |  |  |  |  |
| RTTT-EARLY LIT | 5412 | - | $(19,954)$ | - | 15,000 | - | 260 | 4,694 | - | - | 19,954 | 19,954 | - | - | 19,954 |
| SWAP-OCC/PREP | 6126 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| K12 STEM-SUB | 6215 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Charter School Startup | 5282 | $(112,696)$ | - | - | - | - | - | - | - | - | - | - | - | 112,696 | - |
| PRESCHL-PYRAMID | 6323 | - | - | - | - | - | - | - |  |  |  | - | - | - |  |
| TITLE III IMMIGRANT Program | ${ }^{6365}$ | (718) | - | - | - | - | - | - | - | - | - | - | - | 1,436 | 718 |
| NBCT Grant | 6397 | - | - | - | - | - | - | - |  |  | - | - |  | - | - |
| DODEA AIM | 7030 | - | - | - | - | - | - | - | - | - |  | - | - | - | - |
| TITLE III Set Aside | 7365 | (7,476) | (542) | 542 |  | - |  |  |  |  |  | 542 |  | 8,399 | 1,465 |
| AIM - ES | 7556 | - | $(33,530)$ | 9,804 | 9,761 | - | 10,400 | 567 | 2,998 | - | 23,726 | 33,530 | - | $(26,722)$ | 6,808 |
| Medicaid | 9003 | 631,139 | 555,121 | $(136,054)$ | $(14,900)$ | $(2,000)$ | $(1,738)$ | $(107,159)$ | $(1,874)$ | $(291,396)$ | $(419,067)$ | $(555,121)$ | - | $(841,996)$ | (765,978) |
| Dept of Defense | 9005 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Combined Grant Results |  | (112,946) | ¢ | $(4,435,330)$ | 130,535 | (2,000) | 137,503 | (836,326) | 33,751 | (262,493) | (799,030) | (5,234,360) | (254,945) | 4,671,006 | $(421,355)$ |
| Fund 22 | Accrued | $(804,571)$ | 5,333,027 | (4,431,171) | 118,643 | $(2,000)$ | 141,524 | $(902,312)$ | 30,948 | $(288,660)$ | (901,856.16) | (5,333,027.48) | - | 4,890,594 | 712,863 |
| Fund 26 | Deferred | 691,625 | $(98,668)$ | $(4,159)$ | 11,892 | - | $(4,021)$ | 65,986 | 2,803 | 26,167 | 102,827 | 98,668 | - | (219,588) | $(1,134,218)$ |
| Combined |  | $(112,946)$ | 5,234,360 | $(4,435,330)$ | 130,535 | (2,000) | 137,503 | $(836,326)$ | 33,751 | (262,49 | (799,03 | , 234,360) |  | 4,671,006 | $(421,355)$ |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review

December 31, 2016
2016-17 Fiscal Year
 (Accr) / Defer

Purchase Services
Purchase Service

Recognized Revenue | $\begin{array}{c}\text { Recognized } \\ \text { Revenue }\end{array}$ | $\begin{array}{c}\text { Personnel } \\ \text { Costs }\end{array}$ |
| :---: | :---: | $\qquad$

Special Education Programs \& Special Education Component of General Programs

## 16-17 cAct

## Designated Funding Grant Cod

ECEA Fund 10 $\frac{\text { Grant Cod }}{3130}$ | 3130 |
| :---: |
| Prog \# |
| 1700 | General ogram Name

 Hearing Impaired 173
SLIC-Sig Lim Intell Cap 174 SIED - Sig ID Emot Disab 1750 SOCO - Autism (Soc/Comm 1760 SLD-Speech/Lang Disab Speech Path / Language MH - Multiple Handicap "Preschool Elevates
Extended School Year Summer School Year Social Work / Behavioral Sr SWAAAC Admin 2113 Health Svc / Nurses Psychologist $\begin{array}{r}2140 \\ \hline 2150\end{array}$ Occupational/Physical Ther 2160 Administration 223 Other Miscellaneous Other Miscellaneous
Specific Administration

| Specific Administration | 2410 |
| :---: | :---: |
| $\underline{\text { Grant }}$ | $\underline{\text { Grant Code }}$ |



## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review

December 31, 2016
2016-17 Fiscal Year

Begining Balance
Sheet Revenue Sheet Revenue
(Accr) / Defer

Total
Personne Personnel
Costs
Recognized
Revenue
$\qquad$ Pro

Special Education Programs \& Special Education Component of General Programs
Special Educ
16-17 oBud

## Designated Funding Grant Cod

ECEA Fund 10 Program Name General Total School Programs Adaptive Pysical Disability Vision Impaired" Hearing Impaired SLIC-Sig $\begin{array}{lll}\text { SIED - Sig ID Emot Disab } & 1750 \\ & 1740\end{array}$ SOCO - Autism (Soc/Comm 1760 SLD"- Speech/Lang Disab 1770 Speech Path/Language 1771 MH - Multiple Handicap "Preschtool
Elevates
Elevates
Extended School Year Extended School Y
Summer School Summer School Sociall Work'/Behaviorall $\mathrm{S}_{\mathrm{F}} 2113$ SWAAAC Admin $\begin{array}{ll}\text { Health Svc/Nurses } & 2130 \\ \text { Psychologist } & 2140\end{array}$ $\begin{array}{ll}\text { Psychologist } & 2140 \\ \text { Deaf \& HH } & 2150\end{array}$ Occupational/Physical Ther Administration Other Miscellaneous
$\begin{array}{ll}\text { Other Miscellaneous } & 2721 \\ \text { Administration } & 2410\end{array}$

| Administration | 2410 |
| :---: | :---: |
| Grant | $\underline{\text { Grant Code }}$ |



## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

## Special Programs Review

December 31, 2016
$16-17$ Fiscal Year
Percent of year completetd $50 \%$


Recognized
Recognized

Total
Personnel ersonnel
Costs $\qquad$ Pro

Special Education Programs \& Special Education Component of General Programs

## Designated Funding Grant Code eFTE

| Designated Funding G | Grant Cod |  | eFTE |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ECEA Fund 10 | 3130 |  | (677.4) | $(774,688)$ \| | 7,189,343 | 731,215 | 1,807 | $(362,401)$ | 25,609 | 13,511 | 121,520 \| |
| Program Name | Prog \# |  |  |  | - | - | - | - | - | - | - |
| General | 1700 | \% | (14.0) | - | 190,063 | - | - | (738,000) | - | - | - |
| Total School Programs | 170X |  | (147.0) | - | 1,617,680 | 73,678 | - | 269,606 | 19,523 | 422 | 4,172 |
| Adaptive Pysical Disability | 1710 | \%mom | (3.9) | - | 71,462 | - | - | 1,931 | 710 | - | - |
| Vision Impaired | 1720 | woo | (2.0) | - | 40,491 | - | - | 617 | 1,000 | ( 5,596 ) | - |
| Hearing Impaired | 1730 | $\ldots$ | - | - | - | - | - | 1,476 | (25) | - | - |
|  | 1740 | \%om | (42.4) | - | 392,382 | - | - | - ${ }^{\text {and }}$ | - | - | - |
| SIED - Sig Id Emot Disab | 1750 | "om | (56.0) | - | 411,436 | - | - | - | - | - | - |
| SOCO - Autism (Soc/Comm | n 1760 | wos | (44.0) | - | 358,726 | - | - | - | - | - | - |
| SLD'- 'Speech/Lang Disab | 1770 | "om | -"'s] | - | (28,867) | - | - | - | - | - | - |
| Speech Path / Language | 1771 | \%o | (46.0) | - | 341,009 | 525,175 | - | 2,974 | 931 | - | - |
| MH - Multiple Handicap | 1780 | ${ }^{2 \times m}$ | (121.0) | - | 835,929 | - | (51) | 1,692 | (9,302) | 12,629 | - |
| Preschool | 1791 | mome | (16.5) | - | 168,746 | - | 191 | 67,970 | 6,637 | - | (108) |
| Elevates | 1797 | "no | - | - | - | - | - | - | - | - | - |
| Extended School Year | 1798 | vom | - | - | - | - | - | - | - | - | - |
| Summer School | 1799 | \% | - | - | $(2,295)$ | - | - | 7,905 | 6,000 | - | - |
|  | Sp 2113 | ${ }^{\text {2nowo }}$ | (8.0) | - | 148,696 | - | - | -"'9 | - ${ }^{\text {and }}$ | - | - |
| SWAAAC Admin | 2126 | ${ }^{2 \times \mathrm{mam}}$ | - | - | - | - | - | - | - | - | - |
| Health Svc / Nurses | 2130 | 2mam | (18.0) | - | 142,100 | - | 350 | 929 | 194 | (50) | 50 |
| Psychologist | 2140 | 2mam | (14.0) | - | 177,016 | (31,490) | - | 4,079 | 273 | $\cdots$ | - |
| Deaf \& HH | 2150 | ${ }_{\text {2mam }}$ | (5.0) | - | 83,059 | (1) | (92) | 820 | 1,147 | (537) | - |
| Occupational/Physical Ther | r 2160 | 2 2m0 | (18.0) | - | 186,325 | 165,048 | - | 3,250 | 1,224 | - | - |
| Administration | 2231 | 2ame | (13.7) | - | 1,455,829 | - | 1,370 | 4,080 | $(3,802)$ | 56 | 16,957 |
| Transportation | 2721 | \%200 | (108.0) |  | 591,556 | (1,195) | -"' | 8,875 | 1,100 | 5,000 | 100,448 |
| Other Miscellaneous | several | nio | - | - | 8,000 | - | - | (605) | - | - | - |
| Administration | 2410 | 2mo | - | - | - | - | 39 | - | - | - | - |

$\qquad$ Grand otal Spend SPED ct. Spec. sFTE
 $\begin{aligned} & \text { Gross / SPED } \\ & 5,016.64 \quad \mathrm{Net} / \mathrm{SPED} \\ &(5,402.01)\end{aligned}$ $\begin{array}{ll}\text { 20,476.23 } & 31,286.41\end{array}$ 382
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\square$

|  |  |
| :---: | :---: |
| 11 |  |


| Administration | 2410 |  |
| :---: | :---: | :---: |
| Grant | Grant Code |  |


| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| IDEA Title VIB 22 | 4027 | $(494,249)$ | 903,979 \| | $(694,554)$ | $(96,167)$ | - | $(113,258)$ | - | - |  | $(209,425)$ | $(903,979)$ |  | 828,468 \| | $(569,760)$ \| |
| Program Name | Prog \# |  |  | - | - | - | - | - | - | - | - | - |  |  |  |
| General | 1700 |  | - | - | - | - | - |  | - | - | - | - | - |  |  |
| Total School Programs | 170X |  | - | $(694,554)$ | $(75,882)$ | - | $(110,627)$ |  | - | - | $(186,508)$ | $(881,062)$ | $(881,062)$ |  |  |
| SWAAAC | 1780 mm |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Psychologist | 2140 |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Administration | 2231 memom |  | - | - | $(20,285)$ | - | - | - | - | - | $(20,285)$ | $(20,285)$ | $(20,285)$ |  |  |
| Workman's Comp | 2850 |  | - | - | - | - | $(2,631)$ | - | - | - | $(2,631)$ | $(2,631)$ | $(2,631)$ |  |  |
| Grant | Grant Code |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| IDEA Title VIB PS 22 | 4173 | $(4,727)$ \| | 12,004 \| | $(11,947)$ | - | - | (57) | - | - | - | (57) | $(12,004)$ | - | 10,338 \| | $(6,393)$ \| |
| Program Name | Prog \# |  |  | - | - | - | - | - | - | - | - | - | - |  |  |
| Preschool | 0041 . |  | - | - | - | - | - | - | - | - | - | - | - |  |  |
| Preschool | 1791 |  | - | $(11,947)$ | - | - | - | - | - | - | - | $(11,947)$ | $(11,947)$ |  |  |
| Workman's Comp | 2850 |  | - | - | - | - | (57) | - | - | - | (57) | (57) | (57) |  |  |
| Grand Total Consolidated |  |  | 141,295 \| | 6,482,842 | 635,048 | 1,807 | (475,716) | 25,609 | 13,511 | 121,520 \| | 321,778 \| | 6,804,620 \| | 6,945,915 |  |  |

## EL PASO COUNTY SCHOOL DISTRICT 49

## District Financial Summary

Special Programs Review
December 31, 201
2016 -17 Fiscal Year
Percent of year completetd $50 \%$

Total Personnel
Costs Recognized Revenu
$\qquad$

 Other Total
Implementatio plementation
Costs Grand Grand $\qquad$

| Tuition Based <br> Fund 10 | Program <br> 0040 |
| :--- | ---: |
| CY Headcount is O | $16-17$ cAct |
| O\% of total PK; and | $16-17$ oBud |
| O\% of Tuition + CPP. | cAct v oBud |
| 15-16 cAct is $0,0 \%$ \& $0 \%$ | $15-16$ cAct |


\section*{Colorado Preschool Program} | Fund 19 | 0040 |
| :--- | ---: |
| CY Headcount is 131.58 | $16-17$ cAct |
| 70\% of total $P K$; and | $16-17$ oBud | $70 \%$ of total PK; and $\quad 16-17$ oBud $100 \%$ of Tuition + CPP. CAct $v$ oBud $15-16$ cAct is $129,70 \%$ \& $1005-16$ cAct


|  |  |  |  |
| :---: | ---: | :---: | ---: |
| $(48,191)$ | $(4,369)$ | - | $(1,056)$ |
| $(93,372)$ | $(29,400)$ | - | $(3,304)$ |
| $(45,181)$ | $(25,031)$ | - | $(2,249)$ |
| $114,234)$ | $(23,303)$ | - | $(313)$ |

per pupil
1,843
$(53,616)$
$(126,076)$
$(72,460)$
$(137,849)$
3,627
per pupil

| $37 \%$ of non-SPED |  |
| :---: | :---: |
| 21\% of total spend |  |
| $(141,321)$ | $(63,705)$ |
| $(252,792)$ | $(144,742)$ |
| $(111,471)$ | $(81,037)$ |
| $(246,732)$ | $(101,022)$ |
| 20\% of total spend |  |
| $5 \%$ | -SPED |

0\% of non-SPED HC $0 \%$ of total headcount 77,616
108,050
30,434
145710
145,710
$0 \%$ of total headcount $0 \%$ of non-SPED HC

473,68
424,172
$71 \%$ of total headcount $100 \%$ of non-SPED HC

| PreK Special Ed <br> Fund 10 | Program <br> 1791 |
| :--- | ---: |
| CY Headcount is 54.06 | $16-17$ cAct |
| 29\% of total $P K$ | $16-17$ oBud |
|  | cAct v oBud |
| 15-16 cAct is 53, 29\% | $15-16$ cAct |


| 77,616 | $(237,539)$ |
| ---: | ---: |
| 108,050 | $(406,285)$ |
| 30,434 | $(168,746)$ |
| 145,710 | $(404,058)$ |


| $(49,230)$ | $(3,863)$ |
| ---: | ---: |
| $117,200)$ | $(10,500)$ |
| $(67,970)$ | $(6,637)$ |
| $(115,976)$ | $(7,632)$ |

(893)

| $(1,108)$ |
| :---: |
| $(1,000)$ |
| 108 |
| $(295)$ |$|$

$(54,261)$
$(128,950)$
$(74,689)$
$(124,922)$

| $43 \%$ of total spend |
| :---: |
| (291,800) <br> $(535,235)$ |
| $(243,435)$ |
| $(528,980)$ |
| $43 \%$ of total spend |

$29 \%$ of total headcount
77,616
108,050
30,434
145,710
$29 \%$ of total headcount

## All Preschool Programs

All Funds
$16-17$ cAct
$16-17$ oBud
cAct $v$ oBud
$15-16$ cAct

| 381,584 | $(566,318)$ |
| :--- | :--- |
| 668,804 | $(977,567)$ |
| 287,220 | $(411,249)$ |
| 737,434 | $(973,379)$ |

$(97,421)$
$(210,594)$
$(113,172)$
$(230,210)$
$(9,491)$
$(46,518)$
$(37,027)$
$(38,116)$
-
-
-
$(893)$
$(2,339)$
$(5,803)$
$(3,463)$
$(844)$$|$
$(109,311)$
$(263,164)$
$(153,85)$
$(270,190)$

| 3,639 average per pupil spend |  |  |
| :---: | :---: | :---: |
| $(675,629)$ | $(294,045)$ | 381,58 |
| $(1,240,731)$ | $(571,927)$ | 668,804 |
| $(565,102)$ | $(277,882)$ | 287,220 |
| $(1,243,569)$ | $(506,134)$ |  |

## Special Programs Review

December 31, 2016


Recognized
Total

Personnel $\qquad$ \begin{tabular}{c}
Purchase Services <br>
\hline Professional $\quad$ Property $\quad$ Other

 Supplies Equipment Other $\qquad$ 

Total <br>
mplementation
\end{tabular} Grand

Percent of year completetd $50 \%$
Other Designated Funding 16-17 cAct

| CVA Fund 10 | 3120 | - | - |
| :---: | :---: | :---: | :---: |
| ECEA Fund 10 | 3130 | - | 2,841,220 |
| ELPA Fund 10 | 3140 |  | 150,465 |
| G\&T Fund 10 | 3150 | - | 126,914 |
| READ Act 10 | 3206 | - | 105,684 |
| Transportation 10 | 3160 |  | 441,919 |
| DOE ImpAid 10 | 4041 | - | 264,137 |
| DOD ROTC 10 | 9001 | - | 67,170 |
| DOD ImpAid 10 | 9005 | - | - |
| CPP Fund 19 | 3141 | (21,842) | 226,352 |
| State NutrMatch 51 | 3161 |  | (37,799 |
| Start Smart 51 | 3164 |  | $(3,227)$ |
| K-2 Reduced 51 | 3169 |  | (9,57 |
| Commodities 51 | 4550 |  |  |
| FR Bkfast 51 | 4553 |  | (100,652 |
| FR Lunch 51 | 4555 |  | (717,170) |


| 2,841,220 | $\begin{array}{r} (461,934) \\ (6,031,436) \end{array}$ | $\begin{array}{r} (1,800) \\ (239,644) \end{array}$ | $(8,183)$ | $\begin{array}{r} (90,487) \\ (1,048,711) \end{array}$ | $\begin{array}{r} (75,756) \\ (130,665) \end{array}$ | $\begin{array}{r} (110,233) \\ (61,199) \end{array}$ | $\begin{array}{r} (4,706) \\ (134,024) \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 150,465 | $(546,658)$ | $(2,383)$ | - | $(43,697)$ | $(6,980)$ | $(1,479)$ | (742) |
| 126,914 | $(209,899)$ | $(10,386)$ | - | $(32,291)$ | $(27,477)$ | - | (120) |
| 105,684 | $(37,361)$ | - | - | (240) | $(68,083)$ | - | - |
| 441,919 | $(839,736)$ | $(71,523)$ | (20,595) | $(8,533)$ | $(217,641)$ | $(4,783)$ | 298,685 |
| 264,137 | - | - | - | - | - | - | - |
| 67,170 | $(239,235)$ | - | - | $(1,238)$ | - | - | - |
| - | - | - | - | - | - | - | - |
| 226,352 | $(188,893)$ | - | - | $(48,191)$ | (4,369) |  | (1,056) |
| $\begin{gathered} (37,799) \\ (3,227) \\ (9,573) \\ - \\ (100,652) \\ (717,170) \end{gathered}$ |  |  |  |  |  |  |  |

Other Designated Funding 16-17 oBud

| CVA Fund 10 | 3120 |  | 781,999 | $(1,127,918)$ |
| :---: | :---: | :---: | :---: | :---: |
| ECEA Fund 10 | 3130 | - | 3,615,908 | (13,220,779) |
| ELPA Fund 10 | 3140 |  | 263,856 | $(1,163,821)$ |
| G\&T Fund 10 | 3150 |  | 150,000 | $(459,144)$ |
| READ Act 10 | 3206 |  | 581,598 | $(175,514)$ |
| Transportation 10 | 3160 |  | 378,047 | $(1,962,225)$ |
| DOE ImpAid 10 | 4041 |  | 324,491 | - |
| DOD ROTC 10 | 9001 |  | 172,800 | $(493,275)$ |
| DOD ImpAid 10 | 9005 | - | - | - |
| CPP Fund 19 | 3141 | (21,842) | 452,704 | $(326,628)$ |
| State NutrMatch 51 | 3161 |  |  |  |
| Start Smart 51 | 3164 |  | $(4,467)$ |  |
| K-2 Reduced 51 | 3169 |  | $(19,786)$ |  |
| Commodities 51 | 4550 |  | - |  |
| FR Bkfast 51 | 4553 |  | $(167,263)$ |  |
| FR Lunch 51 | 4555 |  | $(1,390,716)$ |  |

Other Designated Funding cAct voBud


## EL PASO COUNTY SCHOOL DISTRICT 49 <br> District Financial Summary <br> by Operating Fund

## December 31, 2016





BOARD OF EDUCATION AGENDA ITEM 13

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer |
| TITLE OF AGENDA ITEM: | Administrative Recommendation for Information <br> Technology Support |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: After having a majority of Information Technology Support services outsourced since 2012, District Administration desired to measure our current service provider against the market for similar services to ensure an appropriate return of services for pricing.

RATIONALE: Outsourcing Information Technology has been a successful strategy for District 49 since it specifically mitigates risks of training and staffing for this function. The skillset required to support Information Technology in Education is very similar to most other industries which results in school districts competing with a wide market for needed expertise. In order not to overpay, or accept sub-standard services, allowing an outside vendor to provide service and expertise with their ability to leverage such over multiple clients provides a better and more stable delivery of services.

RELEVANT DATA AND EXPECTED OUTCOMES: A full RFP process was conducted during OctoberNovember, 2016 and portions of that process continue and may be re-bid.

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Conducting a full RFP process for a service that is not <br> required to be RFP'd indicates a willingness for transparency <br> and intent to pursue effective and efficient service value for the <br> District. |
| :--- | :--- |
| Rock \#2-Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. |  |
| Rock \#5- Customize our educational <br> systems to launch each student toward success |  |

FUNDING REQUIRED:
AMOUNT BUDGETED:
RECOMMENDED COURSE OF ACTION/MOTION REQUESTED: Consider a new contract for Network Infrastructure support as an action item at the February 9, 2017 regular BOE meeting.

# Information Technology Support 

Administrative Recommendation

## IT Support

- Level Set - How we got here
- January 2011 - CIO position eliminated
- Winter/Spring 2011 - attrition from in-house help desk led to need for RFP
- April 2011 - RFP process for IT services
- July 1, 2011 RFP for help desk awarded to Colorado Computer Support
- Created 'Instructional Technology’ function to maintain expertise of previous help desk manager.
- January 2012 - attrition from in-house network support team led to outsourcing to Colorado Computer Support from previous RFP results.


## The Best Choice to Learn, Work and Lead

## IT Support

- Level Set (continued)
- April 2015 - converted Help Desk ticketing to D49-contracted School Dude platform
- Fall 2015 - indicate intent to re-RFP all IT services; not due to performance dissatisfaction with CCS as much as desire to validate pricing/service benchmarks
- Winter 2015/16 - Intention to re-RFP entire service package delayed by one year in order to gain additional data. One Year contract extension negotiated with CCS.
- Fall 2016 RFP process designed and published


## The Best Choice to Learn, Work and Lead

## IT Support

## D49 (Proposed) IT Organization Chart

- RFP design/intent
- Two pieces to three, split help desk from Network Infrastructure
- Willing to spend more for additional results and performance.
- Some outsourcing still preferred
- Mitigates risk of staffing and training


## Network Infrastructure

- Responsible for all infrastructure support
- Includes Help Desk (may or may not be outsourced)
- Support for all hardware and software that allows the network to function
- Email support for teachers and staff
- Installs hardware or software on all devices - D49 expects a $3^{\text {rd }}$ party vendor to provide this service
Reports to QA and Oversight Office

> Assessment and Instruction - Responsible for all Instructional Technology - Responsible for all support for technology used to deliver classroom instruction
> - Support for hardware, software used by teachers and students in the classroom - May or may not be provided by $3^{\text {rd }}$ party vendor (may be bid as alternate) - Provides training for teachers to utilize devices, applications, and assessment tools used as part of the curriculum
> - Reports to QA and Oversight Office

## IT Support

- RFP process results:
- Pre-bid conference attracts 12 vendors
- Four actual bids received
- Two bids selected for interviews with committee
- Established desire to have three separate parties filling the three defined roles
- Affirmed desire to maintain in-house presence for Instructional Technology
- To balance new requirements of student data privacy, management of Apple-related hardware to be transitioned to Network Infrastructure team.
- To be renamed 'Education Technology' to avoid acronym confusion.


## The Best Choice to Learn, Work and Lead

## IT support

- RFP process results:
- RFP review team recommends entering into a new contract for Network Infrastructure support with Colorado Computer Support.
- No vendor selected for Quality Assurance and Data Integrity role.
- Reset pursuit of resource for QADI role
- Consultant helped write a job description to use for new pursuit.
- Strong belief this is a part-time role
- Strong preference for a separate party from IT/ET
- ¿ Contracted or Employed?
- Help Desk function in flux until QADI clarified/determined


## The Best Choice to Learn, Work and Lead

## Technology Quality Assurance Manager

| Job Title: | Technology Quality Assurance Manager |
| ---: | :--- |
| Initial: |  |
| Revised: |  |
| Oork Year: | 261 Days $1 ⁄ 2$ time |
| Department: | Business |
| Reports to: | Chief Business Officer |
| FLSA Status: | Exempt or Contracted |
| Salary Range: |  |

Related Organizational Chart

SUMMARY: The Technology Quality Assurance Director provides oversight of the district Information Technology (IT) to include the IT Contractor, Network Infrastructure, IT Help Desk and Assessment \& Instruction personnel. The Director serves as a liaison between the IT Contractor, Assessment \& Instruction, district personnel and the Chief Officers. This Director supports and communicates the resolution of technology quality assurance and data integrity issues to the Chief Officers including periodic audit reports on the efficacy of all IT processes and procedures, including customer and user satisfaction.

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following statements of duties and responsibilities describe the general nature and level of work being performed by the leader filling this position. These statements are not an exhaustive list of all duties and responsibilities required by this position.

- Ensure data integrity across all District software systems, as assigned by the Chief Officers, to reduce redundancy and support continuity and accuracy across district data.
- Audit and analyze help desk requests and services provided by the IT Contractor to ensure efficiency, accurate reporting, and proper routing of requests in routine reporting to Chief Officers.
- Monitor district technology to ensure efficient use of resources and support of enhanced student learning
- Serve as a liaison in technology matters between Senior Leaders, the IT Contractor, and Education Technology leaders, as requested by the Chief Officers
- Ensure hardware and software support vendors are operating in compliance with Board Policy as it relates to Technology.
- Audit the district level technology inventory to include, but not limited to, hardware equipment and software licensing
- Write, review, revise and ensure the fidelity of implementation of the Technology Master Plan
- Evaluate annually the levels of technology service and recommend the proper blend of internal and outsources services.
- Stay current with technology professional practices in the state of Colorado and the K-12 education field
- Makes oral and written reports to the Chief Officer Team, Senior Leaders, and Board of Education when requested.
- Perform other job-related related duties as assigned

EDUCATION AND TRAINING: Must hold a bachelor's degree in computer information systems or instructional technology. An advanced degree or equivalent advanced training in computer information systems or school administration is preferred.

EXPERIENCE: Minimum of five years’ experience in a K-12 educational technology or instructional technology. Minimum three years' management/supervisory experience. Working knowledge of school information systems, help desk functions, business and operations information systems.

## SKILS, KNOWLEDGE \& EQUIPMENT:

- Excellent oral and written communication and interpersonal relation skills.
- Customer service and public relations skills
- Critical thinking and problem solving skills
- Organizational skills
- Supervisory/management skills
- Ability to diffuse and manage volatile and stressful situations.
- Ability to manage multiple priorities and tasks with frequent interruptions
- Ability to communicate effectively with various stakeholders
- Ability to perform responsibilities without the necessity of close supervision
- Must be proficient in the use of personal computers and software applications on major platforms including Windows, Apple, Google and Kindle devices.
- Familiarity with HIPA, CORA, CDE Data Privacy \& Security, etc


## CERTIFICATES, LICENSES \& REGISTRATIONS

## SUPERVISION/TECHNICAL RESPONSIBILITY

PHYSICAL DEMANDS: While performing the duties of this job, the employee is frequently required to talk or hear. The employee is occasionally required to stand; walk or sit. The employee must occasionally lift and/or move up to 25 pounds. There are no specific vision abilities required by this job.

WORK ENVIRONMENT: The noise level in the work environment is usually moderate.

MENTAL FUNCTIONS: While performing the duties of this job, the employee is regularly required to communicate, compare, analyze, coordinate, evaluate, and use interpersonal skills.

BOARD OF EDUCATION AGENDA ITEM 14

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Brett Ridgway, Chief Business Officer <br> Jack Bay, Chief Operations Officer |
| TITLE OF AGENDA ITEM: | 2016 3B Projects Update |
| ACTION/INFORMATION/DISCUSSION: | Discussion |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The Board of Education previously provided guidance to the Administration to conduct primary research for needs, options and financing vehicles for potential participation in the November 2016 election. That work resulted in the development of a plan dubbed "Building our Future Community" and requisite language that will be placed on the November 2016 general election ballot as a result of the Board's decision at a special meeting held on August 24, 2016. That election question subsequently passed with a near 65/35 ratio on November 8, 2016.

With that success, another set of work processes and sequences begins. We must take the direction approved for us by the constituents and implement those plans with full integrity and appropriate urgency to allow students, staff, and constituents to realize the maximum benefit from the plan for the maximum duration.

RATIONALE: Some portions of the early steps may feel like a 'hurry up and wait' scenario where work will be done internally to get all necessary items set, presented, and executed before visible construction begins.

RELEVANT DATA AND EXPECTED OUTCOMES: We expect to execute a plan that is faithfully consistent with the plans presented for the election question, and for those plans to be fully compliant with the ballot language approved. We expect to move with intention and urgency to drive completion of stated projects is an optimal timeframe. During this update the COO will propose some facilities staffing changes requested to provide construction oversite for the 3B MLO capital construction projects. This requested organizational change is request to ensure the successful completion and delivery of the 145 D49 capital projects that are encompassed in the 3B MLO priorities 2, 34 capital projects.

## IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment | Clarity and transparency in revenue generation strategies and <br> related decisions. |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation | There is no closer engagement for community participation <br> than an election. Pursuing an election question in 2016 will <br> need significant community participation for it to be reflective <br> of the community's wishes for D49 |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools | The election proposal has clear connections to increasing our <br> portfolio of distinct and exceptional schools |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive. | Recognizing that the efficiencies D49 has achieved the last <br> several years puts the district in a position to be trusted, to be <br> innovative and through the continuous exercise of both; <br> building a firm foundation for the future.. |
| Rock \#5- Customize our educational <br> systems to launch each student toward success | A commitment to improving facilities and programs will have a <br> positive contribution to ensuring each student has their best <br> opportunity for success. |

BOE Work Session January 25, 2017
Item 14 continued

## RECOMMENDED COURSE OF ACTION/MOTION REQUESTED:

APPROVED BY: Brett Ridgway, Chief Business Officer, Jack Bay, Chief Operations Officer

DATE: January 13, 2017


Falcon School District No. 49
(El Paso County, Colorado)
Credit Rating Presentation
Certificates of Participation, Series 2017

January 18, 2017

## Agenda

- Introductions
- Overview of the District
- Finances
- Tax Base
- Building \& Planning
- 2017 Financing Plan


## Introductions

## Participants

- Falcon School District No. 49 (the "District")
- Brett Ridgway, Chief Business Officer
- (719) 495-1134
- bridgway@d49.org
- Melissa Andrews
- (719) 494-8997
- mandrews@d49.org
- Ryan Johanson
- (719) 494-8920
- rjohanson@d49.org
- Stifel, Nicolaus \& Company, Incorporated
- David Bell, Managing Director
- (303) 291-5207
- belld@stifel.com
- Amy Canfield, Vice President
- (303) 291-5362
- canfielda@stifel.com


## Presenter Biography

## - Brett Ridgway, Chief Business Officer

- Mr. Brett Ridgway has served as the District’s Chief Business Officer since February 2011, serving the District as the Director of Finance for two years prior to that. Overall, Mr. Ridgway has spent the past eight years of his career in education financial management in Colorado. The majority of his experience has been in financial management for JP Morgan's retail lending unit, performing portfolio analysis and projection for JPM and predecessor entities'home equity and indirect auto lending portfolios in Phoenix, AZ. Mr. Ridgway's early experience came with The Dun \& Bradstreet Corporation's internal audit department based in New York, NY, an assignment that included significant travel around the country and internationally as well. Mr. Ridgway has a CPA certificate and graduated from the University of Arizona in May 1990 with a BSBA in Accounting and Finance.


## Overview of the District

## District Location

The District encompasses approximately 133 square miles in central El Paso County, Colorado. The District serves the northeastern portion of the incorporated community of Colorado Springs, the unincorporated community of Falcon, and the rural area north and east of Colorado Springs.


## District Overview

- The District was organized in 1888
- The District area has a full-time population of approximately 85,144
- Located approximately 17 miles northeast of the City of Colorado Springs encompasses approximately 133 square miles
- 25 minutes to Colorado Springs Airport
- 25 minutes to Colorado Springs
- 75 minutes to Denver
- Operates 24 schools; including nine elementary schools, four K-8 schools, three middle schools, three high schools, one 7-10 secondary school, two online programs, one alternative school program, one home school program, and three student support facilities
- The District also operates six charter schools
- Pikes Peak School for Expeditionary Learning, Banning Lewis Ranch Academy, Rocky Mountain Classical Academy, Imagine Classical Academy, G.O.A.L. Academy, and Power Technical Early College
- The Board is currently considering one new applicant: The Colorado Military Academy, a proposal that would house a military-themed school in a neighboring district, but be authorized by District 49
- The District approved Measure 3B at the November 8, 2016 Election
- Measure 3B authorized the District to 'transfer' their bond mill levy of 10.159 to a mill levy override of 10.159, without a sunset
- In 2017 a portion of the 10.159 mills will be used to make the final payment on the District's GO bonds
- The 10.159 mill levy override will be used to provide payment for the 2017 COPs with excess monies available to the general fund for operational costs of the District


## District Area Population

- Since 2010, the City, County, and State have experienced steady population growth
- The District area's estimated full-time population is approximately 85,144

| Year | City of Colorado Springs ${ }^{(1)}$ |  | El Paso County ${ }^{(1)}$ |  | Colorado ${ }^{(1)}$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Population | \% Change | Population | \% Change | Population | \% Change |
| 1970 | 135,060 |  | 235,972 |  | 2,207,259 |  |
| 1980 | 214,821 | 59.1\% | 309,424 | 31.1\% | 2,889,735 | 30.9\% |
| 1990 | 281,140 | 30.9\% | 397,014 | 28.3\% | 3,294,394 | 14.0\% |
| 2000 | 360,890 | 28.4\% | 516,929 | 30.2\% | 4,301,261 | 30.6\% |
| 2010 | 416,427 | 15.4\% | 622,263 | 20.4\% | 5,029,196 | 16.9\% |
| 2011 | 428,112 | -- | 638,619 | -- | 5,120,686 | -- |
| 2012 | 433,748 | 1.3\% | 647,758 | 1.4\% | 5,193,097 | 1.4\% |
| 2013 | 439,340 | 1.3\% | 657,413 | 1.5\% | 5,272,677 | 1.5\% |
| 2014 | 444,708 | 1.2\% | 665,792 | 1.3\% | 5,356,626 | 1.6\% |
| 2015 | 451,585 | 1.5\% | 677,022 | 1.7\% | 5,456,584 | 1.9\% |

(1) United States Department of Commerce, Bureau of the Census (1970-2010), and Colorado State Demography Office (2011 to 2015 estimates, which are subject to periodic revisions).

## Highlights of District Demographics

- The District's median household income is substantially higher than that of the County, the State and the country

|  | Falcon School <br> District \#49 |  | El Paso County | Colorado | USA |
| :--- | :--- | :--- | :--- | :--- | :--- |
| Median household <br> income (dollars) | $\$$ | 77,355 | $\$$ | 58,206 | $\$$ | 60,$629 \$ 0533,889$

- The District has a higher percentage of high school graduates than the County, State and Country

|  | Falcon School <br> Educational Attainment | El Paso County | Colorado | USA |
| :--- | :---: | :---: | :---: | :---: |
| Percent High School Graduate or Higher | $96.30 \%$ | $93.80 \%$ | $90.70 \%$ | $86.70 \%$ |
| Percent Bachelor's Degree or Higher | $38.30 \%$ | $35.90 \%$ | $38.10 \%$ | $29.80 \%$ |
| Graduate or Professional Degree | $13.00 \%$ | $13.90 \%$ | $14.00 \%$ | $11.20 \%$ |

Finances

District/40

## Financial Policies

- The District has a full set of Financial set of policies for 'Fiscal Management' that are consistent with guidance that is set by the Colorado Association of School Boards (CASB)
- Some of the District's policies go above and beyond CASB guidance, for example the District's board policy DAC - Continuing Financial Stability ${ }^{(1)}$
- Colorado's Taxpayer Bill of Rights (TABOR) requires a minimum fund balance of $3.0 \%$ of annual expenses be reserved in fund balance
- The District's Board policy goes beyond that to establish a reserve level of between $10 \%$ and $11 \%$ of District Adjusted Gross Revenue; funding an additional 7\% of reserves above and beyond what is required by TABOR
- The District's policy also allows for reserves to exceed the $11 \%$ ceiling in times of declining, or expected declines in state funding
- The existence of this policy, and The District's routine focus and adherence to it, reflect the strong and fiscally conservative principals of the constituents of the District
(1) District policy can be found at the following link: http://www.d49.org/cms/lib09/CO01900838/Centricity/Domain/26/DAC\ Continuing\ Financial\ Stability.pdf


## Financials - General Fund

|  | 2011 Audited Financials | 2012 Audited Financials | 2013 Audited Financials | 2014 Audited Financials | 2015 Audited Financials | 2016 Audited Financials |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| REVENUES |  |  |  |  |  |  |
| Property Taxes | \$21,014,628 | \$20,010,692 | \$19,778,910 | \$20,201,170 | \$18,235,563 | \$25,855,310 |
| Specific Ownership Taxes | 2,467,992 | 2,476,004 | 2,447,418 | 2,737,200 | 2,762,983 | 3,676,411 |
| State Sources | 58,612,468 | 60,271,837 | 62,231,886 | 66,563,882 | 77,679,084 | 72,949,704 |
| Federal Sources | 4,655,349 | 1,161,418 | 1,047,431 | 848,298 | 595,161 | 476,349 |
| Other Local Revenue | 5,125,228 | 3,924,500 | 3,649,037 | 3,155,325 | 3,036,716 | 4,425,911 |
| Total Revenues | 91,875,665 | 87,844,451 | 89,154,682 | 93,505,875 | 102,309,507 | 107,383,685 |
| EXPENDITURES |  |  |  |  |  |  |
| Instruction | 46,403,638 | 45,153,396 | 46,317,809 | 49,251,402 | 52,785,131 | 57,972,601 |
| Supporting Services |  |  |  |  |  |  |
| Student Support | 4,318,588 | 3,834,537 | 4,188,224 | 4,615,202 | 5,394,599 | 6,285,407 |
| Instructional Staff | 4,464,197 | 4,369,141 | 3,645,590 | 4,125,758 | 4,084,794 | 4,425,473 |
| General Administration | 1,306,347 | 835,118 | 837,073 | 932,988 | 693,304 | 790,075 |
| School Administration | 5,167,267 | 6,473,916 | 7,179,938 | 7,129,590 | 8,233,071 | 9,216,875 |
| Business Services | 941,134 | 1,089,047 | 1,330,004 | 1,381,266 | 1,338,270 | 1,348,998 |
| Operations and Maintenance | 9,270,224 | 8,356,372 | 9,073,342 | 9,449,027 | 9,589,630 | 10,088,134 |
| Student Transportation | 3,991,265 | 1,894,412 | 2,029,297 | 2,037,976 | 2,360,484 | 2,499,002 |
| Central Support Service | 3,823,857 | 3,950,860 | 5,815,323 | 6,165,856 | 5,401,873 | 6,036,033 |
| Other Support Services | 999,353 | 263,405 | 151,975 | 1,262 | 2,158 | 1,330 |
| Community Services | - | - | 600 | 1,501 | 1,531 | 1,846 |
| Facilities Acquisition \& Construction | 709,865 | 1,399,913 | 3,962,620 | 732,702 | 5,140,037 | 2,292,721 |
| Debt Service | 7,853,759 | 7,438,272 | 7,194,569 | 7,106,711 | 7,236,487 | 6,139,829 |
| Total Expenditures | 89,249,494 | 85,058,389 | 91,726,364 | 92,931,241 | 102,261,369 | 107,098,324 |
| Excess Revenues Over (Under) Expenditures | 2,626,171 | 2,786,062 | -2,571,682 | 574,634 | 48,138 | 285,361 |
| OTHER FINANCING SOURCES (USES) |  |  |  |  |  |  |
| Capital Lease Proceeds | 418,452 | 1,731,193 | - | - | - |  |
| Transfers In | 605,662 | - | - | - | $(464,471)$ |  |
| Transfers Out | - | $(1,200,299)$ | $(419,977)$ | $(268,284)$ | - | $(420,844)$ |
| Refunding Bond Proceeds | - | - | - | - | 74,313,571 |  |
| Refunding Bond Premium | - | - | - | - | 6,353,565 |  |
| Payment to Bond Escrow Account | - | - | - | - | $(85,197,394)$ |  |
| Total Other Financing Sources (Uses) | 1,024,114 | 530,894 | $(419,977)$ | $(268,284)$ | $(4,994,729)$ | $(420,844)$ |
| Net Change in Fund Balance | 3,650,285 | 3,316,956 | $(2,991,659)$ | 306,350 | $(4,946,591)$ | $(135,483)$ |
| Fund Balance - Beginning | 21,564,663 | 25,214,948 | 28,531,904 | 25,540,245 | 25,846,595 | 20,900,004 |
| Fund Balance - Ending | \$25,214,948 | \$28,531,904 | \$25,540,245 | \$25,846,595 | \$20,900,004 | \$20,764,521 |

## General Fund Budgetary Comparison


(1) Source: The District's CAFRs and Final Budgets.

## General Fund Reserves

- In the past three years the District has passed two mill levy overrides which help increase the long-term fiscal stability of the District
- Measure 3A was approved in 2014 which allows for up to $\$ 7.5$ million to be collected for general fund purposes without a sunset
- Measure 3B was approved in 2016 which allows the District to collect 10.159 mills in aggregate for the District's bond mill and an additional mill levy override (starting in 2018 the District will have no outstanding bonds and the entire 10.159 mills can be collected as a mill levy override)

|  | 2011 Audit | 2012 Audit | 2013 Audit |  | 2014 Audit |  | 2015 Audit | 2016 Audit |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Total Unrestricted Reserves ${ }^{(1)}$ | \$ 12,469,197 | \$ 12,277,875 | \$ | 9,885,895 | \$ | 9,547,593 | \$ 11,685,313 | \$ 11,298,739 |
| Unrestricted Reserves as a \% of Total Revenues \& Transfers In | 13.48\% | 13.98\% |  | 11.09\% |  | 10.21\% | 11.42\% | 10.52\% |


(1) Includes unassigned, contingencies, and TABOR fund balance.

Source: The District's CAFRs.

## District Employee Retirement

- All of the District's employees are members of the Colorado Public Employees Retirement Association ("PERA")
- Contributions
- The District and each member employee are required to contribute at a rate set by statute
- Employee members are required to contribute $8 \%$ of covered salary
- The District's required contributions of covered salary for 2014, 2015, 2016 and 2017 are 17.45\%, 18.35\%, $19.15 \%$, and $19.65 \%$, respectively
- The District is current in its payments to PERA
- The District payment to PERA in 2016 was $\$ 10,567,570$
- The District participates in the School Division Trust Fund ("SDTF"), a cost-sharing multipleemployer defined benefit pension plan administered by PERA
- All District employees of the District, and the component units, are members of SDTF
- SDTF provides retirement and disability, annual increases, and death benefits for its members or their beneficiaries
- The District contributes to the Health Care Trust Fund ("HCTF"), a cost-sharing, multiple-employer postemployment healthcare plan administered by PERA (contribution is included within above PERA contribution rate)
- HCTF provides a health care premium subsidy to PERA-participating recipients and their beneficiaries
- The District does not independently offer any post-retirement benefits ("OPEB") to its retirees; thus the District does not have material unfunded actuarial liability for OPEB

For additional PERA information, please see: https://www.copera.org/sites/default/files/documents/5-20-15.pdf.

## Tax Base

## Assessed Value History

The District experienced an assessed value decline in 2012, but has since had steady and positive growth over the past five years


Sources: State of Colorado, Department of Local Affairs, Division of Property Taxation, Annual Reports, 2009-2013; and the El Paso County Assessor's Office.

## 2016 Assessed Valuation \& Actual Value of Classes of Property in the District

The majority of the District's assessed value and actual value is from residential property (69\% and 89\%, respectively)


|  | 2016 Total <br> Assessed <br> Valuation | \% of Total <br> Assessed <br> Valuation |
| :--- | ---: | :---: |
| Property Class | $\$ 543,363,480$ | $69.39 \quad \%$ |
| Residential | $160,684,220$ | 20.52 |
| Commercial | $46,143,850$ | 5.89 |
| Vacant Land | $19,930,110$ | 2.55 |
| State Assessed | $11,660,200$ | 1.49 |
| Industrial | $1,095,150$ | 0.14 |
| Agricultural | 227,770 | 0.03 |
| Natural Resources | $\$ 783,104,780$ | $100.00 \%$ |
| TOTAL |  |  |



|  | 2016 Total <br> Statutory <br> "Actual" <br> Valuation | \% of Total <br> Statutory <br> "Actual" <br> Valuation |
| :--- | ---: | ---: |
| Property Class | $\$ 6,825,568,191$ | $89.20 \%$ |
| Residential | $554,083,421$ | 7.24 |
| Commercial | $159,111,571$ | 2.08 |
| Vacant Land | $68,724,518$ | 0.90 |
| State Assessed | $40,207,621$ | 0.53 |
| Industrial | $3,776,938$ | 0.05 |
| Agricultural | 785,351 | 0.01 |
| Natural Resources | $\$ 7,652,257,611$ | $100.00 \%$ |
| TOTAL |  |  |

Source: El Paso County Assessor's Office.

## District Top Taxpayers

- The top 10 taxpayers within the District comprise less than 9\% of total assessed valuation
$\left.\begin{array}{lrrrr} & & \begin{array}{c}\text { 2016 Assessed } \\ \text { Valuation }\end{array} & \begin{array}{c}\text { \% of Total } \\ \text { Assessed } \\ \text { Valuation }\end{array} \\ \text { Taxpayer Name }\end{array}\right)$
(1) Based on a 2016 assessed valuation of $\$ 783,104,780$.
(2) First \& Main includes First \& Main LLC, First \& Main North No. 1 LLC, and First \& Main South No. 1 LLC.

Source: El Paso County Treasurer's Office.

## Building \& Planning

District/40.

## Colorado Springs Area Home Sales Activity

- In 2016, U.S. News and World Report ranked Colorado Springs as the $5^{\text {th }}$ best city to live in the United States
- Median sales price for 2016 is $\$ 255 \mathrm{~K}$, up $6 \%$ from 2015
- Annual homes sales in Colorado Springs have risen for six straight years
- Through November 2016, local home sales totaled 14,083, topping last year's record of 13,250


## El Paso County - Building Permits \& Overall Development


(1) Source: Pikes Peak Regional Building Department.

## 2017 Financing Plan

District/49

## November 8, 2016 Election

- On November 8, 2016, District voters approved the District's Ballot Issue 3B by a 64.88\% affirmative vote
- Measure 3B authorized the District to 'transfer' their bond mill levy of 10.159 to a mill levy override of 10.159, without a sunset
- In 2017 a portion of the 10.159 mills will be used to make the final payment on the District's GO bonds
- The 10.159 mill levy override will be used to provide payment for the 2017 COPs with excess monies available to the general fund for operational costs of the District
- Based upon the District's 2017 assessed value, 10.159 mills generates $\$ 7.96$ million


## November 8, 2016 Election - 3B Ballot Language

WIthout increasing the tax rate of 10.159 mills Currently being levied by falcon SCHOOL DISTRICT 49 FOR THE PAYMENT OF DEBT SERVICE ON GENERAL OBLIGATION BONDS, SHALL DISTRICT 49 COLLECT UP TO $\$ 3,300,000$ IN PROPERTY TAX REVENUE IN 2017 AND SUCH ADDITIONAL AMOUNTS GENERATED ANNUALLY THEREAFTER BY CONTINUING TO COLLECT SUCH 10.159 MILLS TO be used for general fund purposes including rental payments on lease-purchase FINANCINGS AND FOR OTHER CAPITAL IMPROVEMENTS AND FOR OPERATIONAL PRIORITIES DIRECTED TO:

- ATTRACTING AND RETAINING HIGHLY EFFECTIVE TEACHERS BY OFFERING SALARIES AND BENEFITS THAT ARE COMPETITIVE WITH OTHER DISTRICTS IN EL PASO COUNTY;
- MAKING PRIORITY CAPITAL IMPROVEMENTS TO RESTORE AND REFURBISH ALL EXISTING EDUCATIONAL FACILITIES ON A REGULAR PATTERN GOING FORWARD;
- INVESTING IN THE TRADITIONAL HIGH SCHOOLS TO ENSURE THE BUILDINGS PROVIDE EQUITABLE OPPORTUNITIES FOR STUDENTS AND SAFE AND EFFECTIVE ENVIRONMENTS FOR STUDENT ACHIEVEMENT;
- CONSTRUCTING TWO K-5 NEIGHBORHOOD SCHOOLS, IN ORDER TO SERVE CURRENT DEMAND IN THE CENTRAL AND NORTHERN PORTIONS OF THE DISTRICT;

PROVIDED THAT IN 2017 A PORTION OF THE 10.159 MILLS WILL BE USED TO MAKE THE FINAL PAYMENT ON THE DISTRICT'S GENERAL OBLIGATION DEBT?

## Certificates of Participation, Series 2017 Financing Overview

- The District is issuing its Certificates of Participation, Series 2017 to finance two new Elementary Schools, major additions or renovations to all three regular High Schools, and various refresh and refurbish projects across the District ("2017 COPs")
- The 'refresh and refurbish projects' will have a shorter term of 10 years as the District intends to routinely invest funds in their existing facilities to keep them modern (Series A)
- The two new Elementary Schools and High School renovations will be financed over a longer term of 26 years (Series B)
- Preliminary base rentals of the 2017 COPs can be found in the adjacent table ${ }^{(1)}$ :
- Estimated parameters:
- $\$ 76.3$ million par amount
- 10-year and 26-year amortization for the respective series
- 10-year par call

Preliminary Base Rental Schedule ${ }^{(1)}$

| Date | Principal | Interest | Debt Service |
| :---: | :---: | :---: | :---: |
| 12/15/2017 | \$0 | \$2,910,335 | \$2,910,335 |
| 12/15/2018 | 3,020,000 | 3,563,675 | 6,583,675 |
| 12/15/2019 | 3,115,000 | 3,473,075 | 6,588,075 |
| 12/15/2020 | 3,205,000 | 3,379,625 | 6,584,625 |
| 12/15/2021 | 3,335,000 | 3,251,425 | 6,586,425 |
| 12/15/2022 | 3,465,000 | 3,118,025 | 6,583,025 |
| 12/15/2023 | 3,640,000 | 2,944,775 | 6,584,775 |
| 12/15/2024 | 3,820,000 | 2,762,775 | 6,582,775 |
| 12/15/2025 | 4,010,000 | 2,571,775 | 6,581,775 |
| 12/15/2026 | 4,210,000 | 2,371,275 | 6,581,275 |
| 12/15/2027 | 1,900,000 | 2,160,775 | 4,060,775 |
| 12/15/2028 | 1,995,000 | 2,065,775 | 4,060,775 |
| 12/15/2029 | 2,095,000 | 1,966,025 | 4,061,025 |
| 12/15/2030 | 2,200,000 | 1,861,275 | 4,061,275 |
| 12/15/2031 | 2,310,000 | 1,751,275 | 4,061,275 |
| 12/15/2032 | 2,425,000 | 1,635,775 | 4,060,775 |
| 12/15/2033 | 2,550,000 | 1,514,525 | 4,064,525 |
| 12/15/2034 | 2,645,000 | 1,418,900 | 4,063,900 |
| 12/15/2035 | 2,775,000 | 1,286,650 | 4,061,650 |
| 12/15/2036 | 2,915,000 | 1,147,900 | 4,062,900 |
| 12/15/2037 | 3,060,000 | 1,002,150 | 4,062,150 |
| 12/15/2038 | 3,185,000 | 879,750 | 4,064,750 |
| 12/15/2039 | 3,345,000 | 720,500 | 4,065,500 |
| 12/15/2040 | 3,510,000 | 553,250 | 4,063,250 |
| 12/15/2041 | 3,685,000 | 377,750 | 4,062,750 |
| 12/15/2042 | 3,870,000 | 193,500 | 4,063,500 |
|  | \$76,285,000 | \$50,882,535 | \$127,167,535 |

(1) Base rental schedule is preliminary. Base rental schedule is subject to changes until the 2017 COPs are sold.

## Leased Property

## - The leased property of the 2017 COPs consists of the following six school sites:

- Evans International Elementary School
- Built in 1975
- $52,683 \mathrm{sq} . \mathrm{ft}$.
- $\$ 13.2 \mathrm{MM}$ value after improvements
- 1675 Winnebago Road, Colorado Springs, CO 80915
- Remington Elementary School
- Built in 1997
- 49,784 sq. ft.
- $\$ 10.7 \mathrm{MM}$ value after improvements
- 2825 Pony Tracks Drive, Colorado Springs, CO 80922
- Skyview Middle School
- Built in 2000
- 122,162 sq. ft.
- $\$ 26 \mathrm{MM}$ value after improvements
- 6350 Windom Peak Blvd., Colorado Springs, CO 80923

- Falcon Middle School
- Built in 1976
- 92,884 sq. ft.
- $\$ 22.4 \mathrm{MM}$ value after improvements
- 9755 Towner Avenue, Peyton, CO 80831
- Vista Ridge High School
- $\$ 42.7 \mathrm{MM}$ value after improvements
- 6888 Black Forest Rd, Colorado Springs, CO 80923
- Falcon High School
- $\$ 42.3 \mathrm{MM}$ value after improvements
- 10255 Lambert Rd, Peyton, CO 80831



## Financing Schedule

- Receive rating

Jan 25

- Post Preliminary Official Statement (POS) Jan 30
- Pre-pricing

Feb 6

- Pricing

Feb 7

- Closing

Feb 21

BOARD OF EDUCATION AGENDA ITEM 15

| BOARD MEETING OF: | January 25, 2017 |
| :--- | :--- |
| PREPARED BY: | Chief Officers |
| TITLE OF AGENDA ITEM: | Monthly Chief Officer Reports |
| ACTION/INFORMATION/DISCUSSION: | Information |

BACKGROUND INFORMATION, DESCRIPTION OF NEED: The chief officers will provide an update to the board on district activity in their respective areas.

RATIONALE: To provide timely information to the board.

## RELEVANT DATA AND EXPECTED OUTCOMES:

IMPACTS ON THE DISTRICT'S STRATEGIC PRIORITIES-THE BIG ROCKS:

| Rock \#1—Reestablishing the district as a <br> trustworthy recipient of taxpayer investment |  |
| :--- | :--- |
| Rock \#2—Research, design and implement <br> programs for intentional community <br> participation |  |
| Rock \#3- Grow a robust portfolio of <br> distinct and exceptional schools |  |
| Rock \#4— Build firm foundations of <br> knowledge, skills and experience so all learners <br> can thrive |  |
| Rock \#5-Customize our educational <br> systems to launch each student toward success |  |

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December 2016
This month's Business Office Report includes dashboard information from various departments within the office. These measures of performance targets and trends of performance over time should all support our desires for performance excellence and process improvement.

Without a doubt, the most significant item now working in the Business Office is the support of the successful ballot initiative, 2016-3B. While we did as much work ahead of time as was possible and reasonable, the official passage of the initiative started a whole host of activities related to project definition, vendor selections for the Owner’s Representative, General Contractors, and others, and getting all the financing arranged to actually fund the $\$ 83.5 \mathrm{~mm}$ of projects that were presented to the public with the ballot initiate.

The annual audit report process was completed in November and presented to the Board at the December 15 regular meeting. The report is the more robust version that is titled the 'Comprehensive Annual Financial Report' since it includes statistical data about the District and surrounding area that is relevant for someone picking up the report without the benefit of prior exposure to or knowledge of the District. This report was also submitted for national award consideration by the Association of School Business Officials International. The timing of the release of this report, the unqualified opinion of the independent auditor, and the lack of material comments on the District's performance reinforces the positive strides we have made over the last few years.

Also in December was the annual setting of mill levy rates for the tax year ended December 31. It is often confusing which year is being referred to in the taxation of real property. Basically, ownership of any parcel of real property is only established on the last day of the calendar year (December 31) and taxes are then assessed to that owner of record for the year then ending. The actual collection of those taxes is carried out in the subsequent calendar year. So, for the mill rates set by the Board of Education on December 15 were for the assessment of taxes for the 2016 calendar year to be assessed to the property owner of record as of $12 / 31 / 2016$. Those assessments will be collected over the first five months of 2017 by the county treasurer and remitted to the school district in the month following the treasurer's collection.

As a bonus for this month, I include a series of reports on general economic indicators that I receive from my participation on the Colotrust Board of Directors.

## Brett Ridgway

## Economic Overview

## Fed Funds Target Rate



- The Federal Reserve increased its target rate to a range of $0.25 \%$ to $0.50 \%$ on December 16,2015
- The Fed's Mandate - maximum employment and price stability
- $\quad$ Since the 2007-2008 Global Financial Crisis the Fed has lowered interest rates to promote borrowing for capital investments and spending on goods and service

FOMC Dot Plot - September 2016


## Economic Overview

## Comparative Historical Yield Curves



- The Fed has been highly successful at driving down interest rates along the yield curve to all-time lows
- Interest rates have increased across all maturities following the results from November $8^{\text {th }}$ general election


## Economic Overview

Money Market Yield Curves


- Yield spread between short-term Treasuries and Discount Notes remains historically tight
- Adding credit in the form of commercial paper can enhance the yield of the portfolio
- Money-market yields have risen due to the October 14, 2016 implementation of money-market reform


## Economic Overview



US Non Farm Payroll


- The unemployment rate currently stands at $4.9 \%$
- The economy has averaged 180,000 new jobs per month in 2016
- Despite the improving labor market, wage inflation is still increasing at a moderate pace


## Economic Overview

Personal Consumption Expenditure Core Price Index


- The Fed maintains that inflation is running somewhat below its longer-run target of $2 \%$
- While some economists may argue that the Fed has fallen behind the curve, low inflation has allowed the FOMC to take a patient approach in guiding monetary policy

Economic Overview
Institute for Supply Management


- ISM Manufacturing was reported at 51.9 in October
- ISM Non-manufacturing decreased to 54.8 in October from 57.1 in September
- Both indexes are above 50 signaling growth in the respective sectors of the economy


## Economic Overview

Contributions to Percent Change in Real Gross Domestic Product


- The U.S. economy expanded at a $2.9 \%$ annualized pace during the third quarter of 2016
- For all of 2015 the U.S. economy grew $2.4 \%$
- Outlook for growth is approximately $2.0 \%$ for the foreseeable future


## Finance Group

- In an effort to move the district from Passive Budget Mgmt (Bottom line budget managing) to Active Budget Mgmt (Individual Line Item budget managing) the Finance Group has decided to report on the number of Negative Balance Accounts (Accounts with higher spend than the amount budgeted) at each location.
- Negative balances can occur for many different reasons. However, it is up to each school to identify when an account has been over spent and make the necessary budget transfer to 'cover' the increased spend. This is particularly important in the school's Building or School Mgd Budget. Even better would be for the school to identify future spend and make the necessary adjustments before making the purchase. We are seeing an increasing number of these types of transfers.
- The percentages you will see on the following slides do not take into account dollar amounts, so an account that is $\$ .01$ overspent will have the same effect that an account that is overspent by $\$ 1,000.00$
- Please keep in mind that, there are NUMEROUS accounts within our Trial Balance, and transactions occur at all times during the month. Issues are being worked constantly to help keep within our goal of $10 \%$, but as you will see there are a number of areas outside of the goal. These issues are 'OK' as long as there are plans to work with the Finance Group and/or send in budget transfers.


## The Best Choice to Learn, Work and Lead

## Finance Group

- Summary: All Zones/Groups are under the $10 \%$ goal, as we head into the $2^{\text {nd }}$ half of the year it will take a little more work to make sure we don't fall under the goal. Total District for Dec $.97 \%$ under the $10 \%$ goal.
- Personnel account numbers (specifically Pera \& Medicare associated with Sched B Contracts) are driving most of the Negative balance accounts. Finance will be working with the appropriate schools to correct these accounts.
- The following graphs show some categories over 30\%, in these cases there are a small amount of accounts with 1 or 2 negatives. i.e. HMS Extracurricular has 2 accounts and 1 is negative driving the percentage to $50 \%$. We are working with the schools to adjust these accounts so they do not have a neg balance. Schools have been extremely responsive and have been a big help in reducing the amount of negative accounts on their spend budget.


## The Best Choice to Learn, Work and Lead

## Finance Group

## District/10

Falcon Zone


Total Zone has $8.15 \%$ of their accounts in a negative status, this is a $1.66 \%$ increase from last month. Again, the majority of these accounts are driven by Payroll and will be cleaned up as budget adjustments are made using latest payroll info.

- 132 Falcon Elem

134 Meridan Ranch

- 137 Woodmen Hills
- 220 Falcon Middle

310 Falcon High

- Total Zone


## The Best Choice to Learn, Work and Lead

## Finance Group

## District

Sand Creek Zone


## The Best Choice to Learn, Work and Lead

## Finance Group

## District/10

Power Zone


The Best Choice to Learn, Work and Lead

## Finance Group

## District/49

## iConnect Zone

Total Zone has $2.36 \%$ of their accounts
in a negative status, this a 3.45\% reduction over last month, again
majority is driven by personnel cost


510 PLC (w/ Nt Schl)

- 464 Springs Studio

525 Homeschool Prgm

- Total Zone

The Best Choice to Learn, Work and Lead

## Finance Group

## Internal Vendors



Total Group has $12.75 \%$ of their
accounts in a negative status, this an increase of $8.06 \%$ over last month. again majority is driven by personnel cost

- Total IT

Total Facilities
Total Trans
-Total Internal Vendor

## Finance Group

## District/4?

## Internal Svs



Total Group has $15.54 \%$ of their accounts in a negative status, this an increase of $6.37 \%$ over last month. again majority is driven by SPED personnel cost

- Total Central Svs
-Total Learning Svs
Total Special Svs
- Total Internal Svs


## District/19

## Accounting Department

THE BEST DISTRICT TO LEARN, WORK \& LEAD

## MLO Spending by Location

| Falcon Zone MLO Spend by Location |  | iConnect Zone MLO Spend by Location |  |
| :---: | :---: | :---: | :---: |
| Falcon Elementary School of Technology | 27,767 | Springs Studio for Academic Excellence | 18,604 |
| Meridian Ranch Elementary | 126,131 | PPEC | 12,377 |
| Woodmen Hills Elementary | 46,135 | Patriot High School | 45,401 |
| Falcon Middle | 109,313 | iConnect Zone | 30,226 |
| Falcon High | 139,715 | Falcon Home School | 6,545 |
| Falcon Zone | 96,200 | iConnect Zone Total | 113,154 |
| Falcon Zone Total | 545,260 | District Wide MLO Spend by Loc |  |
| Sand Creek Zone MLO Spend by Location |  | Read Camp | 1,566 |
| Evans Elementary | 37,845 | Learning Services | 36,516 |
| Remington Elementary | 32,086 | SPED | 11,214 |
| Springs Ranch | 35,992 | Transportation | 700 |
| Horizon Middle | 410,109 | District wide | 84,597 |
| Sand Creek High | 315,303 | District wide Total | 134,593 |
| Sand Creek Zone | 9,627 | Charter School MLO Spend by Lo |  |
| Sand Creek Zone Total | 840,962 | PPSEL | - |
| Power Zone MLO Spend by Location |  | GOAL | - |
| Ridgeview Elementary | 144,603 | BLRA | 18,682 |
| Stetson Elementary | 48,933 | RMCA | - |
| Odyssey Elementary | 92,069 | ICA | 127,174 |
| Skyview Middle | 151,628 | Charter School Total | 145,855 |
| Vista Ridge High | 174,171 |  |  |
| Power Zone | 113 |  |  |
| Power Zone Total | 611,517 |  |  |

## High School Sports Revenue

- The following charts show the gate and concession revenue from the various sports at the high school level. Please note that not all high schools use concessions in the same way. Notes on the differences are included with the school chart.
- The percentages will change as we go through out the year.


## Falcon High School Sports Revenue



Falcon High School divides the concessions revenue three ways. Concessions receives $40 \%$, with $30 \%$ going to the organization that is running the concession for the event, and $30 \%$ going to general athletics. The amount shown above is the $40 \%$ that was allocated to concessions.

## THE BEST DISTRICT TO LEARN, WORK \& LEAD

## Vista Ridge High School Sports Revenue



The concessions at Vista Ridge High School is run by the booster club, which is an outside organization that in turn donates money to the school's sports programs.

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THE BEST DISTRICT TO LEARN, WORK & LEAD
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## Sand Creek High School Sports Revenue



# Purchasing and Contract Management (1 of 2) 

In Planning

School Asset Audits/Counts Copier Fleet RFP (November) Insurance Reconstruction from July Hail Storm
Election Projects

## In Progress

School Dude Asset Management
Network Switch Erate Project
RES Rooftop Units
Greenhouse for Horizon
Skylight Replacement
Maintenance Vehicle with Plow
IT Contractor RFP
Central Office Mezzanine Project
Maintenance Vehicle Purchase
General Contractor Pre-Qual RFQ

## Key Performance Indicators (KPl's)

100\% Negotiated Purchases
All BOE and Statutory Purchasing Guidelines Met
Net Surplus on Capital Purchases
Complete all Capital Projects within SY
Renew or cancel contracts IAW contract terms

2016-2017 Capital Projects<br>Central Office Parking Lot Extension<br>CESC Parking Lot<br>ATV with Plow for Transportation<br>2 Buses<br>District Wide Network Switches<br>District Wide Parking Lot Repair<br>District Wide Parking Lot Striping<br>3 Storage Containers<br>Fencing for Grounds Storage Yard<br>Maintenance Truck with Plow<br>Surveillance Equipment for Grounds Complex<br>FES Fire Loop Improvement<br>FMS Front Patio/Drainage<br>FMS Hallway Asbestos Abatement<br>FLC Locker Rooms Remodel<br>FLC Intercom System<br>SES Drainage Repair<br>SES Fire Door Repair<br>SMS MDF Room Remodel<br>SMS $6{ }^{\text {th }}$ Grade Ramp Remodel<br>VRHS Bathroom Plumbing Remodel<br>EIES New Roof and Safety Ladders<br>HMS Retaining Wall Fence<br>HMS Locker Room Flooring<br>RES HVAC Upgrades<br>RES Water Heater Upgrades

## The Best Choice to Learn, Work and Lead

## Purchasing and Contract Management (2 of 2)

Copier Fleet RFP Update:

- 10 companies submitted proposals
- 4 companies were selected as finalists
- All four offices were visited and machines were demonstrated
- Based on cost analysis and customer service, Gobins was again awarded this contract.
- Initial contract will be for 3 years with 2 additional 1-year options.
- New machines will be installed by mid July 2017.


## The Best Choice to Learn, Work and Lead

## Risk \& Benefits

Shannon Hathaway
Unemployment claims - YTD (7/1/2016 to 01/17/2017)
Activity Performance Summary

Claim decisions received - 13

- Claim decisions won - 11 - potential liability avoided \$41,994
- Claim decisions lost - 2 - potential liability \$10,498.50


Claim Decisions Won
Claim Decisions Lost

Hearings / Appeals Scheduled - 4

- Claim decisions won-4-potential liability avoided \$15,747.75


The Best Choice to Learn, Work and Lead

## Strategy AND Culture in District 49

As we complete the first month of 2017, our Board of Education will be meeting for their annual planning retreat. One of the main purposes of this year's retreat will be balancing our emphasis on strategy with renewed commitments to organizational culture.

Most of us think about organizational performance in terms of what we will do. We focus on tactics and strategies that tell us what we should do. There's no denying the importance of following an organizational strategy, but it's wise to keep some perspective in mind. President and General Dwight Eisenhower knew something about strategy. As an accomplished and respected military leader, he spent his career developing complex strategic plans. He once said, "In preparing for battle I have always found that plans are useless, but planning is indispensable." What Eisenhower knew and we are continuing to learn is that the discipline of planning for action is critical to performance, but once action begins the plans themselves are not as valuable as the learning used to develop those plans. That's part of the reason that District 49's mission is to learn, work and lead. We know that learning and early planning is all about learning. A British leader, (attributed to Samuel Johnson or Winston Churchill) said that, "However beautiful the strategy, you should occasionally look at the results." That sentiment is also important in District 49. Even though we spend a lot of time planning and projecting, the real measure of our success is the results we see for student learning.

One of the major points we have learned by visiting high-performing school districts is the strategic importance of an empowering cultures and the cultural importance of a relevant strategy. Over the past few planning cycles, we have strongly emphasized our strategic priorities-the "Big Rocks." Now, we are also emphasizing our district culture by calibrating our cultural compass and checking in with our community to learn about our results. Organizational performance guru Peter Drucker is reported to have said, "Culture eats strategy for lunch." While the specific wording of that quote is debatable, the sentiment is not. Drucker, and hundreds of high performing organizations recognize that a demoralizing culture can undermine the best strategy. Culture is the part of the organization that shapes our attitudes toward each other and towards our work. A culture of high expectations and low support creates unhealthy stress and frustrated students and workers. A culture of low expectations and high affirmation can send the message that performance is unimportant and improvement is unnecessary. In District 49, we are trying to cultivate a culture of high performance expectations along with high support for every learner, worker, and leader. We know that learning, working, and leading are our mission-so how do we enlist our entire community to get the best out of our entire district?

That question is a priority for our improvement efforts in 2017. We will continue implementing our strategies for primary literacy and 49 Pathways in secondary education. But we will also be working to recognize and reinforce a culture of continuous improvement that honors the people who fulfill our mission. Other school districts and organizations have cultures that are more vibrant and effective than ours. We are listening and learning from those role models because we want to offer our community the same kind of compelling culture that drives people to perform at their best. We are not there yet-we may never be-but out commitment to continuous improvement is trending in the right directions and we are keeping our eyes on the peak. Over the next few weeks and months, we will be asking for more guidance and evaluation from our students, our workforce, and our community. With your insights, we will keep building an improvement culture that complements and empowers our strategic plan. Together, we're headed toward the peak!

# Falcon Zone CEO Update 

## Innovation Zone Leader: Julia Roark

| Action |  | Results |  |
| :---: | :---: | :--- | :--- |
| $\begin{array}{c}\text { Primary } \\ \text { Literacy } \\ \text { "Master } \\ \text { Literacy }\end{array}$ | Jan. | 2017 | $\begin{array}{l}\text { Distributing an interest form to elementary teachers } \\ \text { in Falcon Zone in January to estimate numbers of } \\ \text { participants for pilot partnership program with UCCS. } \\ \text { The overall goal is to provide teachers with research } \\ \text { and evidence based professional coursework to } \\ \text { increase capacity and skills to become master } \\ \text { teachers of literacy in the primary grades. }\end{array}$ | \(\left.\begin{array}{l}Offering "Certificate in Literacy" <br>

consisting of 15 credit hours (4 <br>
classes and one practicum) to <br>
begin in Fall, 2017, and <br>
proposing to use Zone MLO <br>
funds to support teachers in <br>
payment for courses.\end{array}\right]\)

POWER Zone CEO Update
Innovation Zone Leader: Mike Pickering


Primary Literacy - Center for Literacy and Innovation Excellence: Job descriptions, official pre budget, and facilities plan will be presented to BOE on January 25th. Work is continuing on establishing screening and profiling parameters to identify students who will qualify for the programming.
Performance Dashboards: PZ's local accountability model is being presented to staff members throughout second semester. A focus on the problem solving and critical thinking indicators has begun district wide. The first course at VRHS to use these indicators as the core curriculum will be presented to the BOE on January 25th. PZ will kick off their concentrated work in this area with a showing of Most Likely to Succeed, based on Tony Wagner's book of the same title, on January 17th.

## Sand Creek Zone CEO Update

Innovation Zone Leader: Sean Dorsey

iConnect Zone CEO Update
Zone Leader, Andrew Franko

| Location | Status | Results | Other/Comments |
| :---: | :---: | :---: | :---: |
| Rocky Mountain Classical Academy | $\begin{gathered} \text { December } \\ 2016 \end{gathered}$ | The NJHS participated in a cookie wrap up sending 4,200 cookies overseas to troops. | $30 \%$ of RMCA students are from active military families. |
| Pikes Peak Early College | Winter 2016 | Concurrent Enrollment students ended semester with $85 \%$ success rate. | 12 students made straight A's. |
| Banning Lewis Preparatory Academy | Ongoing | Construction is on schedule for D49's first charter high school. | Progress can be viewed from a live camera on the school website. |
| Springs Studio for Academic Excellence | $\begin{gathered} \text { December } \\ 2016 \end{gathered}$ | 95\% Participation in ACT Aspire: Interm two testing. | Students will prepare for State testing in March. |
| GOAL <br> Academy | Spring $2017$ | Spring Semester Concurrent Enrollment: <br> 147 CCE <br> 21 Trade Schools | Colorado Springs: 12 CCE, 20 Trade <br> Denver: 2 CCE, 1 Trade <br> Northern Region: 25 CCE <br> Pueblo: 41 CCE <br> Southern Region: 67 CCE |
| Patriot High School | $\begin{gathered} \text { December } \\ 2016 \end{gathered}$ | 200 people attended the 1 st Friends and Family Christmas Spaghetti Dinner. | All children attending received a toy created in the woodshop by students. |
| Pikes Peak School of Expeditionary Learning | Winter 2016 | The staff worked through a formalized process "The High Quality Work Protocol". | PPSEL is working to become a "credentialed" EL Education School. |
| Imagine Classical Academy | November 2016 | 600 families attended the Arts Enrichment Night. | Activities included cultural connections from the German Club. |

## Department: | Learning Services

## Current and Ongoing Activity

Assessment: As 2016 closed, Kathleen Granaas, Coordinator of Academic Performance, teamed with Martina Meadows, Coordinator of English Language Development to train teachers and school assessment coordinators SACs in preparation for the 2017 WIDA ACCESS assessment. The Data and Assessment team worked diligently to order and prepare materials for the assessment. Daniel Dejesus worked to ensure technical readiness for the WIDA Access including completion of server setup, app deployment, and simulations. Daniel also provided technical support for the WIDA Access 2.0 assessment for D49 charter schools. The assessment will be administered to over eight hundred students in district and charter schools at D49. The testing window runs January 9 through February 10.

In November and December, participating schools successfully completed interim two of the ACT Aspire assessment. The Data and Assessment team developed a tool to utilize "readiness benchmarks" to share with schools to bring refined meaning to the assessment data and support analysis of the data at the student, school and district levels. From interim one to two, the district showed a $7 \%$ increase in students meeting the reading readiness benchmark, a marked improvement. The Data and Assessment team worked with Alpine Achievement, our purchased data warehouse, to develop quick graphs that show the readiness benchmarks in a user-friendly format. Kathleen Granaas arranged a training for licensed staff across the district to hone their skills in using Alpine to look at their assessment data. At the end of the month, the RFP Assessment committee will reconvene to discuss the purchase of ACT Aspire and review the assessment's effectiveness.

The Data and Assessment team continues to streamline data uploading processes for the district. Analyst, Jamie Sedlmeyer with Data Technician Malou Koster progressed in developing computer scripts, automation and processes that ensure student data is secure and accurate. The team is facilitating an improved process for transfer of data to and from district charter schools and central office. Ms. Sedlmeyer also collaborated countless hours with Individualized Learning to smoothly transition all of the student IEP's and special education records to a new system called Enrich.

Kathleen Granaas collaborated with Matt Meister to develop a communication plan for sharing information regarding upcoming state assessments with parents. Together they crafted a message to be sent to parents later in the month. The communication will inform parents about the use of state assessments and the value they provide for teachers to guide instruction with students. Preparations continue by Kathleen Granaas and the Data and Assessment team to teach and support SACs on the assessments and to train the teachers at their buildings. The spring state assessments begin March 13.

Research and Development R\&D: Katherine Hochevar, Senior Analyst for R\&D is coordinating with our contract partner, Hanover research to submit a grant to the Honda Foundation to support the creation of Science on a Sphere curriculum at VRHS. Katherine is also facilitating beginning work to examine taxpayer return on investment in D49 and supporting the Sand Creek Zone in developing researchbased predictors to establish an early warning system to identify students at-risk of dropping out of school. Katherine is further supporting the Individualized Education team by updating 504 processes within Alpine Achievement, Data Warehouse System.

Instructional Technology: John Litchenberg is leading a Future Classroom Cohort FCC to serve as the technology advisory committee for District 49 identifying and supporting modern teaching practices. The FCC implements modern practices in the classroom, measures success and shares findings. This group cultivates building level experts in 21 st Century classroom practice in pedagogy and technology.

Primary Literacy: DIBELS Next middle of year testing is complete. At mid-year, $77 \%$ of third graders are at benchmark, compared to $79 \%$ last year. Other grade levels show similar trends compared to mid-year last year. Early Literacy Grant schools overall are seeing greater gains this year compared to first semester last year. Kristy Rigdon, Coordinator of Primary Literacy will deliver an update to the Board in February.

Library staff received training in December on Destiny, the library management system, and myON. With this knowledge, library staff will be more efficient with both programs and in assisting teachers and students with myON use as an instructional tool. myON usage by D49 students over break is up over last year, due to several schools promoting usage through contests. Springs Ranch led the district with 579 hours read on myON over the break. Further training for teachers and leaders with myON is planned for January. Teams will create books sets aligned to language arts programs and Colorado Academic Standards to enhance and encourage student reading.


49 Pathways: Amber Whetstine is working with secondary leaders to continue the development of 49 Pathways. The class of 2021 will graduate under Colorado's new Graduation Guidelines, requiring students to demonstrate post secondary readiness in English and Math. The Pathbuilders team with input from zone leaders and principals is working to refine District policies that align with the graduation guidelines.

Health and Wellness: 234 staff participated in 12 Days of Fitness with 73 staff completing all 12 fitness activities. Community partners donated fitness related prizes that were raffled off to 12 staff members that completed the challenge. D49 has again been awarded the American Heart Association's AHA Fit Friendly Company Gold Recognition for the third consecutive year. The district is participating in the AHA District Heart Challenge January 3 - February 3, encouraging staff to exercise 150 minutes per
week, check their blood pressure and spread the word about the AHA. All staff are encouraged to wear red in support of National Wear Red Day on February 3.

The next District-wide Wellness Advisory Council meeting will be January 10 from 8am - 11am and will focus on federal changes that will impact the School Wellness Policy ADF and Guidelines ADF-R.

A number of health education classes will be kicking off in January including: Mindfulness; Finding Peace In A Frantic World, Optimistic Life, and Money Essentials.

Title Programs: On January 17, Paul Coleman, Coordinator of Title Programs and Lorretta Grimaldo, Title Programs Specialist will represent D49 at the Colorado Every Student Succeeds Act ESSA Summit. Lorretta Grimaldo completed the annual comparability report at the end of December. D49 also received post-award revision approval in January.

## Title Program Spending Trends



Family Engagement: District 49 Family Engagement and McKinney Vento Liaison, Kim Brown, is supporting Urban Peak and the Pikes Peak United Way to collect data for students in our community who are experiencing homelessness. Registration has begun for free Love and Logic classes at Evans International to begin in mid January through the end of February. District 49 is hosting the monthly Family, School, Community Partnerships CDE coffee chat on January 20. Representatives from all over Colorado will gather to discuss Family Engagement. Kim Brown along with Dr. Fletcher, Director of Culture and Service, and Darcey Hutchins, CDE, will facilitate a discussion on how Family Engagement and Restorative Practices can work together.

Principal Induction Leadership Academy: In January, the Principal Induction Leadership Academy focused on Human Resource HR Leadership and Gifted and Talented GT Programming. Paul Andersen, Director of HR and Patti Vail, Coordinator of GT supported Amber Whetstine, Executive Director of Learning Services in presenting to the group of new school leaders. New leaders throughout D49 will attend Leadership Blueprint Training in February.

Aha! Network: New spring courses offer additional options for educators this semester. Some current course offerings include; Building Your Classroom Website, Growth Mindset, Differentiated Instructional Strategies, Meeting the Needs of Diverse Learners, Teach Like a Champion, and Classroom Instruction that Works. Brian Green, Coordinator of Professional Learning is supporting Falcon High School in exploring the use of Aha! Network courses aligned with school-specific instructional priorities. Amber Whetstine, Executive Director of Learning Services met with zone, district and building leaders to discuss next steps in the development of alternative licensure pathways for D49 educators and leaders.

As CDE is currently reviewing current induction practices to better align with the components of SB10191, the D49 professional learning PL team is participating in a statewide cohort to share best practices for implementing teacher induction. The PL team is also participating in discussions with CDE and surrounding districts about the potential impact of changes on D49's current teacher and principal induction programs.

## Upcoming Activity

Primary Literacy: Kristy Rigdon is coordinating with the Individualized Education leaders and Rachel Duerr, Coordinator of Health and Wellness to align and maximize summer education opportunities.

D49 in conjunction with myON will present the second annual Literacy Leadership Summit on February 23. The conference theme "Foundations to Pathways" brings several high caliber speakers. Dr. Chris Belcher, former superintendent of Columbia, MS schools, will speak on equity leveraging the community to support school priorities. Patti Montgomery, literacy consultant, speaker and author, will present on systemic practices principals and leaders can employ to improve literacy achievement. Cris Tovani, celebrated Colorado educator and author, will speak on serving the literacy needs of secondary students. The Summit should attract education leaders from across the region.

In January and February, the Primary Literacy team will meet with, zone leaders and principals to discuss reading progress to date and mid-year adjustments to meet end-of-year targets and projections.

Performance Excellence and School Improvement: Amber Whetstine is exploring options with CDE to better align the District's strategic planning efforts with the District and school Unified Improvement Planning process. Amber continues to provide support to schools with school improvement planning efforts. Beginning in January, Amber will again serve on the state's review panel, providing recommendations regarding the state's lowest performing schools and districts. February 6-7, Amber will attend the Studer Education Conference with other D49 leaders to gain insights in support of our Performance Excellence work.

Title Programs: Paul Coleman and Kim Brown, Family Engagement TOSA, will be attending the National Title I conference in February. The Title Programs team will attend the Brustein \& Manasevit Spring Forum conference to gain knowledge about the potential impact on D49 of the new Congress, in conjunction with the Trump Administration and Besty DeVos's team at the U.S Education Department.

Educator Effectiveness: Amber Whetstine is providing input to CDE on the revision of the state's current teacher evaluation rubric. As an approved evaluation certification provider, Amber will attend a two-day annual training in February to re-certify D49 as a training provider for educator and principal evaluator designees.

## Department - Communications

## Data Dashboard - D49.org

Year-over-year statistics for the last quarter in the calendar year still show growth. The number of page views, unique users and sessions remain higher than previous year values. Over the last half year, the increase in page views compared to the previous year is on the decrease. We appear to be approaching the normal value that we can expect to see on D49.org. That said, we are in the time of year when weather events cause large spikes in traffic. Several days of impactful winter weather can provide a traffic bump that can skew metrics for a given quarter. D49.org is the district's primary digital tool in maintaining trust with the community.

```
Oct 1, 2016 - Dec 31, 2016: Pageviews
Oct 1,2015 - Dec 31, 2015: Pageviews
60,000
```



## Sessions

19.49\%

539,334 vs 451,354


Pages / Session
-10.87\%
1.85 vs 2.08


Pageviews
6.50\%

999,724 vs 938,708
wo roovion Altas

Bounce Rate
12.47\%
65.69\% vs 58.41\%


Avg. Session Duration
-13.38\%
00:01:54 vs 00:02:12


Google Analytics

Oct 1, 2016 - Dec 31, 2016


Oct 1, 2015 - Dec 31, 2015


Improvements on D49.org A new survey tool has been acquired to increase the flexibility and types of surveys that can be offered while providing ease of use in creating and administering surveys, forms and polls. The cultural compass surveys currently being administered to students, parents and staff is using the new platform.

## Data Dashboard - Bronto Email Distribution Platform

| Performance Over Last 90 Days |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Sent | Delivery Rate | Open Rate | Click Rate | Conversion Rate |
| 180,598 | 99.7\% | 21.9\% | $6.0 \%$ | $0.0 \%$ |
| Email Revenue | Other Revenue | $\begin{gathered} \text { Total } \\ \text { Revenue } \end{gathered}$ | Revenue Per Email | Revenue Per Order |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Email Orders |  | Other Orders |  | $\begin{aligned} & \text { Total } \\ & \text { Orders } \end{aligned}$ |
| 0 |  | 0 |  | 0 |

Over the last 90 days, we've sent approximately 180,000 emails with 22percent open and 6-percent click rates - our targets are $25 \%$ open rates and 10 percent click through rates.

Click through rates have increased three percent this cycle, primarily due to the notifications regarding winter weather communications. As you may recall from the last report, we did expect an increase.

Bronto will be the primary tool we use to inform individual school communities about impacts from 3Bconstruction projects. It is anticipated that these messages will drive high engagement from our stakeholders.

## Data Dashboard - LiveChat Web Customer Service



LiveChat statistics show an year over year increase in both tickets and chats. The platform continues to be an effective customer service tool for both new and existing customers. LiveChat also serves as a tool to serve staff.

## Advertising Campaign

The communications department will launch an advertising campaign running from early February through the summer. The campaign will aim to persuade the 60-percent of District 49 residents that do not have a direct connection to the district to get involved with our schools and programs by:

- Strengthening community partnerships
- Increasing community participation through volunteer opportunities
- Increasing awareness of District 49 schools and programs
- Increasing monetary and in-kind donations from District 49 community members

We'll use only students in advertisements, focusing on individual students pathways, to emphasize that as adults, our students will define the success of our community. The themes of community and togetherness will be highlighted through the tagline, "Our Future is in Their Hands"

This is a different angle from previous advertising campaigns, specifically those aimed at increasing choice enrollment. In November, I sent an email to District 49 principals requesting the status of their current school choice climate. Many administrators responded that they do not have room for choice students. An integrated marketing campaign promoting the choice window, which is typically in February, could lead to confusion and disdain from many parents, as so many schools are only taking students in very specific areas.
"Currently, all 3 grades are full and I am not accepting choice for the remainder of the year." - Brian Smith, Falcon Middle School principal
"We are not accepting any choice at this time," -Sarah McAfee, Odyssey Elementary School principal
"We are currently not accepting choice since we function as the balanced enrollment (overflow) school." -Kathy Pickering, Woodmen Hills Elementary School principal

Many principals reported that they accept students on a case-by-case and availability basis, especially based on grade level.

As new classroom space is created over the next several years, we anticipate a return to integrated marketing campaigns with a more direct effort on increasing choice enrollment. The campaign we are about to launch, while most directly seeking increased support from the community, secondarily advertises our schools and programs, particularly 49 Pathways.

## Department: |Concurrent Enrollment

## Every Student

- D49 Free FAFSA Event sponsored by PPCC Financial Aid Officers for graduating seniors from all high school campuses.
- Collaborated with Kayla Maldonado to develop student-friendly CE posters to market free career and college CE opportunities in D49 high schools.
- Reported Fall 2016 college final grades. Collaborated and discussed plans for Spring 2017, particularly for students who did not pass college courses.
- Coordinated AVP program visit days to PPCC Centennial Campus for HS students interested in pursuing pathways in culinary arts, graphic design, CAD, cyber security, automotive/diesel, fire science, welding, interior design, health careers, criminal justice, machining, zoo keeping, and more.


## Trust

- Completed reconciliations and 3rd party billing for fall semester CE tuition.
- Reported fall semester CE and AVP performance, completion, and enrollment:

| Fall 2016 |  | TOTAL D49 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | \# College Students | \# College Credits | College <br> Credits <br> Earned | \% Pass Credits | \# Courses | Passed Courses | \% Pass <br> Courses |
| FHS | 42 | 220 | 194 | 88\% | 75 | 67 | 89\% |
| FHS-AOHS | 25 | 99 | 99 | 100\% | 37 | 37 | 100\% |
| FHP | 23 | 118 | 108 | 92\% | 37 | 34 | 92\% |
| PHS | 3 | 27 | 27 | 100\% | 9 | 9 | 100\% |
| SCHS | 47 | 278.5 | 269.5 | 97\% | 89 | 86 | 97\% |
| SSAE | 12 | 69 | 69 | 100\% | 21 | 21 | 100\% |
| VRHS | 108 | 611.5 | 545.5 | 89\% | 186 | 169 | 91\% |
| PPEC | 39 | 461.5 | 383.5 | 83\% | 138 | 118 | 86\% |
| D49 Trans |  | 0 | 0 |  | 0 | 0 |  |
|  |  |  |  |  |  |  |  |
| TOTAL | 299 | 1884.5 | 1695.5 | 90\% | 592 | 541 | 91\% |

## Community

- Paul Finch invited to contribute to NACEP (Nat'l Alliance of CE Partnerships) webinar, "Creating an Authentic College Classroom" on Jan 18.
- Accompanied Nikki Lester at state meeting sponsored by Colorado Succeeds, to learn details regarding HB16-1289 State Incentives for Industrial Certifications.


## Portfolio of Schools

- Met with SCHS Business Pathway leader, Nichole Sides, and Advanced Academic Pathway leader, Andy Smith, to provide CE overview \& clarification.
- Coordinated between SCHS and UCCS Extended Studies Pre-Collegiate Program to discuss program criteria and costs. The focus of this dual enrollment program is first generation and military students, starting after $9^{\text {th }}$ grade and includes on-campus college level programming during the school year and summer programming at the UCCS campus.


## Firm Foundations

- Brian Green provided coaching to develop instructional videos in Camtasia 3 to clarify CE procedures.
- Paul Finch and Mary Perez presented CE Information Night to Springs Studio parents and students on Dec 13.
- Led CE Planning Meeting (Dec 14) with HS counselors and CE advisors, reviewing CE protocols and best practices, timelines for spring 2017 and fall 2017, use of technology for more efficient meeting scheduling and communication with students, feedback from Professor Finch, and sharing between schools on various topics.
- To listen to our customers, collect data/details, and create solutions for customer feedback, the CE office collaborated with our professional D49 Communications Team to create:
- A fantastic Concurrent Enrollment introduction video located on our D49 CE Webpage
- An online end-of-semester Parent Satisfaction Survey
- An online Academic Concern Form, for students who may wish to report a concern regarding on-campus $C E$, anytime throughout the semester.


## Best Choice to Learn, Work, and Lead

- Supported RMPEx Site Visit - 49Pathways interviews
- Drafted BOE policy revision IHCDA-R1 Concurrent Enrollment to reflect clarifications from building level feedback throughout the year:
- Deadlines
- Personal Readiness
- Testing requirements
- Inclusion of CTE courses
- Accommodative services
- CHSAA Eligibility
- Online fees paid by parents
- HS credit granted for college courses
- Collaborated with HR and HS principals on non-licensed alternative for supporting career \& college planning.
- Began early discussions with Finance, HR, and CEO regarding multiple CE college adjunct arrangements, as other staff and administration express interest in teaching at the college level.


## Department: | Career \& Technical Education Current and Ongoing Activity

VRHS took 7 students to the FCCLA National Cluster Meeting this last weekend! They completed 5 Leadership Academy courses

D49 Visual Arts and Design instructors attended the CAEA conference on Nov $3^{\text {rd }} \& 4^{\text {th }}$
FMS Family \& Consumer program - received a grant for a Shaken Baby from Reality works worth $\$ 992$
FHS AOHS - a message from a 2012 FHS AOHS graduate
Per Emily Marten - I saw a motorcycle accident and we were first on scene. I stabilized the spine and kept the guy awake and I was able to give a full report to the EMT and he said I did a great job and was impressed with the knowledge. I said he had a possible hip/ leg fracture and was complaining of blurred vision. As soon as they cut the pants, he had both and a bruised back. Then the cop thanked me for doing the right thing and having the courage to give a full report. So I just want to say thank you for being such a great teacher (Ms. Michaels-Lipp) and giving me the ropes to have courage and knowledge to help save a life.

## Upcoming Activity

Planning for the 2016 College and Career fair is underway. This is a partnership event with District 11. Currently we have over 90 vendors signed up. We project 800 middle school students and 475 high school students from D49 in attendance.

PHS is planning a Senior Citizens' Thanksgiving Feast on November 18, from 11:00 am - 1:00 pm

FHS will be taking 23 DECA students to the Colorado DECA District 8 Role-Play Competition on November 8 ${ }^{\text {th }} 2016$

FHS AOHS has a meeting scheduled with PPCC to discuss the future possibility of Pharmacy Tech integration into the AOHS academy

FHS Agriculture program - There will be a write-up on the new Landscape class in the January edition of the Landscape Industry Journal put out by the Associated Landscape Contractors of Colorado

## Department: |Culture and Services

Building culture and providing services is a continuous process that requires buy-in from School District 49's leadership, students, parents, and community. Intentional exposure and meaningful interaction leads to measurable outcomes, which creates a responsive multicultural environment.

## Current and Ongoing Activity

## Cultural Framework

The Military Student Transition Consultant (MSTC) traveled to Harker Heights, Texas for her initial subject matter training. The MSTC successfully completed the aforementioned Military Child Education Coalition (MCEC) hosted training. The BRIGHT Project Manager is scheduling basic restorative practices training in Austin, Texas for an initial representative cadre from District 49. The cadre will become the first ambassadors for restorative practices professional development in the district. The cadre includes a building administrator, the MSTC, the BRIGHT Project Manager, an elementary school counselor, the Online Professional Learning Specialist, and a representative from district communications. Each of the latter individuals has a role in enhancing, shaping, and aligning BRIGHT to District 49's culture.

## Department of Justice

The Department of Justice (DOJ) has been relatively silent since this year's initial interaction concerning the $2^{\text {nd }}$ Annual DOJ report. The Director of Culture and Services will engage the DOJ to set up a telephone update to discuss the $1^{\text {st }}$ semester and any other interest items presented by the DOJ.

## Community Outreach

Both the BRIGHT Project Manager and the MSTC are participating in the CDE community engagement "coffee talk" in November. The MSTC is coordinating a planning meeting, which includes local military family support personnel, to establish Military Advisory Committee (MAC) in District 49.

## Upcoming Activity

1) Key Planning Cadre RP Training 2) 5-yr BRIGHT Execution Planning 3) CDE RP Grant decision

## Department: | Central Enrollment (CE) and Student Information (SI)

Central Enrollment is the entry point of the district; therefore, processes are being reviewed daily to add efficiency and customer focus. The SIS is vital tool in the process of fostering integration in the district.

## Current and Ongoing Activity

## Enrollment Reform

Decisions on the potential migration of SIS and other IT systems, to support District 49 operations, are still on hold pending the Chief Officers' guidance.

## Upcoming Activity

## Process Documentation \& Customer Service Training

Due to the pending departure of a CE registrar, a process has been enacted to advertise the upcoming vacancy, with the goal of replacing

## CHIEF OPERATIONS OFFICER REPORT

OPERATIONS DEPARTMENTS PERFORMANCE REPORT - January 2017

## COO SUMMARY

Now that the holidays are behind us the operations team is quite busy. The facilities team is wrapping up the first phase of the warehouse mezzanine office project with a move in date of Friday Jan 20,2017. The second phase of this office project is nearly $50 \%$ and should be ready move-in on February $21^{\text {st. }}$. The last component of the office reconfiguration involving the reception area and the finance modular will be completed by Feb 21st. Once all of the moves are complete we should have an efficient flow of office space by mid March. I want to commend my administrative assistant, Jennifer Kiggins, and my facilites staff for assisting in the various moves and the planning for furniture.

The nutrition services team is gearing up for several national indsustry conventions and eagerly awaiting the nutrition service changes that are sure to come once the new Trump administration is in operation. The transportation team is beginning its preliminary review and assessment of the transporation needs for the 20172018 school year.

The IT, safety and the security teams are working with the School Dude folks to create and effective data collectionreporting system that will support their operational dash boards. D49 has been selected to be a major contributor to the new IT ticket system platform that School Dude will launch later in 2017.

Operations is working with the planning office, the facilities leadership and the purchasing department to develop an effiicent construction oversight team for the 3B capital construction activities that will commence in the second quarter of 2017. Now that the D49 construction owners representative is on board we are in the process of selecting the general contractors for the 3B projects. This process should be completed by February board meeting. Regardless the planning office, the architects, the owners representative and the facilities director along with transportation are progressing on the design finalization of the major 3B projects.

Sincerely,
Jack W. Bay

| District 49 - Operations KPI Matrix |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | Key Performance Indicator | 12/15/15 | 1/15/16 | 2/15/16 | 3/15/16 | 4/15/16 | 6/16 | 7/16 | 8/16 | 9/16 | 10/16 | 12/16 | Top 20\% | $\begin{array}{\|c\|} \hline \text { Variance } \\ \text { Top } 20 \\ \hline \end{array}$ | Dude <br> Avg | Trend | Status |
| 1 | FAC | Workorders per student per Year | 45\% | 45\% | 45\% | 47\% | 48\% | 53\% | 56\% | 57\% | 62\% | 0.64 | 0.65 | 0.76 | 0.11 | 0.39 | nc |  |
| 2 | FAC | Workorders completed less than 1 Week | 61\% | 61\% | 62\% | 63\% | 64\% | 69\% | 70\% | 72\% | $72 \%$ | 74\% | 76\% | 77\% | 0.01 | 63\% | nc |  |
| 3 | FAC | Workorders from request portal | 12\% | 12\% | 12\% | 12\% | 11\% | 10\% | 10\% | 9\% | 8\% | 9\% | 8\% | 81\% | 0.73 | 52\% | nc |  |
| 4 | FAC | Workorders per employee per year | 209 | 209 | 207 | 188 | 188 | 187 | 189 | 194 | 210 | 208 | 211 | 292 | 81.00 | 183 | nc |  |
| 5 | FAC | Avg Work Hours per Staff per week | 26.24 | 26.09 | 26 | 25.02 | 24.68 | 24.27 | 24.41 | 25.14 | 25.69 | 26.69 | 27.11 | 24.60 | -2.51 | 16.89 | nc |  |
| 6 | FAC | Contracted Labor Percentage | 61\% | 61\% | 60\% | 59\% | 57\% | 74\% | 73\% | 72\% | 69\% | 58\% | 58\% | 5\% | -0.53 | 42\% | - |  |
| 7 | FAC | Preventive Maintenace \% of Total Work | 32\% | $31 \%$ | 31\% | 31\% | 31\% | 31\% | 32\% | 33\% | 33\% | 33\% | 33\% | 38\% | 0.05 | 16\% | nc |  |
| 1 | IT | IT tickets completed in less than 1 day | 57\% | 59\% | 61\% | 63\% | 64\% | 68\% | 72\% | 76\% | 77\% | 77\% | 77\% | 65\% | -0.12 | 44\% | + |  |
| 2 | IT | Avg Days to complete IT ticket | 4.22 | 4.21 | 4.25 | 4.01 | 3.55 | 3.03 | 2.68 | 2.22 | 1.92 | 1.77 | 1.72 | 3.86 | 2.14 | 7.95 | - |  |
| 3 | IT | IT tickets completed on first visit | 29\% | 28\% | 26\% | 24\% | 23\% | 21\% | 18\% | 18\% | 96\% | 96\% | 95\% | 23\% | -0.72 | 5\% | - |  |
| 5 | IT | Average Days Aged for Open Incident | 0.29 | 0.79 | 1.18 | 4.01 | 6.94 | 7.05 | 4.36 | 7.11 | 10.39 | 9.75 | 22.00 | 3.00 | -19.00 | 5 | - |  |
| 1 | Energy | Utility Cost per student YTD | \$154.00 | \$136.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$127.00 | \$178.00 | 51.00 | \$243.50 | + |  |
| 1 | Energy | Utility Cost per sqft | \$1.75 | \$1.56 | \$1.28 | \$1.27 | \$1.27 | \$1.27 | \$1.27 | \$1.27 | \$1.27 | \$1.27 | \$1.27 | \$1.05 | -0.22 | \$1.30 | $+$ |  |

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## DEPARTMENT SUMMARIES

## SECURITY \& SAFETY

Values: Student safety supporting safe learning environments.
Mission: $\quad$ To provide safety and security services to D49 school community.

## Updates:

- 94 Safe 2 Tell reports have been received during the 2016-2017 school year.
- The following 28 Safe 2 Tell reports received during the month of November: 8-Bullying; 5-Suicide Threats; 1-Drugs; 1-Unsafe Driving; 2-Depression; 2-Fighting; 1-Cyber-bullying; 2-Guns; 1-Child Abuse; 1Cutting; 1-School Complaint; 1-Assault; 1-Threats; 1-Harassment.
- Staff from the Falcon Zone and iConnect Zone will be trained in and begin using the new threat assessment form.
- Crisis Response Team will be training staff to use the Columbia University Suicide Severity Rating Scale for all suicide assessments.
- Detectives and Deputies from the El Paso County Sheriff's Office have been investigating a case in which a juvenile enrolled at the Excel Program is suspected of being in possession of a handgun. Evidence to support a filing of charges has not been established at this time.
- The Safety and Security team assisted with an investigation into allegations that persons were coming to SCHS with knives, brass knuckles, and guns due to a conflict between a student at the Excel Program and his brother and another student at the PEAK Program. We were unable to establish a finding of reasonable suspicion to support this allegation, but we did find that the brother at PEAK did bring a knife to school.
- The Safety and Security team assisted SCHS by providing visible and mobile support during their investigation into a vandalism/theft case involving 3 SCHS students. CSPD established probable cause to support arrest warrants on all three students for felony charges due to damage and cost of repairs, and rekeying the building rising to $\$ 10,000$.
- The Safety and Security team provided support to Odyssey Elementary during a lockout initiated at the direction of CSPD due to the execution of a SWAT warrant in close proximity to school. This occurred at 3:00 pm and created challenges with middle school students who were in the area after being released from Skyview Middle School as well as with coordinating the arrival of buses at Odyssey.
- The Sheriff's Office investigated an incident in which a Hispanic or Indian male in a black truck near Evans Elementary attempted to entice a female to get into his black truck and then reached out to grab her. This person and vehicle has not yet been identified.
- The Sheriff's Office investigated an incident in which a white male in a white pick up truck with a camper attempted to give three female students a ride. This person and vehicle has not yet been identified.

CHIEF OPERATIONS OFFICER REPORT

## OPERATIONS DEPARTMENTS PERFORMANCE REPORT - January 2017

## NUTRITION SERVICES

| Values: | Take responsibility for serving a safe high quality and nutritious meal for a reasonable price. Be <br> financially self-sufficient. Team Spirit. Be proud of staff member's contributions. |
| :--- | :--- |
| Vision: | Nutritional well-being; to support and promote proper dietary habits contributing to student's health <br> status and academic performance. |
| Mission: | To enhance each students ability to learn by providing quality food and quality service. |

## Updates:

- Working with fiance and transportation to set district definitions for delinquent debt and bad debt (being driven by a new federal regulation that goes into effect July 1 2017)
- Working with fiance and transportation to establish an unclaimed funds policy and department procedures (driven by state's unclaimed property regulations)
- Started meal services at PTEC on Nov $26^{\text {th }}$

District 49 - Nutrition Services KPI Matrix

|  |  | Key Performance Indicator | 1-Nov | FY16 | FY15 | Fy14 | FY13 | Trend |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Nuts | Annual Profit/Loss from Operations | -85,664.53 | \$236,179 | \$103,585 | \$42,313 | \$139,755 |  |
| 2 | Nuts | Revenue Total | 1,354,790.68 | \$3,339,235 | \$3,364,547 | \$3,333,913 | \$3,686,024 |  |
| 3 | Nuts | Expenses | 1,440,455.21 | \$3,103,056 | \$3,260,962 | \$3,291,600 | \$3,546,269 |  |
| 4 | Nuts | Catering | 20,113.21 | \$48,795 |  |  |  |  |
| 5 | Nuts | Ala Carte | 156,925.40 | \$369,560 |  | 590,431.50 |  |  |
| 6 | Nuts | Free \& Reduced \% | 25.71 | 26.2\% | 28.5\% | 26.6\% | 26.7\% | + |
| 7 | Nuts | School Sites supported | 19 | 19 | 19 | 20 | 20 |  |
| 8 | Nuts | Breakfast served sites | 14 | 14 | 14 | 13 | 12 |  |
| 9 | Nuts | Meals Served Lunch | 370,887 | 924,437 | 947,503 | 928,372 | 946,283 |  |
| 10 | Nuts | Meals Served Breakfast | 55,020 | 132,350 | 124,368 | 115,516 | 110,586 |  |
| 11 | Nuts | Total Students | 16004 | 16,456 | 14,654 | 14,165 | 13,996 | nc |
| 12 | Nuts | SFA Reporting in Data Pipeline | 182 | 182 | 182 | 182 |  |  |
| 13 | Nuts | SFA Excess Net cash reserves |  | 12 | 16 | 16 |  |  |
| 14 | Nuts | SFA Top performing \% |  | 6.6\% | 8.8\% | 8.8\% |  |  |

CHIEF OPERATIONS OFFICER REPORT

## OPERATIONS DEPARTMENTS PERFORMANCE REPORT - January 2017

## TRANSPORTATION

Values: Safety. Professionalism. Integrity. Teamwork. Service.
Vision: $\quad$ To be recognized as the best student transportation organization in the state of Colorado.
Mission: $\quad$ To provide a valued service as efficiently and safely as possible at the least cost.

## Updates:

- 2 drivers short, 1 para short.
- Received new SPED bus latter part of Dec. Will place into service week of 23 Jan 2017.
- Both GENED, SPED and special circumstance populations for bus transport continue to grow. As of end of Dec, a 293 GENED FFS student increase from last year. 248 SPED students transported is highest number in last five years of tracking. Transporting 25 McKinney-Vento/foster care students which equals our highest previous year end totals.
- Begun budget preparation and capital project requests for next FY.


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## FACILITIES \& GROUNDS

Values: $\quad$| Strive for Operational Excellence. Ongoing Staff Education. Human Diversity. Maximize Individual |
| :--- |
|  |

Mission: $\quad$| Leadership. Emphasize Team Power. Ethical Behavior. Continuous Improvement. |
| :--- |
| To provide a safe, aesthetically pleasing and comfortable environment for our students, staff and |
| community members. |.

## Updates:

- Auxiliary Services Mezzanine is well underway, upper office space is currently being framed and electrical services installed.
- HMS Greenhouse heat, water and electrical are complete. Evaluating intercom needs.
- Creekside Parking lot expansion and light enhancements, phase 1 is completed.
- FMS lighting suppression system has been installed and is completed.
- District Grounds Foreman has selected and assigned.


## Performance KPI's:



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Maintenance KPI Dashboard

## Work Orders per Student per Year

Number of Work Orders completed for a one year period divided by the total number of students.


## Total Number of Work Orders

Total number of work orders for a 12 month window.


## Work Orders Completed in less than a Week

Percentage of routine work orders completed in less than seven days.


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## Work Orders from Request Portals

Percentage of total Work Order requests submitted from the My School Building on-line request website vs. entered by operational staff.

Work Orders from Request Portals


## Work Orders with Hours

Percentage of the total Work Orders submitted that include hours billed to a Work Order.


## Work Orders with a Craft

Percentage of the total Work Orders submitted that include a specific Craft-based routing assignment.


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## Work Orders with a Purpose Code

Percentage of the total Work Orders submitted that have been assigned a specific Purpose Code.


## Work Orders per Employee per Year

Average number of work orders assigned to an employee in a rolling 12 month window.


## Work Hours per Employee per Week

Sum of Labor Hours for a rolling 12 month window divided by 50 weeks.


## District/ CHIEF OPERATIONS OFFICER REPORT

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Incidents Completed in One Day or Less
Percentage of Completed/Closed IT Incidents that were completed in one day or less.

Incidents Completed in One Day or Less
77\%
KOW KEY: V You $\triangle$ Your Peers in Public K-12 Schools KPI CATEGORY: Output Indicator $\quad$ High

## Average Number of Days to Complete Incident

Average number of days to complete incident, from the request date to the actual completion date.

Average Number of Days to Complete Incident
1.72 day(s)


## Average Days Aged for Open Incident

Snapshot of the average age for New Request, Work In Progreses, On Hold, Waiting More Information, Parts on Order, and Re Open Incidents.

| Average Days Aged for Open Incident |
| :--- |
| Few |
| KPI KEY: $\quad$ You $\quad \triangle$ Your Peers in Public K-12 Schools $\quad$ KPI CATEGORY: Output Indicator |

## Percent Incidents with First Contact Resolution

8


## Incidents from Request Portals

Percentage of Completed/Closed IT Incidents submitted from the request portals.


## Incidents with a Problem Type

Percentage of the total IT Incidents submitted that have been assigned a specific Problem Type.


## Number of Events per Student per Year

Total number of events scheduled over the past 12 months that＇s Approved and Activated， excluding Cancelled events，divided by the total number of students．

Number of Events per Student per Year
0.45 event（s）


Kpi Key：$\quad$ You $\triangle$ Your Peers in Public K－12 Schools KPI Category：Operational Indicator

## Average Number of Days to Activate Permits

Average cycle time（number of days）between community facility use requests and approval of the community facility use request．

## Average Number of Days to Activate Permits

0.52 day（s）


Kpi Key：$\quad$ You $\triangle$ Your Peers in Public K－12 Schools KPI Category：Process Indicator

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OPERATIONS DEPARTMENTS PERFORMANCE REPORT - January 2017

## (Y) Utilities KPI Dashboard

## Percent of Facilities Having Square Footage

Percentage of facilities where an amount of square footage has been identified for reporting and statistics.


## Utilities Cost per Student per Year

Utilities cost per student per year is based on the total bill amounts entered for a most recent 12 month rolling window divided by student enrollment in NCES.


## Utilities Cost per Square Foot

Utilities cost per square foot per year is based the total bill amounts for the most recent 12 month window, divided by the building's area. This KPI is an average.



[^0]:    To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

